

VESTAL TOWN BOARD WORK SESSION MINUTES

MONDAY, OCTOBER 29, 2018

Board Attendance: Supervisor Schaffer; Board Members: Fletcher, Messina, Fitzgerald

Absent: Majewski

Also Attending: Town Comptroller Laura McKane, Deputy Comptroller Nick Angeline and Town Clerk Emil Bielecki.

Supervisor Schaffer convened the Work Session at 5:02 PM.

Review of Sewer Rents

Town Comptroller Laura McKane stated that we have a budgetary shortfall in the Sewer District Budget due primarily to the sharp increases in fees paid to the Binghamton/Johnson City Joint Sewage Treatment Plant. Those fees are expected to increase further as the major upgrades to the plant are completed and worked into the fee structure. Also, the Endicott Treatment Plant is slated to undergo upgrades which will result in higher fees in the future. She distributed a document with 5 rate increase scenarios. Each of the scenarios would result in an overall sewer rent increase of over 20%.

The Board engaged Comptroller McKane in a lengthy discussion of the sewer rent options which she presented. Although no final decision was made as to which option the Board will select for the sewer rent increase, there was a consensus of opinion that the lowest users, who tend to be the elderly on fixed incomes, be protected from bearing the brunt of the increase. When the Board makes a final decision on the option to raise the sewer rents, it will be incorporated into a local law which will be subject to a mandatory public hearing.

Final Review of the 2019 Tentative Town Budget

Town Comptroller Laura McKane distributed various documents detailing the status of the Town Budget at this stage of review process, including the specific changes that have been proposed to the revenues and appropriations. If the Board adopts all of the proposed changes to the 2019 Tentative Budget as presented, the resulting 2019 Preliminary Budget will come under the state mandated tax cap by approximately \$18,000. The tax levy would increase by approximately 2.5%. The actual tax rate would increase by a lower percentage due to an increase in the Town's assessed value. For a home with a value of \$100,000, the tax increase (including the Fire District) would be approximately \$11.25. The 2019 Preliminary Budget will be filed with the Town Clerk within a few days.

The Board reviewed the proposed changes to the budget and the assumptions that are included and excluded in the budget. The topic of compensation for members of the Planning Board and the Zoning Board of Appeals was also discussed. Various options were put forth but no consensus was reached on the issue.

Amendments to the 2019 Tentative Budget

R247-18 On a motion of Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following resolution was

ADOPTED Ayes 4 Fitzgerald, Fletcher, Messina, Schaffer
Nays 0 Absent 1 Majewski

Resolved to authorize the Town Comptroller to make changes in revenues and appropriations from the 2019 Tentative Town Budget to the 2019 Preliminary Town Budget as follows:

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CHANGES TO ESTIMATED REVENUES

ORG	OBJECT	DEPARTMENT	LINE DESCRIPTION	2019	2019	CHANGE
				TENTATIVE	PRELIMINARY	
A1001	1001	GENERAL FUND	Real Property Taxes	-\$5,579,763.00	-\$5,494,468.00	(\$85,295.00)
A1120	1120	GENERAL FUND	Non-Prop Taxes - Sales	-\$4,296,600.00	-\$4,347,000.00	\$50,400.00
A2401	2401	GENERAL FUND	Interest Earnings	-\$12,000.00	-\$55,000.00	\$43,000.00
B1001	1001	CENTRAL LIGHT DISTRICT	Real Property Taxes	-\$260,000.00	-\$270,000.00	\$10,000.00
D1001	1001	HIGHWAY FUND	Real Property Taxes	-\$2,867,990.00	-\$2,800,089.00	(\$67,901.00)
D1011	1011	HIGHWAY FUND	Approp. Fund Balance	\$0.00	-\$20,000.00	\$20,000.00
D1012	1012R	HIGHWAY FUND	Approp. Fund Balance- Reserve	-\$49,153.00	-\$55,153.00	\$6,000.00
D1120	1120	HIGHWAY FUND	Non-Prop Taxes - Sales	-\$2,523,400.00	-\$2,553,000.00	\$29,600.00
D2401	2401	HIGHWAY FUND	Interest Earnings	-\$2,800.00	-\$24,000.00	\$21,200.00
D2805	2805	HIGHWAY FUND	Drain Dist. Reimbursement	-\$99,293.00	-\$99,646.00	\$353.00
F1001	1001	FIRE DISTRICT	Real Property Taxes	-\$1,044,125.00	-\$1,032,545.00	(\$11,580.00)
F1001	1001R	FIRE DISTRICT	Real Property Taxes Reserved	-\$351,939.00	-\$363,519.00	\$11,580.00
S1003	1003	SEWER DISTRICT	Maintenance Assessment	-\$449,030.00	-\$451,578.00	\$2,548.00
S1004	1004	SEWER DISTRICT	Bond Assessments	-\$60,900.00	-\$62,085.00	\$1,185.00
S1011	1011	SEWER DISTRICT	Approp. Fund Balance	-\$243,906.00	-\$213,073.00	(\$30,833.00)
S2120	2120	SEWER DISTRICT	Sewer Rents	-\$3,425,000.00	-\$3,430,000.00	\$5,000.00
S2120	2120CR	SEWER DISTRICT	Sewer Capital Reserves	-\$190,000.00	-\$173,600.00	(\$16,400.00)
S2401	2401	SEWER DISTRICT	Interest Earnings	-\$4,700.00	-\$8,000.00	\$3,300.00
TE1011	1011	LOSAP	Approp. Fund Balance	-\$53,100.00	-\$54,150.00	\$1,050.00
W1011	1011	WATER DISTRICT	Approp. Fund Balance	-\$236,563.00	-\$232,111.00	(\$4,452.00)
W1012	1012R	WATER DISTRICT	Approp. Fund Balance, Reserve	-\$47,807.00	-\$47,808.00	\$1.00
				-\$21,798,069.00	-\$21,786,825.00	(\$11,244.00)

CHANGES TO APPROPRIATIONS

ORG	OBJECT	DEPARTMENT	LINE DESCRIPTION	2019	2019	CHANGE
				TENTATIVE	PRELIMINARY	
A1220	4051	Town Supervisor	Cellular Telephone Expense	\$550	\$450	(\$100)
A1315	1010	Comptroller	Salaries	\$148,068	\$150,242	\$2,174
A1330	1030	Tax Receiver	Part-Time Labor	\$8,100	\$10,328	\$2,228
A1355	1010	Assessor	Salaries	\$158,597	\$160,256	\$1,659
A1355	1030	Assessor	Part-Time Labor	\$10,710	\$10,910	\$200
A1410	1010	Town Clerk	Salaries	\$146,553	\$148,135	\$1,582
A1430	1000	HR	Wages - New Emp. & Increases	\$35,061	\$0	(\$35,061)
A1430	1010	HR	Salaries	\$34,839	\$53,535	\$18,696
A1440	1010	Engineering	Salaries	\$246,236	\$248,584	\$2,348
A1440	4030	Engineering	Education & Travel	\$500	\$200	(\$300)
A1440	4180	Engineering	Uniform & Clothing Allow.	\$450	\$350	(\$100)
A1460	4440	Records Management	Machine Maintenance	\$750	\$720	(\$30)
A1620	4309	General Town	Grds Maint - Tree Damage&Other	\$0	\$10,000	\$10,000
A1670	4020	Central Mailing	Postage & Freight	\$23,500	\$24,500	\$1,000
A1680	1010	Information Technology	Salaries	\$108,518	\$110,060	\$1,542
A1990	4322	Contingent Account	Contingent Account	\$77,470	\$71,726	(\$5,744)
A3020	4210	Public Safety Communications	Communications Expense	\$11,000	\$9,000	(\$2,000)
A3120	1010	Police	Salaries	\$2,985,920	\$2,993,481	\$7,561
A3120	2100	Police	Operational Equipment	\$0	\$20,000	\$20,000
A3120	2230	Police	Vehicles	\$171,400	\$151,400	(\$20,000)
A3120	4190	Police	Gasoline	\$70,000	\$80,000	\$10,000
A3510	4040	Dog Control Officer	Vehicle Maintenance	\$1,800	\$1,000	(\$800)

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A3510	4190	Dog Control Officer	Gasoline	\$800	\$500	(\$300)
A3620	1010	Safety Inspection	Salaries	\$293,501	\$293,486	(\$15)
A3620	4000	Safety Inspection	Professional Services	\$800	\$1,000	\$200
A3620	4030	Safety Inspection	Education & Travel	\$6,800	\$6,000	(\$800)
A3620	4040	Safety Inspection	Vehicle Maintenance	\$6,500	\$4,000	(\$2,500)
A3620	4190	Safety Inspection	Gasoline	\$2,000	\$2,500	\$500
A3620	4308	Safety Inspection	Printer Contract w/Supplies	\$200	\$0	(\$200)
A5010	1010	Highway Administration	Salaries (Administration)	\$188,559	\$192,066	\$3,507
A7140	1010	Parks	Salary (JB)	\$73,211	\$74,955	\$1,744
A7140	4030	Parks	Education & Travel	\$1,500	\$0	(\$1,500)
A7140	4082	Parks	New Trees	\$10,000	\$0	(\$10,000)
A7140	4190	Parks	Gasoline	\$23,000	\$24,000	\$1,000
A7140	4310	Parks	Topsoil Gravel Stone Etc.	\$3,500	\$1,500	(\$2,000)
A7310	1010	Recreation	Salaries (Full time)	\$164,528	\$166,086	\$1,558
A7450	4030	Museum	Education & Travel	\$1,000	\$500	(\$500)
A7450	4062	Museum	Exhibit Preparation	\$2,500	\$1,800	(\$700)
A8730	4000	CAC	Professional Services	\$2,500	\$100	(\$2,400)
A9040	8404	Workmen's Compensation	Workmen's Compensation	\$95,000	\$100,500	\$5,500
A9710	6451	Bonds	Principal On Bonds	\$109,084	\$107,929	(\$1,155)
A9710	7451	Bonds	Interest On Bonds	\$31,604	\$31,620	\$16
A9730	6452	Bond Anticipation Notes	Principal On BANS	\$313,200	\$311,250	(\$1,950)
A9730	7452	Bond Anticipation Notes	Interest On BANS	\$37,360	\$35,470	(\$1,890)
A9901	9002	Transfers to Other Funds	Transfer to Health Ins. Fund	\$2,204,865	\$2,210,000	\$5,135
B5182	4110	Cental Light District	Payments-to NYSE&G	\$270,000	\$280,000	\$10,000
D5110	1020	Highway General Repairs	Labor	\$1,316,425	\$1,298,598	(\$17,827)
D5142	4006	Snow & Ice Control	Control Ice & Snow (Materials)	\$254,060	\$279,000	\$24,940
D9040	8404	Workmen's Compensation	Workmen's Compensation	\$100,000	\$107,000	\$7,000
D9710	6451	Bonds	Principal on Bonds	\$811,790	\$812,945	\$1,155
D9710	7451	Bonds	Interest on Bonds	\$64,260	\$64,244	(\$16)
D9730	7452	Bond Anticipation Notes	Interest on BANS	\$98,780	\$92,780	(\$6,000)
F3410	8404	Workmen's Compensation	Workmen's Compensation	\$110,000	\$98,420	(\$11,580)
F9620	9000R	Fire Equipment Reserve	Planned Additions	\$349,639	\$361,219	\$11,580
S8110	4020	Sewer District Administration	Postage & Freight(C.W#1)	\$4,800	\$5,000	\$200
S8110	4060	Sewer District Administration	Operating Exp. & Supplies	\$2,000	\$3,600	\$1,600
S8130	4581	Outside Sewer Collection System	Vill Of End.-Waste Treat.	\$685,000	\$705,000	\$20,000
S8130	4582	Outside Sewer Collection System	Pay to Bing-JC Sewer Bd.	\$2,440,000	\$2,383,000	(\$57,000)
S9730	7452	Bond Anticipation Notes	BAN Int. Cons. S1P1	\$17,881	\$11,921	(\$5,960)
S9730	7452R	Bond Anticipation Notes	Reserve Interest	\$0	\$5,960	\$5,960
TE1720	4000	LOSAP	Contr. & Prof. Services	\$7,000	\$8,050	\$1,050
W8310	1010	Water District Administration	Salaries-Foreman (SG)(WP)(DS)	\$188,891	\$192,165	\$3,274
W9040	8404	Workmen's Compensation	Workmen's Comp. Expense	\$47,000	\$39,275	(\$7,725)
				\$14,579,560	\$14,568,316	(\$11,244)

Health Benefits for Retirees

Comptroller McKane stated that the Town is still reviewing the Medicare Advantage Plans to provide health benefits to our retirees. MVP is our current provider but two other providers are submitting quotes which are priced aggressively. We may have an opportunity to lower our costs for this program.

Change of Time for Town Board Work Session on Monday, November 5th

Supervisor Schaffer recommended that the Work Session scheduled for Monday, November 5th be changed from 6:00 PM to 5:00 PM. The Board concurred.

The meeting was adjourned at 6:43 PM.

Respectfully submitted,
 Emil Bielecki, Town Clerk