

MINUTES of the work session of the Uintah County Commission held **July 8, 2024** in the large Commission Conference Room of the Uintah County Building at 152 East 100 North, Vernal, Utah. Meeting commenced at 9:06 a.m.

PARTICIPANTS: Commissioners Sonja Norton and John Laursen; Brad Horrocks, absent.

ATTENDANCE: Mike Wilkins, JC Brewer, Ryan Mattson, Willis LeFevre, Matt Cazier, Wendi Long, and Brenda McDonald.

Minutes recorded by Tai Duncan.

WELCOME: Commissioner Laursen welcomed everyone to the meeting.

1. FEE WAIVER REQUEST: Uintah Special Service District #1, temporary use permit for a 5k – Deanna Nyberg, Community Development. Matt Cazier presented in Deanna's stead.

The USSD1 does several events throughout the year. This particular event has a fee of \$100 and as a governmental agency, they are requesting a fee waiver. Commissioner Norton asked what the fee was for. Matt responded the fee is for processing. It takes time to track down the information, review, and ensure coordination is happening with the various involved departments such as TriCounty Health, Fire Suppression SSD, Sheriff's Office, and the Road Department. Requiring a fee for an event also helps to ensure they are serious about it and will handle it appropriately. Not all events require a permit from Community Development. Events that are on private property or those using County or governmental property not managed by a different governmental agency require a permit. If an event is at the Remember the Maine or other public parks, those events would be managed by the USSD1. Events on BLM property would be managed by the BLM, etc. Commissioner Laursen asked about the purpose of the event, if it was a fundraiser as it has been questioned about paying for a room at the Conference Center for a fundraising event. Matt responded this 5k is not a fundraiser. Commissioner Laursen added we have to be considerate of what fees are waived and what are not. Commissioner Norton noted Leshia's office has a program to help individuals pay for fees. Mike noted the post office will allow a discount on postage rates for Election products but they do not allow any kind of discount for mail that requests any kind of money, such as tax valuation notices. Commissioner Norton noted when the Gun and Knife requests a fee waiver they do so because the funds are used for a public facility. Wendi Long, Treasurer, agreed but added the funds are not used at the County's discretion but rather the event sponsors; the County houses the funds but they determine how they are spent. The funds also go strictly to the Buckskin Hills shooting complex not the Conference Center.

2. ASSESSOR STIPULATION DISCUSSION – BOARD OF EQUALIZATION – Mike Wilkins, Clerk-Auditor, presented on the Assessor's behalf.

There are changes that need to be made before notices go out. The new home leading to Ramsey Hill is not residential but the State will not assess it because it is a residence. The Assessor has assessed the acre and the home itself without a residential exemption. Matt noted the building permit was issued as a vacation home so it is a secondary residence. Parcel 06:034:0027 did not receive the residential exemption but should. All of the owners are aware and have agreed.

3. ORDINANCE #07-08-2024 O1: combining the Historic Preservation Board and Museum Advisory Board and related matters – Jon Stearmer, Deputy County Attorney

Jon was not available but Commissioner Norton spoke about the Ordinance. The Museum Board has discussed merging with the Preservation Board because it hasn't met since before she took office. The Boards have a lot in common and everyone seemed to agree. Jon was checking the State guidelines to ensure there wasn't an issue as was Alicia at the Museum. They will continue with the seven members with terms ending December 31st and alternating 3 members every two years, plus a Commissioner. There are vacancies for both boards at the moment. Brenda McDonald, Recorder, suggested they review

grant requirements. She remembered them creating the Board because it was necessary for a grant. Matt thought the combination might still work so long as the Board meets specific qualifications. They will look into it.

ADJOURN: The meeting adjourned at approximately 9:17 am



JOHN LAURSEN, CHAIR



MICHAEL W. WILKINS, CLERK - AUDITOR

