

VESTAL TOWN BOARD WORK SESSION MINUTES

MONDAY, OCTOBER 10, 2016

Board Attendance: Supervisor Schaffer; Board Members: Agneshwar, Messina, Fitzgerald, Majewski

Also Attending: Town Attorney David Berger, Town Engineer Vern Myers, Fire Chief David Harrington, Assistant Fire Chiefs Doug Rose and John Paffie, Town Clerk Emil Bielecki and 5 people from the general public.

Supervisor Schaffer convened the Work Session at 6:00 PM.

COMMITTEES

7.1 PUBLIC WORKS (FITZGERALD/Majewski)

1. Request from Eva Amtman, the Managing Partner of Westminster Garden Apartments, for a reduction of the approx. \$1,000 utility payment late fees for the 2nd quarter of this year.

Councilwoman Fitzgerald stated that she reviewed the history of this account with Water Superintendent Groats and recommends against waiving the late fees. They have consistently been late with payments and were advised that no additional waivers of late fees would be granted. The consensus view of the Board is to deny this request. Supervisor Schaffer will notify the applicant that the request has been denied.

7.2 FINANCE (AGNESHWAR/Fitzgerald)

1. **Warrants:** 2016-39, 2016-39E, 2016-40, 2016-40E

OK – This item will be placed as a ‘Receive and File’ on the Agenda for the next Regular Meeting.

2. Request from Deputy Comptroller Nick Angeline to accept a donation of \$500.00 from Citgo Petroleum Corporation for fire equipment for the Vestal Fire District.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request from IT Director Dan Williams to transfer \$800 from line A1680.400 (contractor and professional services) to line A1680.1033 (overtime) to cover overtime work to rewire and reconfigure the computer network in the Police Department and the Library.

According to the memo from IT Director Dan Williams, the Library needs to be reconfigured to segregate the library staff setup from the Town setup (EOC/Disaster recovery).

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

4. Request from Highway Superintendent Rocco Turdo to transfer \$21,890 from line D5142-4006 (Salt) to line D5130-2200 (Purchase of Machinery) for the replacement of hydraulic truck lifts.

Councilwoman Agneshwar stated that the price is the lowest quote and is from the same vendor that installed the other lifts.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

5. Request from Fire Chief David Harrington to make budget transfers as listed in his memo to

VESTAL TOWN BOARD WORK SESSION MINUTES

MONDAY, OCTOBER 10, 2016

the Board of Fire Commissioners dated October 5, 2016.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

6. Request to pay Town Attorney David Berger \$1,187.50 for September 2016 billable hours.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.3 PERSONNEL (MESSINA/Majewski) – no items were brought for consideration.

7.4 PLANNING & ZONING (MESSINA/Agneshwar)

1. Request from the Vestal Field Hockey Booster Club to use the Library parking lot on October 23, 2016 for a fundraiser with Smokey Legend BBQ.

Councilman Messina asked if using a third party food vendor conflicted with the facility use policy recently adopted by the Board. Town Attorney Berger stated that the policy serves as a general guide but does not prohibit the Board from making exceptions.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Boy Scout Troop 225 to use the front portion of the Library parking lot for the Troop's annual tree sale from November 19, 2016 thru January 3, 2017, including set up and clean up.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.5 PUBLIC SAFETY (FITZGERALD/Messina)

1. Request from Fire Chief David Harrington to approve the Vestal Fire Department Membership and Stations 2 & 3 Ladies Auxiliary Bake Sale on November 8, 2016, from 6am – 6pm at Station # 2 and Station # 3. A sign in sheet will be used to track personnel at this event.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Fire Chief David Harrington to approve Jason Ellis, Brennan Leslie, and Bryant Mabee as new members of Fire Company # 1.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request from Fire Chief David Harrington for the Board of Fire Commissioners to pass a resolution to update the standardization of Fire Hose to All-American Hose (to include all brand/models under the All-American name including Snap-tite, Ponn and National hose). This would be for any size with Storz and/or NST connections.

Fire Chief David Harrington stated that the Fire Department has been using this hose since 2008. This action is being taken to update the standardization policy to reflect the consolidation of several companies. It will apply to current and future purchases. Assistant Fire Chief Doug Rose noted that adopting a standardization policy is necessary to achieve compatibility and maintain consistent quality.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

VESTAL TOWN BOARD WORK SESSION MINUTES

MONDAY, OCTOBER 10, 2016

7.6 ADMINISTRATION (MAJEWSKI/Messina)

1. Request from Vestal Museum Director Cheresse Wiesner-Rosales to use \$178.48 from the donation (jar) fund for reimbursement of track lighting purchased for the Museum.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

UNFINISHED BUSINESS

1. Proposed Gas Card System for the Purchase of Fuel for Town Vehicles

Town Engineer Vern Myers and Town Comptroller Laura McKane are evaluating proposals from a large single vendor as well as the WEX program, which provides payment processing and information management services for vehicle fleets. WEX has the state contract and can be implemented rapidly.

Update on 10/10/16: Town Engineer Myers stated that he is providing information to the Mirabito Group so as to compare their cost with the WEX program.

2. Gateway Sign Application at 1250 Vestal Parkway East

Update on 10/10/16: After a brief discussion of the proposed sign, the consensus of the Board was to reject the application. The primary objections were that the sign is larger than what our regulations permit and that the proposed location was too close to an existing gateway sign (.7 mile).

3. Resume Discussion Concerning a Proposed Ban on Smoking in Town Parks

Several Board members indicated that the proposal was a good idea but that additional research needed to be done to clearly identify what products would be banned and how a ban would be enforced. Councilwoman Agneshwar stated that she would provide the Town Attorney with additional information about the topic from the Broome County Tobacco Free Coalition. Discussion of the topic will resume at a later date.

EXECUTIVE SESSION

On a motion of Councilwoman Agneshwar, seconded by Councilwoman Messina, the following was

ADOPTED Ayes 5 Agneshwar, Fitzgerald, Messina, Majewski, Schaffer
Nays 0

Resolved the Board enter into Executive Session to discuss the **Hicks litigation** and the negotiations on the **separation agreement between the Library and the Town.** The time was 6:56 PM.

On a motion of Councilman Majewski, seconded by Councilwoman Agneshwar, the following was

ADOPTED Ayes 5 Agneshwar, Fitzgerald, Messina, Majewski, Schaffer
Nays 0

Resolved the Board leave the Executive Session and **adjourn the Work Session. The time was 7:16 PM.**

Respectfully submitted,
Emil Bielecki, Town Clerk