

**UPPER HANOVER TOWNSHIP  
RESOLUTION 2024-01  
2024 FEE SCHEDULE**

The following fees shall be in effect in Upper Hanover Township in 2024. This Resolution hereby amends and replaces Resolution 2023-09.

**A. ZONING PERMIT FEES**

1. All accessory structures 200 square feet and less without a utility connection are required to have only a zoning permit. The permit fee shall be \$ 90.00.
2. A zoning permit is required in conjunction with every material change in the use of land. The zoning permit fee is \$ 90.00.
3. Zoning Use Review Requests require a \$2,000\* escrow for professional consultants' fees and a \$100 filing fee.

\* When the balance in the escrow account falls below 25% of the original balance, the applicant is required to deposit additional funds to bring the balance up to the original amount.

**B. BUILDING PERMIT FEES**

1. RESIDENTIAL CONSTRUCTION

- A. For new construction, \$ 0.45 per square foot of building or structure area, including porches, patios, attics, basements, garages, and living areas is charged. Crawl spaces and dead area spaces (areas with less than minimum height ceilings such as kneewalls) are excluded. There is a minimum permit fee of \$ 375.00
- B. For residential additions including attached garages, \$ 0.45 per square foot of building or structure area including porches, patios, attics, basements, garages, and living areas is charged. There is a minimum permit fee of \$ 345.00.
- C. For detached garages 200 square feet and over, accessory structures 200 square feet and over, and decks, \$ 0.45 per square foot of building or structure area (total area, each level) is charged. There is a minimum permit fee of \$ 275.00.  
  
For Non-Modular (one piece prefabricated) accessory structures 200 sq. ft. and over, the permit fee is \$ 75.00.
- D. For in-ground swimming pools over 24 inches in depth, \$ 0.45 per square foot of structure area, including surrounding patio/deck, is charged. There is a minimum permit fee of \$ 275.00.

For storable pools over 24 inches in depth, there is a permit fee of \$ 100.00 with any additional code compliance inspections at a fee of \$ 85.00 per inspection.

For above ground pools, (includes electrical inspections) there is a permit fee of \$250.00.

- E. Renovations, alterations, and where none of the above categories apply, \$ 0.45 per square foot of building or structure area (areas with at least minimum height ceilings) is charged. There is a minimum permit fee of \$ 175.00.
- F. The building permit renewal fee is \$100.00.
- G. Demolition permit - \$ 25.00 for each \$ 1,000 of demolition costs. The minimum fee is \$ 125.00.
- H. Signs - \$ 100.00 per sign.
- I. Driveway - \$ 150.00.
- J. Fuel storage tank fee - \$ 50.00 for installation of each tank
- K. Additional or re-inspections will be billed to the applicant on a per inspection basis. The fee for each inspection will be \$ 85.00.
- L. Written verification of a permit approval - \$100.00

2. NON-RESIDENTIAL AND INSTITUTIONAL CONSTRUCTION

- A. The minimum building permit fee is \$ 500.00 plus \$ 0.50 per square foot of building area on each floor including the basement for the first 10,000 square feet and \$ 0.25 per square foot for the remaining area.
- B. The building permit renewal fee is \$100.00.
- C. Non-refundable permit application fee - \$504.50. If a permit is issued, the permit application fee will be applied to the permit fee.
- D. Permit fee includes two plan reviews. Any plan reviews beyond the initial two reviews and plan reviews associated with a project change after permit issuance will be billed to the applicant in accordance with the hourly rate schedule currently in effect as approved by the Board of Supervisors.
- E. Signs - \$250.00 per sign  
Signs w/electric - \$350 per sign
- F. Additional or re-inspections will be billed to the applicant in accordance with the hourly rate schedule currently in effect as approved by the Board of Supervisors.
- G. Written verification of a permit approval - \$500.00.

**C. PLUMBING PERMIT FEES**

**1. RESIDENTIAL CONSTRUCTION**

- A. Manufactured dwelling \$ 100.00
- B. Single family dwelling (not over 3 full or partial baths) \$ 160.00  
Each additional full or partial bath \$ 80.00
- C. Two family dwelling (not over 2 full or partial baths ) \$ 255.00  
Each additional full or partial bath per unit \$ 80.00
- D. Multi-family apartment building (not over 2 full or partial baths per unit)
  - First two units \$ 200.00
  - Each additional unit \$ 100.00
  - Each additional full or partial bath per unit \$ 50.00
- E. Condominium (townhouse, condominium townhouse) (not over 2 full or partial baths per unit)
  - First two units \$ 200.00
  - Each additional unit \$ 100.00
  - Each additional full or partial bath per unit \$ 50.00
- F. Additions, Alterations, and Renovations and permits where none of the above categories apply \$ 135.00
- G. Additional or re-inspections will be billed to the applicant on a per inspection basis of \$ 85.00 per inspection.

**2. NON-RESIDENTIAL and INSTITUTIONAL CONSTRUCTION**

- A. For plumbing systems regulated by the UCC, \$0.20 per square foot for work area where plumbing is located, including basement. Minimum permit fee is \$300.
- B. Additional or re-inspections will be billed to the applicant in accordance with the hourly rate schedule currently in effect as approved by the Board of Supervisors.

**3. MISCELLANEOUS PLUMBING FEES**

- A. Sewer lateral \$ 100.00
- B. Water Lateral \$ 100.00

**D. ELECTRICAL PERMIT FEES**

**1. RESIDENTIAL CONSTRUCTION**

**A. Electrical Service Only**

Less than 400 amp	\$ 125.00
400 amp and over	\$ 175.00
Additional meters	\$ 45.00

**B. Electrical Service and Wiring**

<b>New Single Family Dwelling</b>	
Less than 400 amp (includes rough service and final inspections)	\$ 210.00
400 amp and over (includes rough service and final inspections)	\$ 250.00

**C. Dwelling additions, alterations, renovations  
(includes rough and final inspection) \$ 155.00**

**D. Manufactured Dwelling \$ 175.00  
(includes service and final inspections)**

**E. In Ground Swimming Pools \$ 175.00**

**F. Permit for any Electrical Work which requires a Permit  
(Not listed elsewhere) \$ 135.00**

**G. Solar Panels / Wind Energy \$ 300.00**

**H. Generator \$ 200.00**

**I. Additional or re-inspections will be billed to the applicant on a per inspection basis of \$ 85.00 per inspection.**

**2. NON-RESIDENTIAL and RESIDENTIAL other than ONE and TWO FAMILY USES AND INSTITUTIONAL CONSTRUCTION**

**A. For electrical systems regulated by the UCC, \$0.25 per square foot for work area where electrical facilities are located, including basement. Minimum permit fee is \$400.**

**B. Electrical Plan Review current hourly rate**

**C. Annual permit fee for inhouse maintenance projects by qualified individuals that do not require individual inspections \$ 100.00**

- D. Additional or re-inspections will be billed to the applicant in accordance with the hourly rate schedule currently in effect as approved by the Board of Supervisors.

**E. MECHANICAL PERMIT FEES**

1. RESIDENTIAL CONSTRUCTION

- A. Permit fee \$ 150.00
- B. Additional or re-inspections will be billed to the applicant on a per inspection basis of \$ 85.00 per inspection.

2. NON-RESIDENTIAL and INSTITUTIONAL CONSTRUCTION

- A. The minimum permit fee is \$ 500.00 for the first appliance plus \$ 50.00 for each additional appliance.
- B. Additional or re-inspections will be billed to the applicant in accordance with the hourly rate schedule currently in effect as approved by the Board of Supervisors.

**F. SPRINKLER PERMIT FEES**

- A. The minimum permit fee is \$ 500.00 for up to 100 sprinkler heads plus \$ 0.50 for each additional sprinkler head over 100.
- B. Additional or re-inspections will be billed to the applicant in accordance with the hourly rate schedule currently in effect as approved by the Board of Supervisors.

**G. ENERGY PERMIT FEES**

1. RESIDENTIAL CONSTRUCTION

- A. Permit fee \$ 125.00
- B. Additional or re-inspections will be billed to the applicant on a per inspection basis of \$ 85.00 per inspection.

2. NON-RESIDENTIAL and INSTITUTIONAL CONSTRUCTION

- A. Permit fee \$200.00
- B. Additional or re-inspections will be billed to the applicant in accordance with the hourly rate schedule currently in effect as approved by the Board of Supervisors.

**H. MANDATED FEES**

Act 13 of 2004 Municipal Code Official Training Account Fee assessed for any construction or building permit package issued under the UCC. \$ 4.50/ project

# I. SUBDIVISION & LAND DEVELOPMENT FEES AND ESCROWS

## SUBDIVISIONS

<u>No. of Lots or Units</u>	<u>Filing Fee</u>	<u>Escrow Fee *</u>
Amendments to Approved Plans	\$200	\$2,000
Line Change	\$200	\$2,000
2 - 5 Lots or units	\$225 per lot/unit	\$3,000
6 - 49 Lots or units	\$225 per lot/unit	\$500 per lot
50 or More Lots or units	\$225 per lot/unit	\$500/lot - first 50 lots \$100/lot - over 50 lots

## LAND DEVELOPMENTS

<u>Filing Fee</u>	<u>Escrow Fee *</u>
<u>Residential – e.g. Condominiums</u>	
\$225/dwelling unit	\$500/dwelling unit first 50 units \$100/dwelling unit over 50 units
<u>Non-Residential</u>	
\$225 plus \$0.10 per sq. ft. of building	0-100,000 sq. ft. of Building sq. ft. = \$15,000  101,000 sq. ft. of Building and greater = \$15,000 plus \$30/1,000 sq. ft. of building area >100,000 sq. ft.
<u>Other</u>	
\$225 plus \$0.10 per sq. ft. of building	\$15,000

## ALL SKETCH PLANS

All Sketch Plan Submittals and Consultation Prior to Sketch Plan Submittal, including Zoning Reviews. Waiver of Land Development is also included.

Escrow Fee\* - \$2,000  
Sketch Plan Filing Fee - \$100

\* When the balance in the escrow account falls below 25% of the original balance, the applicant is required to deposit additional funds to bring the balance up to the original amount.

**J. ON-LOT SEPTIC SYSTEM PLANNING MODULE COMPLIANCE**

Annual Administrative Fee	\$ 25.00
Engineering Inspection Fee	200.00

**K. INDIVIDUAL LOT STORMWATER MANAGEMENT / GRADING PLAN REVIEW**

Filing Fee - \$200                      Escrow Fee\*- \$1,000

\* When the balance in the escrow account falls below 25% of the original balance, the applicant is required to deposit additional funds to bring the balance up to the original amount.

**L. PUBLICATION FEES - Paper or Digital (when available)**

Zoning Ordinance	\$ 30.00
Subdivision & Land Development Ordinance	20.00
Storm Water & Erosion & Sedimentation Pollution Control Ordinance	10.00
Open Space and Environmental Resource Protection Plan	15.00
Regional Comprehensive Plan	20.00
Act 537 Plan Update – Perkiomen Service Area	30.00
Act 537 Plan Update - Macoby Service Area	30.00
Zoning Map (large)	7.00
Copies & Scans	.25 per side
Memory Stick	10.00
Mill Hill Map	2.00
Flood Maps	5.00
Official Highway Map	7.00
Clerical Assistance (per hour)	20.00
Notary of a Township Official’s Signature	5.00
Duplicate of Tax Bill	5.00
Tax Certification Fee	30.00

Right to Know Request Fees are in accordance with the official RTKL Fee Schedule

**M. ROAD OCCUPANCY PERMIT FEES**

Road Occupancy	\$200.00
Pole Location	\$75.00 per pole
Street Opening	
Up to 25 square feet	\$ 150.00
25 square feet to 50 square feet	\$ 200.00
Over 50 square feet	\$ 275.00

**N. ZONING HEARING FEES**

Residential Application Fee - \$550.00  
Continued Hearing - \$250.00 each  
Non-Residential Application Fee - \$1,000.00  
Continued Hearing - \$250.00

Applicant will be billed after the hearing for ½ of the Stenographer appearance fee.

**O. CONDITIONAL USE HEARING FEES**

Residential Application Fee - \$550.00  
Non-Residential Application Fee - \$1,000.00  
Residential and Non-Residential Continued Hearing - \$250.00 each

Applicant will be billed after the hearing for ½ of the Stenographer appearance fee.

**P. REQUEST FOR REZONING FEES**

Application Fee \$750.00

Continued Hearing - \$250.00 each

Escrow Fee - \$2,000.00 - When the balance in the escrow amount falls below 25% of the original balance, the applicant is required to deposit additional funds to bring the balance up to the original amount.

Applicant will be billed after the hearing for ½ of the Stenographer appearance fee.

**Q. CURATIVE AMENDMENT FEES**

Application Fee - \$2,000.00

Continued Hearing - \$250.00 each

Applicant will be billed after the hearing for ½ of the Stenographer appearance fee.

**R. SOLICITATION PERMIT FEE - \$25.00**

**S. HOME OCCUPATION ZONING PERMIT FEES**

Home Occupation Zoning Permit Fee - \$25.00

Home Occupation Annual Renewal Zoning Permit Fee - \$10.00

**T. LAND DISTURBANCE PERMIT FEE - \$300.00**

**U. FEE IN LIEU OF COMPENSATORY TREES**

1. deciduous- \$550.00
2. evergreen - \$325.00
3. ornamental - \$400.00

**V. APPLICATION FOR ZONING ORDINANCE TEXT AMENDMENT**

Application Fee - \$500.00

Continued Hearing - \$200.00

Escrow Fee - \$2,000.00 - When the balance in the escrow amount falls below 25% of the original balance, the applicant is required to deposit additional funds to bring the balance up to the original amount.

Applicant will be billed after the hearing for ½ of the Stenographer appearance fee.

**W. BUILDING CODE BOARD OF APPEALS**

Application Fee - \$550

**X. REFUNDS**

All Refunds are subject to an Administrative Charge determined by the Township.



**Y. PARKS AND RECREATION FEES**

**Camelot Park**

**Pavilion Rental Fees:**

<b>Rental Period: April 1<sup>st</sup> through October 31<sup>st</sup></b> <b>Rental Time Periods (4 hours): 10:00 am to 2:00 pm</b> 3:00 pm to 7:00 pm <i>(Rental time includes set-up and clean-up)</i>	<b>UPPER HANOVER TOWNSHIP RESIDENT</b>	<b>NON- TOWNSHIP RESIDENT</b>
50 people and under	\$50	\$100
51 to 100 people	\$100	\$150
<b>100+ people need Special Events Permit</b>		
<b>Concession Stand Rental</b>	\$25	\$25
<b>Security Deposit (refundable after permit ends)</b>	\$100	\$100

**School Group Pavilion Rental Fees:** *(Rental Time 4 hrs. Monday through Friday 10 am - 2 pm during April, May, June, September & October – Includes concession stand.)*

Upper Perkiomen School District and Private Schools based in Upper Hanover Township: \$30  
 Non-Upper Perkiomen School District Schools & Non-Township Schools: \$70  
 Security Deposit (refundable after permit ends) \$100

**Special Event Rental Fees:** Rental Period April 1<sup>st</sup> through October 31<sup>st</sup>

1. Tournament Field Use (Includes use of Pavilion) \$150 per field per day  
\$ 60 non-Upper Hanover residents and organizations per day  
\$ 25 concession stand per day
2. Special Event Park Rental Fee *(Includes use of Pavilion & appropriate field area for 8 hrs.)*  
100-200 participants \$150 (UHT)/\$215 (NR)  
201-300 participants \$200 (UHT)/\$275 (NR)  
Concession Stand Rental (8hours) \$25 per day
3. Security Deposit (refundable after permit ends) \$300 & copy of insurance certificate
4. Special Event Rental Application Fee \$ 25 (must be submitted with application-nonrefundable)

**Other**

1. Single Use of Field (rental time 4 hrs.) \$ 30 UHT resident/\$75 non-resident  
Teams See Special Event Rental Fees  
  
Security Deposit (refundable after permit ends) \$100
2. Field Maintenance \$250.00 per year  
(1day/week)
3. Memorial Bench \$725.00

**RENTAL POLICY:** Facilities are not available for events that are larger than 300+ participants.

**Macoby Run Park**

- |    |   |          |
|----|---|----------|
| 1. | Use of Field (Excludes Pickleball Courts)       | \$ 25.00 |
|    | Security Deposit (Refundable after permit ends) | \$100.00 |
| 2. | Memorial Bench or Table                         | \$725.00 |


**Centennial Park**

- |    |                |          |
|----|----------------|----------|
| 1. | Memorial Bench | \$725.00 |
|----|----------------|----------|

ALL PARK CANCELLATIONS: There is a \$10.00 administration fee on any cancellations processed by the Parks & Recreation Department.

**RESOLVED AND ADOPTED THIS 9<sup>th</sup> DAY OF January 2024.**

**ATTEST:**



Secretary

**BY:**



Chairperson