

VESTAL TOWN BOARD WORK SESSION MINUTES

MONDAY, APRIL 21, 2014

In Attendance: Supervisor Schaffer, Board Members Fitzgerald, Majewski and Messina.

Also Attending: Town Attorney David Berger, Human Resource Officer Nancy Olmstead, Town Clerk Emil Bielecki and several members of the community.

Supervisor Schaffer convened the meeting at 6:00 PM.

6:00 PM Water and Sewer Superintendent Scott Goats - Discuss possible changes to Local Sewer/Water Laws.

Water and Sewer Superintendent Scott Goats recommended to the Board that the following changes be made in the Town Water/Sewer Code:

1. Amend the Town Sewer Code Section 18-25(i) to eliminate the Town's 50/50 cost sharing arrangement with the property owners for the repair or replacement of the sewer lateral from the main to the property and make it the total responsibility of the property owner.
2. Adopt a new Section 18-29 of the Town Sewer Code titled 'Fats, Oil and Grease Control Program' (FOG) to enhance what exists under the current law.
3. Amend the Town Water Code Section 23-5 to add a line for an account change fee of \$25.00. This new surcharge would help offset the cost involved every time an account is changed to a new name. The proceeds from the new fee could be split 50/50 between water and sewer.

After a brief discussion, the Board authorized the Town Attorney to draft a local law to amend Sections 18-25(i) of the Sewer Code and Section 23-5 of the Water Code as recommended by the Water and Sewer Superintendent. Moreover, the Superintendent is instructed to continue working with the Town Attorney on the new Section 18-29 of the Sewer Code (FOG Program) for adoption at a later time.

6:15 PM Tara Nadasky – Request to hold “The Cali Grill Hill Thrill”, a charity run to be held on the first or second weekend in September.

Tara Nadasky, an employee at the California Grill on the Vestal Parkway, laid out plans to hold a charity run event in the Imperial Woods neighborhood. She would like to schedule the event for Sunday, September 14, 2014.

After a brief discussion, it was determined that both she and the Board would prefer that the event be held on the Rail to Trail rather than on the neighborhood streets. The Board asked that Ms. Nadasky coordinate her plans with M Squared at the Coal House and the public safety agencies and report back to the Board. In addition, she is to arrange for appropriate liability insurance naming the Town as insured.

BID OPENINGS

A single bid for the IT **Wireless PTP Upgrade** was received and was opened on April 21, 2014 at 2:00 PM in the Town Clerk's office. The opened bid, submitted by **Plexicomm, LLC** of Binghamton, NY, was in the amount of **\$76,898.80 (including a 10% contingency)** and was forwarded to the IT Director for review and recommendation.

COMMITTEES

7.1 PUBLIC WORKS

1. Request from Water Superintendent Scott Goats to advertise and sell two 1990 3kw generators.

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The consensus of the Board was to put this item on hold until it can be determined if these generators could be used by other Town departments.

2. Request from Highway Superintendent Brock Leonard to award the Highway Material Bids as follows:

Transit Mix Concrete: **Barney & Dickenson Inc. and C & C Ready Mix**

Bank Run Gravel, Type #4 Gravel – NYSDOT approved, Coarse & Fine Aggregates & Road Sanding Materials, Crusher Run Sub-base Type #2 (Item#304), Light and Medium Stone Fill: **F.S. Lopke, Inc.**

Bituminous Concrete – Hot Mix Asphalt: **Broome Bituminous and Barrett Paving**

Plow Blades, Grader Cutting Edges and Tire Chain Material: **Chemung Supply**

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request from John Caruso to reduce his sewer bill by \$795.00 at 133 Hawthorne St.

The increased consumption was due to a burst pipe inside the house.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

4. Request from Town Engineer Gary Campo for the Supervisor to sign agreement with HAAS Landscaping Architects to work on the Two Rivers Greenway Signage Project. This contract involves helping each municipality develop the graphics/art work they wish to have included on their signs. The cost will be divided between each municipality and their 20% share will be figured as a function of the number of signs being installed within their jurisdiction.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.2 **FINANCE**

1. **Warrants** – 2014 15, 15E, 16, 16E, 16L

OK - This item will be placed on the Agenda as a Receive and File item at the next Regular Meeting.

2. Request from Town Comptroller Laura McKane, to reduce the 2014 contribution to the LOSAP fund from the budgeted amount of \$88,000 to \$21,382.01 and to transfer to the Fire District Capital Reserve Fund the difference between the 2014 contribution amount budgeted and the actual contribution.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request to pay \$390.41 to Counsel Press LLC for preparing reply brief for UHS vs Town of Vestal litigation.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

4. Request to pay \$862.50 to Town Attorney David Berger for March billable hours.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

5. Request from Deputy Comptroller Pam Fitzgerald to close the completed Capital Projects per the list provided in a memo dated 4/15/14, and transfer unexpended fund balances to the

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respective debt service fund.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.3 **PERSONNEL** - no items were brought for consideration by the Board.

7.4 **PLANNING & ZONING**

1. Request from Melody McGuire to remove “no parking” signs from Vandervort Avenue.

These signs were originally placed there because of Our Lady of Sorrows Church. Since the location is no longer used as a church, they request the removal of the signs.

Supervisor Schaffer stated that he does not see any problem with removing the signs on this street, but there seems to be some confusion as to which other streets in the immediate area should also be considered.

Councilwoman Fitzgerald stated that the old OLS church property has been purchased by another church with a much smaller congregation and does not think that there will be any parking issues in the area.

After a brief discussion, it was decided to put this request on hold so as to get more information about the overall on-street parking situation in that neighborhood.

7.5 **PUBLIC SAFETY**

1. Request from Fire Chief Patrick McPherson to accept Nicholas Sladky as a new member to Station 4 and Adam Hofmann as a new member to Station 3.

Councilman Majewski noted that in the past, the full applications were made available to the Board. He feels that the full applications should again be made available to the Public Safety Committee.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.6 **ADMINISTRATION**

1. Request from Town Clerk Emil Bielecki to authorize the following to provide maintenance for the abandoned cemeteries in the Town of Vestal as follows:

Scott Coleman:	Rounds Cemetery	\$325.00
	Crumm Cemetery	\$425.00
	Vestal Road Cemetery	<u>\$325.00</u>
	Total	\$1075.00
Chuck Lane:	Jensen Road Cemetery	\$475.00
	Vestal Center Cemetery	<u>\$1,100.00</u>
	Total	\$1,575.00

Councilwoman Messina asked why the cost of maintaining the Vestal Center Cemetery is so much higher than the other cemeteries. Town Clerk Bielecki and Supervisor Schaffer noted that the Vestal Center Cemetery is the largest cemetery and the most difficult to maintain due to the steep terrain and the poor condition of the grave sites. Many contractors will not work there for fear of destroying their mowing equipment.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

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UNFINISHED BUSINESS

1. Local Law regarding Best Value Bidders.

Town Attorney Berger stated that he would have a local law drafted for the next Work Session.

2. Local Law “B” of the Year 2014 (Gateway Signs)

Supervisor Schaffer stated that the Environmental Impact Assessment form has filed and the Board has had time to review the comments from the public hearing.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

NEW BUSINESS

1. Supervisor Schaffer stated that the handicapped ramp leading to the Vestal Museum has been repaired with the assistance of a local Boy Scout Troop. They did an excellent job and should be recognized for it. He will contact the Troop and invite them to attend a Board Meeting so as to formally recognize and thank them for successfully completing this project.
2. After a brief discussion, the Board agreed to cancel the Work Sessions on June 2, 2014 and August 4, 2014.

SUPERVISOR'S ANNOUNCEMENTS:

- 1) The Vestal Museum is having a speaker on Archaeology, April 29, 5:30-6:30 PM at the Vestal Library. Public is welcome. Free admission. Programs supported by NYSCA-Dec, Chenango Arts Council.
- 2) The Vestal Museum is offering a Native American craft for children during Vestal Library's Family Day, May 3, 11am-12 noon. There will be hands-on projects to learn about coiled pottery and cordage. Children must have an adult with them. Public welcome. Free admission. Presented collaboratively by the Vestal Museum and the Vestal Library Youth Services.
- 3) Vestal Museum's exhibit, "Archaeology in Vestal" is open Wed – Fri 10 am to 5 pm, and Saturday, 10 am to 3 pm. Admission is free.

EXECUTIVE SESSION

On a motion of Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following was

ADOPTED Ayes 4 Fitzgerald, Majewski, Messina, Schaffer

Nays 0

Resolved the Board enter into Executive Session for the following: 1) labor negotiations with the Operating Engineers and the PBA bargaining units 2) update from the Town Attorney on the UHS litigation. The time was 7:17 PM.

On a motion of Councilman Majewski, seconded by Councilwoman Fitzgerald, the following was

ADOPTED Ayes 4 Fitzgerald, Messina, Majewski, Schaffer

Nays 0

Resolved the Board leave Executive Session and **adjourn the Work Session. The time was 7:45 PM.**

Respectfully submitted,
Emil Bielecki, Town Clerk