

**BOARD OF TRUSTEES
REGULAR MEETING
January 13, 2022 | 7:30 P.M.**

**SPRINGFIELD
CHARTER TOWNSHIP**



MEETING LOCATION & FORMAT

This meeting will be held at the Springfield Township Civic Center meeting room, 12000 Davisburg Road, Davisburg. The public has the option to attend the meeting in-person or participate remotely via phone/video conference.

INSTRUCTIONS FOR REMOTE PARTICIPATION

Via telephone: Dial (929) 205-6099 or (312) 626-6799, enter ID 847 7007 5861 (press # for participant number)

Via computer <https://us02web.zoom.us/j/84770075861>

SPECIAL ACCOMMODATIONS

Persons with disabilities needing accommodations for effective participation in the meeting should contact the Township Clerk at 248-846-6510 in advance to request assistance

PUBLIC COMMENT

Members of the public will be invited to speak during the public comment period and will be given the opportunity to comment prior to taking a vote on a motion. Questions and comments may be submitted in advance of the meeting to the Township Clerk at clerk@springfield-twp.us or 248-846-6510.

AGENDA

Call to Order

Pledge of Allegiance: Colors presented by Boy Scout Troop 192

Roll Call

Agenda Additions & Changes

Public Comment

Consent Agenda

- a) Approve Minutes: Regular Meeting of December 9, 2021
- b) Receive December 2021 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, Comp Time, IT, and Natural Resources
- c) Authorize payment of bills: December Additional Disbursements totaling \$465,880.62 and January 2022 Bills List totaling **\$69,995.19**
- d) Approve budget of up to \$1,700 each for Board Members, Deputy Clerk, Deputy Treasurer and Supervisor's Assistant to attend the 2022 MTA Annual Conference on April 25-28
- e) Authorize the Clerk to attend the Michigan Association of Municipal Clerks annual Clerk's Institute on March 20-25, 2022, at a cost not to exceed \$1,200
- f) Adopt Resolution 2022-01 to amend Fee Schedules I and II
- g) Modify Board determination of December 9, 2021, regarding Dangerous Building at 9770 Dixie Highway to include total charges in the amount of \$13,327.79 per revised Notice of Cost issued December 17, 2021
- h) Approve Partial Building Closure for Election Days of August 2nd and November 8th of 2022
- i) Adopt Resolution 2022-02 to authorize Director Richmond to apply for the Oakland County Parks Trailways Grant Program
- j) Approve Trustee meeting pay rate for 2022 to \$140 per meeting
- k) Approve 2022 Renewal Support Services Agreement for HVAC Andover Controls with MCMI for a cost of \$5,230
- l) Authorize the Amendment to the Consent Judgment regarding the sewer system for 643 Broadway as drafted by the Township Attorney, and direct the attorney to execute the amendment and vacate the septic escrow agreement
- m) Authorize Natural Resources Manager to contract for custom native plant growing services in FY 2022 and 2023 with Wildtype for an amount not to exceed \$4,800
- n) Reappoint Skip Wendt and Matt Underwood to the Zoning Board of Appeals for a 3-year term expiring 12-2024
- o) Approve amendments to 2022 Parks & Recreation Fund Budget as follows: Increase Pickleball Program \$3,500 with total Revenue increasing from \$635,900 to \$639,400; Increase Pickleball Supplies by \$3,200 with total Expenditures increasing from \$705,000 to \$708,200
- p) **Receive Communications:**
 - Letter from Oakland County Equalization Division indicating that Terry Schultz is the acting Equalization Director until the County hires a permanent Equalization Officer
 - Memo from Supervisor Moreau regarding the Sheriff's Substation

OLD BUSINESS

1. Building Department job descriptions and hiring approval
2. Second Reading – Amendments to Outdoor Café Service, Code of Ordinances Section 40-646
3. Review and Adopt Procurement Policy and Amend Board Rules of Procedure
4. Civic Center Parking Lot – revised plans and Engineering Services Proposal
5. Planning Consultant Search – establish Review Committee and schedule

NEW BUSINESS

1. Davisburg Community Sewer System – consider use of ARPA funds to transition to Municipal System
2. Clerk's Office Restructuring and New Job Descriptions

Public Comment

Adjourn