

VESTAL TOWN BOARD WORK SESSION MINUTES

MONDAY, NOVEMBER 13, 2017

Board Attendance: Supervisor Schaffer; Board Members: Agneshwar, Messina, Fitzgerald
Absent: Majewski

Also Attending: Town Attorney David Berger, Town Engineer Vern Myers, Director of Human Resources Nancy Olmstead and Town Clerk Emil Bielecki

Supervisor Schaffer **convened the Work Session at 6:00 PM.**

UPCOMING PUBLIC HEARINGS:

November 15, 2017 –2018 Special District Budget (continuation)

COMMITTEES

7.1 PUBLIC WORKS (FITZGERALD/Majewski)

7.2 FINANCE (AGNESHWAR/Fitzgerald)

1. Warrants: 2017-45, 2017-45B, 2017-45C, 2017-45E

OK – This item will be placed as a ‘Receive and File’ on the Agenda for the next Regular Meeting.

2. Request to pay \$225.00 to Town Attorney David Berger for October 2017 billable hours.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request from Town Comptroller Laura McKane to make changes to the 2018 Preliminary Town Budget as follows:

CHANGES FROM PRELIMINARY TO FINAL BUDGET

			2016	2017	2018	2018		
			REVISED BUD	REVISED BUD	PRELIM	FINAL	CHANGE	
GENERAL FUND APPROPRIATIONS:								
A1990	4322	Contingent Account	\$ 49,781	\$ 33,537	\$ 90,000	\$ 72,767	\$ (17,233)	
A3120	1033	Overtime	\$ 169,046	\$ 150,469	\$ 165,000	\$ 175,000	\$ 10,000	
A7450	1000	Wages - New Emp.& Increases	\$ -	\$ -	\$ 7,000	\$ -	\$ (7,000)	
A7140	1020	Labor	\$ 244,076	\$ 259,656	\$ 274,415	\$ 281,452	\$ 7,037	
A7450	1030	Part-Time Labor	\$ 18,300	\$ 18,180	\$ 18,044	\$ 35,240	\$ 17,196	
							\$ 10,000	
GENERAL FUND ESTIMATED REVENUE:								
A1589	1589	Br. Co. DWI Grant	\$ 13,299	\$ 9,000	\$ -	\$ 10,000	\$ 10,000	
HIGHWAY FUND APPROPRIATIONS:								
D5142	4006	Control Ice & Snow	\$ 235,549	\$ 250,000	\$ 240,000	\$ 254,060	\$ 14,060	
HIGHWAY FUND ESTIMATED REVENUE:								
D2302	2302	Labor Reim. Broome Co.	\$ 14,060	\$ 14,060	\$ -	\$ 14,060	\$ 14,060	

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

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7.3 PERSONNEL (FITZGERALD/Agneshwar)

1. Request from Water/Wastewater Superintendent Scott Groats to approve the following:

- Appoint Todd Hunsinger as Assistant Water & Wastewater Superintendent at a salaried rate of \$61,434.00 effective Monday, November 27, 2017.
- Post the Water & Wastewater Crew Chief position on Monday, December 4, 2017.

Director of Human Resources Nancy Olmstead noted that the pay rate for the Assistant Water & Wastewater Superintendent position is the same as for the former Assistant.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.4 PLANNING & ZONING (MESSINA/Fitzgerald) – no items were brought for consideration.

7.5 PUBLIC SAFETY (MAJEWSKI/Messina) – no items were brought for consideration.

7.6 ADMINISTRATION (MESSINA/Majewski) – no items were brought for consideration.

NEW BUSINESS

1. Town Engineer Vern Myers stated that he needs 2 more volunteers for a committee to select a consultant for the Washington Drive Bridge Rehabilitation Project. After a brief discussion Councilwomen Messina and Fitzgerald agreed to serve on the committee.
2. Supervisor Schaffer informed the Board that he was asked by the Executive Director of the First Ward Action Council Jerry Willard to write a letter in reference to the organization’s application to HUD for the Vestal Pine II project. The letter will state that based upon the representations made by Mr. Willard about the size, scope and purpose of the project, the Town has no current objections to the requested zoning change and no objections to the application to the Agency for a standard PILOT. The Board expressed support for Supervisor Schaffer to send the letter as described.

EXECUTIVE SESSION

On a motion of Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following was

ADOPTED Ayes 4 Agneshwar, Fitzgerald, Messina, Schaffer
Nays 0 Absent 1 Majewski

Resolved the Board enter into Executive Session to discuss labor contract negotiations with the Operating Engineers and CSEA. The time was 6:23 PM.

On a motion of Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following was

ADOPTED Ayes 4 Agneshwar, Fitzgerald, Messina, Schaffer
Nays 0 Absent 1 Majewski

Resolved the Board leave the Executive Session and **adjourn the meeting. The time was 6:36 PM.**

Respectfully submitted,
Emil Bielecki, Town Clerk