

## VESTAL TOWN BOARD WORK SESSION MINUTES

MONDAY, DECEMBER 04, 2017

Board Attendance: Supervisor Schaffer; Board Members: Agneshwar, Messina, Fitzgerald, Majewski

Also Attending: Town Attorney David Berger, Town Engineer Vern Myers, Director of Human Resources Nancy Olmstead, Fire Chief David Harrington, Assistant Fire Chiefs Doug Rose, Ron Birdsall and John Paffie, Town Clerk Emil Bielecki and 3 people from the general public.

Supervisor Schaffer convened the Work Session at 6:00 PM.

### **6:00 PM - Fire District to discuss new apparatus projects.**

Fire Chief David Harrington and Assistant Fire Chiefs Doug Rose, Ron Birdsall and John Paffie attended the Work Session to answer questions concerning the following items on this agenda:

#### **Sale of the current Tanker 32-2**

The Fire Department has received indications of interest to purchase this piece of apparatus for more than \$20,000, which would require a permissive referendum. The tanker cannot be sold before the expiration of the permissive referendum period which is creating some uncertainty concerning the potential bids. Also, now that the new tanker has been delivered, there is a need to find a storage location for the old tanker prior to an eventual sale.

#### **Permissive Referendum for Tanker 32-3**

The approval of the permissive referendum is to allow for the use of the Fire District Capital Reserve Fund to purchase Tanker 32-3. This process has to be started before the bid is awarded. The *not to exceed* amount of \$399,000 has a built in cushion for possible change orders or, if for some unexpected reason, the low bidder is not selected.

#### **Award the bid for Tower 32-4 and proceed to Mandatory Referendum**

The lowest qualified bid came in lower than expected (\$877, 764) and will hopefully give us some breathing room in our capital projects budget. The Fire Department is also asking the Board for permission to move forth with the mandatory referendum to bond for the purchase of Tower 32-4 in the amount not to exceed \$970,000. The additional amount over the bid price is to cover the cost of equipment that will need to be purchased for the new apparatus and to cover any change orders. After a brief discussion, the Board expressed no objection to awarding the bid, however, some concerns were expressed concerning the \$970,000 bonding amount. The Board will discuss the bonding amount at a future meeting.

### **COMMITTEES**

7.1 **PUBLIC WORKS** (FITZGERALD/Majewski) – no items were brought for consideration.

7.2 **FINANCE** (AGNESHWAR/Fitzgerald)

1. Warrants: 2017- 46, 2017-46E, 2017-48, 2017-48E

**OK** – This item will be placed as a ‘Receive and File’ on the Agenda for the next Regular Meeting.

2. Request to pay \$2,950.00 to Kenneth G. Frommer for appraisals services of 112 Clayton Avenue.

**OK**-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

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3. Request from Deputy Comptroller Nick Angeline to make budget transfers dated October - November 2017, as included with the memo to the Town Board on 11/30/17.

**OK**-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

**7.3 PERSONNEL (FITZGERALD/Agneshwar)**

1. Request for authorize Heather Webster to be appointed to the vacant Clerk (part-time) position in the Court effective December 11, 2017 at a pay rate of \$9.70 per hour.

Human Resources Director Nancy Olmstead noted that there may be a change in the language of this request to reflect an incomplete status of the pre-employment background check.

**OK**-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Director of Human Resources Nancy Olmstead to authorize Receiver of Taxes Debra Wallace to appoint the following:

- Debra Jennings as Deputy Receiver of Taxes effective December 20, 2017 through April 5, 2018 at the rate of \$11.00 per hour.
- Thomas Keegan, Sarah Wallace, and Rachel Wallace as Clerk Part-Time effective December 20, 2017 through December 22, 2017 at the rate of \$9.70 per hour.

Human Resources Director Nancy Olmstead stated that conflicting information was provided as to the ending date for the Deputy Receiver of Taxes. The correct date will be provided to the Town Clerk prior to the Regular Meeting.

**OK**-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

**7.4 PLANNING & ZONING (MESSINA/Fitzgerald) – no items were brought for consideration.**

**7.5 PUBLIC SAFETY (MAJEWSKI/Messina)**

1. Request from Fire Chief David Harrington to approve Patrick Morrow as a new member of the Vestal Fire Department at Company No. 4.

**OK**-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Fire Chief David Harrington for the Board of Fire Commissioners to authorize the sale of the current Tanker 32-2 (1988 Volvo White FMC, VIN # 1WXBCCJF6JN122642) through Permissive Referendum with publication on December 13, 2017.

**OK**-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request from Fire Chief David Harrington for the Board of Fire Commissioners to approve a Permissive Referendum to use funds from the Fire District Capital Reserve to fund the purchase of Tanker 32-3 not to exceed the amount of \$399,000.00 with the publication date of December 13, 2017.

**OK**-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

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4. Request from Fire Chief David Harrington for the Board of Fire Commissioners to award the bid for Tower 32-4 to Firehouse Apparatus of Locke NY in the amount of \$877,764.00, subject to a mandatory referendum.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.6 **ADMINISTRATION** (MESSINA/Majewski) – no items were brought for consideration.

**RECEIVE AND FILE**

Supervisor Schaffer asked that the following information be received and filed at the Regular Meeting:

The NYS Department of Transportation (NYSDOT) will host two public information meetings to discuss the NYS Route 434 Greenway Project, a capital improvement project to develop a pedestrian and bicycle path from Pennsylvania Avenue in the City of Binghamton to Murray Hill Road in the Town of Vestal. The public information meetings will be at 7:00 PM on the following dates and locations:

- December 12, 2017 - MacArthur Elementary School Gymnasium
- December 13, 2017 – Vestal Hills Elementary School Cafeteria

**EXECUTIVE SESSION**

On a motion of Councilwoman Messina, seconded by Councilwoman Agneshwar, the following was

**ADOPTED** Ayes 5 Agneshwar, Fitzgerald, Messina, Majewski, Schaffer  
Nays 0

Resolved the Board enter into Executive Session to discuss the following:

- Labor negotiations with Operating Engineers, PBA and CSEA.
- Appointments to volunteer boards
- Tax certiorari cases: 100 Vestal Parkway West and 4501 Vestal Parkway East.

The time was 6:55 PM.

On a motion of Councilwoman Fitzgerald, seconded by Councilman Majewski, the following was

**ADOPTED** Ayes 5 Agneshwar, Fitzgerald, Messina, Majewski, Schaffer  
Nays 0

Resolved the Board leave the Executive Session and **adjourn the meeting. The time was 8:04 PM.**

Respectfully submitted,  
Emil Bielecki, Town Clerk