

2023 FIRE DISTRICT MEETING MINUTES OF THE VESTAL TOWN BOARD
January 11, 2023 5:00 PM

Town Board Present:

Supervisor/Chair of Fire Commissioner John Schaffer

Board Members/Board of Fire Commissioners:

Patty Fitzgerald

Suzanne Messina

Stephen Donnelly

John Fletcher

ALSO ATTENDING: Town Attorney David Berger, Town Clerk/Fire Secretary Debra Wallace, Deputy Clerk Sarah Maney, Town Engineer Vern Myers, Secretary to The Board of Fire Commissioners Sue Bowen, Comptroller/Fire District Treasure Nick Angeline and 5 members of the Public.

Supervisor Schaffer convened the meeting at 5:05 PM.

1. PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTE

3. BID OPENINGS

4. PUBLIC HEARINGS

5. PRIVILEGE OF THE FLOOR

6. RESOLUTIONS & MOTIONS

7. CONSENT AGENDA

7.1 PUBLIC WORKS

7.2 FINANCE

R001F-2023 Approval to Combine Warrants for Fire District

Warrants for the Fire District will be combined with the Town of Vestal

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R002F-2023 Approval to Modify Resolution R265-2022

Resolve to modify Resolution R265-2022 pertaining to the 5-Year Capital Plan by changing the Project ID: SCBA's from an anticipated Bond Project to Equipment/Apparatus Reserve from \$810,000 to \$697,000.

R003F-2023 Authorization to Purchase SCOTT SCBA

Resolution for the Purchase of SCOTT SCBA in the amount of \$696,540 from the Equipment/Apparatus Capital Reserve Fund via Permissive Referendum. Permissive Referendum to be advertised on January 18, 2023.

5 Year Plan (2023 – 2028)

Vehicle ID	St #	Refurb / Purchase Date	Current Age	Delivery Yr Plan	Replacement Age	Bond / Reserve / Foam	Est Cost Replace
Concrete Improvements	2,3			2023		Building Reserve	\$78,000
Sealing of Parking Lots	1,2,3	2020		2023		Building Reserve	\$43,000
Engine 2	2	1998	24	2023	25	Bond	\$740,000
Engine 3	3	1998	24	2023	25	Bond	\$740,000
SCBAs		2007	15	2023	16	Equipment Reserve	\$697,000
Emergency Generators	1,2,3			2023		Building Reserve	\$275,000
CV (VPD & VFD Purchase)	1	2000	22	2024	24	Equip Reserve	\$180,000
ATV Bldg Improvements	2			2025		Building Reserve	\$20,000
Tower 1	1	2002	20	2025	23	Bond	\$1,500,000
Midi 2	2	2004	18	2025	21	Bond	\$275,000
Midi 3	3	2004	18	2025	21	Bond	\$275,000
Foam	4	2005	17	2025	20	Foam District	\$800,000
Brush 1	1	2005	17	2025	20	Equip Reserve	\$75,000
Utility 3	3	2005	17	2025	20	Equip Reserve	\$70,000
Bldg Addition - Station #2	2			2026		Building Reserve	\$200,000
Rescue 2	2	2005	17	2026	21	Bond	\$750,000
ATV / Trailer	2	2006	16	2026	20	Equip Reserve	\$15,000
Bldg Addition - Station #3	3			2027		Building Reserve	\$250,000
Boat 3	3	1998	24	2027	29	Equip Reserve	\$40,000
Boat 1	1	2005	17	2027	22	Equip Reserve	\$40,000
Brush 2	2	2008	14	2028	20	Equip Reserve	\$75,000
Utility 4	4	2009	13	2028	19	Equip Reserve	\$75,000
Chief 5		2015	7	2028	13	Equip Reserve	\$75,000

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7.3 PERSONNEL

7.4. PLANNING & ZONING

7.5 PUBLIC SAFETY

7.6 ADMINISTRATION

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2023 WORK SESSIONS	2023 BOARD MEETINGS
Meetings at 5:00 p.m. <i>unless otherwise indicated</i>	Meetings at 5:00 p.m. <i>unless otherwise indicated</i>
1/09/23	1/11/23
1/23/23	1/25/23
2/6/23	2/8/23
2/20/23	2/22/23
3/6/23	3/8/23
3/20/23	3/22/23
4/10/23	4/12/23
4/24/23	4/26/23
5/8/23	5/10/23
5/22/23	5/24/23
6/12/23	6/14/23
6/26/23	6/28/23
7/10/23	7/12/23
7/24/23	7/26/23
8/7/23	8/9/23
8/21/23	8/23/23
9/11/23	9/13/23
9/18/23	
9/25/23	9/27/23
10/9/23	10/11/23
10/16/23 @ 5:00pm	FIRE BUDGET HEARING
10/23/23	10/25/23
11/13/23	11/15/23
12/4/23	12/6/23
12/11/23	12/13/23

TOV Holidays for
2023:

New Year's – TOV CLOSED 1/2/23 (Mon)	
Good Friday – TOV CLOSED 4/7/23 (Fri)	Veteran's Day – TOV CLOSED 11/10/23 (Fri)
Memorial Day – TOV CLOSED 5/29/23 (Mon)	Thanksgiving – TOV CLOSED 11/23/23 (Thurs.)
Independence Day – TOV CLOSED 7/4/23 (Tues)	Day After Thanksgiving – TOV CLOSED 11/24/23 (Fri)
Labor Day – TOV CLOSED 9/4/23 (Mon)	Christmas – TOV CLOSED 12/25/23 (Mon)

B. Under Section 77-b of General Municipal Law the board delegates department heads (Fire Chief, Board of Fire Commissioners) to authorize training within the limits of the department budget.

C. Town Procurement Policy and list of authorized purchasers – Adopted during Town Organizational Meeting

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D. Mileage Reimbursement for the use of a personal vehicle on Fire District Business will be based on the Federal Government guidelines. Meal reimbursement for travel on Fire District business will be based on Federal Government Guideline includes training for Fire Department Members outside the area.

E. Approval of the form, manner and sufficiency of the Employee Surety Bond (*See Town of Vestal Organizational Meeting Minutes*)

F. Designate the official Town newspaper as the “Vestal Town Crier”

Designate the alternate town newspaper as “The Press & Sun Bulletin”

G. Designate the Bank for the Fire District. (*See Town of Vestal Organizational Meeting Minutes*)

H. Appoint Fire District Treasure: *Nicholas Angeline (Town of Vestal Comptroller/Director of Finance)*

I. Appoint Fire District Secretary: *Debra Wallace (Town Clerk)*

J. Appoint Secretary to the Board of Fire Commissioners: *Susan Bowen*

K. Appoint Fire District Counsel: *Hannigan Law Firm PLLC*

L. Appoint Fire District Records Management Officer: *Susan Bowen*

- Deputy Records Management Officer: *Debra Wallace*

M. Records Access Officer for FOIL Requests: *Susan Bowen*

- Deputy Access Officer for FOIL Requests: *Debra Wallace*

N. Appointment of Fire Marshal: *Carle Truman*

- Deputy Fire Marshal: *Christopher S. Lupold*

O. Authorization from the Board of Fire Commissioners for Susan Bowen, Secretary to the Board of Fire Commissioners, Chief John Paffie and Assistant Fire Chief Charles Paffie to sign vouchers 2023 fiscal year.

P. Authorization from the Board of Fire Commissioners to send one piece of fire apparatus and personnel to parades in 2023 as follows:

Parade	Location	Month	Station Apparatus
<i>St. Patrick's</i>	<i>Binghamton</i>	<i>March</i>	<i>Station 4</i>
<i>Memorial Day</i>	<i>Endicott</i>	<i>May</i>	<i>Station 1</i>
<i>Memorial Day</i>	<i>Binghamton</i>	<i>May</i>	<i>Station 4</i>
<i>Owego Strawberry Festival</i>	<i>Owego</i>	<i>June</i>	<i>Station 3</i>

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