

Application for Employment



UINTAH COUNTY

State of Utah
152 E 100 N, Vernal, UT 84078
435-781-0770

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

PLEASE PRINT

Position(s) Applied For		Date of Application	
Last Name	First Name	Middle Name	
Address (Include Apt. #, Street, City, State, Zip Code)			
Telephone Number(s)		E-Mail Address(s)	

If you are under 18 years of age, can you provide required proof of your eligibility to work?	Yes	No	N/A
Are you eligible to work in the U.S.?	Yes	No	
Have you ever been discharged or forced to resign?	Yes	No	If yes, attach a separate sheet with explanation
Have you filed an application with us before?	Yes	No	Approx. Date
Have you been employed with us before?	Yes	No	Approx. Date
Reason for leaving			

If you are currently employed, may we contact your current employer?	Yes	No	
Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? <i>Proof of citizenship or immigration status will be required upon employment.</i>	Yes	No	
Have you ever been convicted of a crime, except minor traffic offenses? (Note: Each conviction will be judged in relation to time, seriousness, circumstances, and relationship to the position sought, and will not necessarily bar you from employment.) If yes, please explain:	Yes	No	Felony DUI Misdemeanor

Have you ever had your driver's license revoked? If yes, explain:

Have you ever been formally disciplined by an employer? If yes, explain:

Do you have any relatives that work for Uintah County? YES NO

If so, Who?

Qualifications for the Position:

Make sure you have read the job description then explain why you should be considered for the job for which you are applying. State any information you feel may be helpful to us in considering your application. Include any job related training, apprenticeship, and extracurricular activities (including any received while serving in the military.)

Your statement of qualifications is one of the most important parts of the application; it is an opportunity to sell yourself. Please be thorough. Legibility, grammar and spelling are important considerations in evaluating your qualifications. The more you can relate your experience to the job applied for, the better. This can be typed. (Attaching a resume does not replace your responsibilities for completing this section.)

Employment Experience:

Start with your present or last job and include any **job-related** military service assignments and volunteer activities.

1.	Employer		Dates Employed		Work Performed	
			From:	To:		
Address						
Telephone #'s:		Hourly/Salary Rate				
		Starting:	Final:			
Job Title	Supervisor					
Reason for Leaving						
2.	Employer		Dates Employed			Work Performed
			From:	To:		
Address						
Telephone #'s:		Hourly/Salary Rate				
		Starting:	Final:			
Job Title	Supervisor					
Reason for Leaving						
3.	Employer		Dates Employed		Work Performed	
			From:	To:		
Address						
Telephone #'s:		Hourly/Salary Rate				
		Starting:	Final:			
Job Title	Supervisor					
Reason for Leaving						
4.	Employer		Dates Employed			Work Performed
			From:	To:		
Address						
Telephone #'s:		Hourly/Salary Rate				
		Starting:	Final:			
Job Title	Supervisor					
Reason for Leaving						

References: References are people who are willing to advocate your employment with the County.

1.	Name	Phone
	Address	
2.	Name	Phone
	Address	
3.	Name	Phone
	Address	
4.	Name	Phone
	Address	

Education:

	Name and Address of School	Course of Study	Years Completed	Diploma Degree
High School				
Technical Training				
Undergraduate College				
Other				

Applicant Statement:

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision

I understand that false or misleading information given in my application or interview may result in discharge or offer of employment being withdrawn.

As a final condition of employment, you may be required to pass a pre-employment drug test and background check. If you test positive or refuse to take the test, or disagree to a background check, we will remove your name from being considered for employment.

Signature

Date

Voluntary Self Identification Form



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This form is to be completed and delivered with the Application of Employment. The information on this survey **will NOT** be considered while recruiting, screening, or selection of candidates. The information on this form is for statistical data collection only. We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

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1	I wish to complete this survey	Yes	No
2	Position(s) applied for:		
3	Gender	Male	Female
4	Race/Ethnic Background	Asian or Pacific Islander American Indian/Native American/Alaskan Black (not of Hispanic Origin) White (not of Hispanic Origin) Hispanic Unknown	
5	Disabled?	Yes	No
6	Age	Under 40	40+
7	Veteran?	Yes	No Years of Service
8	How did you hear about the position?		