

**VESTAL TOWN BOARD WORK SESSION MINUTES**

**MONDAY, January 23, 2023**

**Board Attendance:** Supervisor Schaffer; Board Members: Fitzgerald, Messina, Donnelly, Fletcher

**Also Attending:** Town Attorney Dave Berger, Human Resource Director Nancy Olmstead, Town Clerk Debra Wallace, Town Comptroller Nicholas Angeline, Fire Chief John Paffie, Susan Bowen, Secretary to the Board of Fire Commissioners

*Supervisor Schaffer commenced the Work Session at 5:07 p.m.*

**WORK SESSION**

**UPCOMING PUBLIC HEARINGS**

**COMMITTEES**

**7.1 PUBLIC WORKS (DONNELLY/Messina)**

1. Request to issue a Water Refund in the amount of \$893.82 to VP Supply Corporation. They were billed and paying for 232 Vestal Parkway E., which should have been billed to the Gulf Gas Station.

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**7.2 FINANCE (MESSINA /Donnelly)**

1. Warrants: 2023: 01,01A, 1EA, 02, 02A

**OK – This item will be placed as a ‘Receive and File’ on the Agenda for the next Regular Meeting.**

2. Request from Broome County Office for Aging, to renew the previous agreement dated 2/19/18, previously renewed by agreement(s) dated 1/3/19, 11/25/19 & 12/23/21 for an additional one-year term, regarding the operation

**VESTAL TOWN BOARD WORK SESSION MINUTES**

**MONDAY, January 23, 2023**

and lease of space for the Vestal Senior Center.

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**7.3 PERSONNEL (FITZGERALD/Fletcher)**

1. Authorization for the Business Office to pay the following individuals for transportation and meals while attending the Association of Towns Meeting, February 19 - 22, 2023.

TRANSPORTATION: For those taking the Town of Union bus to/from the Association of Towns Meeting, the Town of Vestal will pay for the bus (estimated to be \$100) for the employee. Individuals traveling with the employee are responsible for their bus cost. For employees not taking the bus, payment will be made to the employee in an amount not to exceed the bus cost. No mileage or parking will be reimbursed.

MEALS: Per Federal per diem rates for meal reimbursement for first and last day of travel will be \$59.25 and for other days will be \$79.00. Maximum reimbursement for February 19-22 will be \$276.50. Individuals traveling with employees will be responsible for the cost of their meals.

Michael Sherwood: taking bus (2/19—2/22), (Town will pay for bus + \$276.50 for meals)

Nicholas Angeline: taking bus (2/19—2/22), (Town will pay for bus + \$276.50 for meals)

Susan Bailey: not taking bus (2/20—2/21) (Town will pay to her cost of bus + \$118.50 for meals)

Stephen Donnelly: not taking bus (2/19-2/22), (Town will pay to him cost of bus + \$276.50 for meals)

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

2. Authorization by the Town Board to adopt the revised Town of Vestal Hearing Conservation Program effective January 25, 2023 as indicated in

**VESTAL TOWN BOARD WORK SESSION MINUTES**

**MONDAY, January 23, 2023**

the addendum.

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**7.4 PLANNING & ZONING (FITZGERALD/Donnelly)**

1. Motion to authorize the Town Supervisor to sign the Stormwater Management System Maintenance Agreement and Grant of Right-of-Way and Easement with Kopernik Society of Broome County, Inc, related to 698 Underwood Road Tax Map # 222.04-1-29.

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

2. Request from Sue Darpino, Health Teacher & Race Director at Vestal School, to hold the annual 5k Road Race “The Running of the Bears” on Saturday, April 1, 2023. If approved, please allow a Sandwich Board Sign to be placed at Four Corners for two (2) weeks prior, advertising the race and alerting local residents.

*Town Attorney David Berger stated that Indemnification of liability is required.*

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

3. Request from Betsy Gerner, Director of Community Relations, for StacheStrong, to hold their annual StacheStrong 5K Run/Walk to benefit Brain Cancer Research on Saturday, September 16, 2023. She is also requesting that the Board allow four (4) A-Frame Signs to be displayed on Vestal Town Property announcing the annual StacheStrong 5K Run/Walk, as was done for their 5K in previous years. The insurance policy is renewed in April and will be shared with the Town upon renewal. The Town of Vestal will remain as additional insured.

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**VESTAL TOWN BOARD WORK SESSION MINUTES**

**MONDAY, January 23, 2023**

**7.5 PUBLIC SAFETY (MESSINA/Fletcher)**

**7.6 ADMINISTRATION (FLETCHER/Donnelly)**

1. Resolve to approve the Town Supervisor signing a Retainer Agreement with Coughlin & Gerhart LLP to appoint the firm to represent the Town of Vestal for Article 7 work.

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**RECEIVE AND FILE:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

1. Review the updates to Chapter 5, Article II of the Code of the Town of Vestal.

*A date will be set for Advertisement and a date for the Public Hearing at the Town Board Meeting on 1/25/2023*

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

2. Town Attorney David Berger suggested that the Town Board review the Solar Power Law and to act on it soon.

*The Town Board will review and discuss in the future.*

**NO – This item will not be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**VESTAL TOWN BOARD WORK SESSION MINUTES**

**MONDAY, January 23, 2023**

*3. Nick Angeline Town Comptroller presented the Town with the 2023 Capitol Project Requests.*

*Supervisor Schaffer suggest that all Town Board members review the requests and meet with their committees before voting on the proposal. Then discuss at next Town Board Work Session.*

**NO – This item will not be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

*4. Discussion on the land located at 2401 Vestal Rd tax map # 158.09-1-9.1 Supervisor Schaffer met with an individual who is interested in purchasing this piece of property from the Town. Town Attorney David Berger suggested that the Town Board solicit other offers as well before accepting the current offer. Supervisor Schaffer suggested that the Town Board discuss this further before taking any action.*

**NO – This item will not be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING.**

On a motion by Councilwoman Messina, Seconded by Councilman Fletcher, the Work Session was adjourned and the Town Board entered into Executive Session. The time was 5:53 pm.

- *Purpose of Attorney Client*

**ADJOURNMENT**

On a motion by Councilman Donnelly, Seconded by Councilwoman Fitzgerald, the Executive Session was adjourned. The Time was 6:30 P.M.