

## VESTAL TOWNBOARD WORK SESSION MINUTES

MONDAY, MARCH 25, 2019

Board Attendance: Supervisor Schaffer; Board Members: Fletcher, Messina, Fitzgerald, Majewski

Also Attending: Town Attorney David Berger, Town Engineer Vern Myers, Director of Human Resources Nancy Olmstead, Town Comptroller Laura McKane and Town Clerk Emil Bielecki

Supervisor Schaffer **convened the Work Session at 6:00 PM.**

### **6:00 PM – Insurance Consultant Doug Bulman to discuss his contract with the Town.**

Town Comptroller Laura McKane and Insurance Consultant Doug Bulman presented the Board the renewal of an agreement with Mr. Bulman to provide the Town with various benefit management and risk management services from April 1, 2019 thru March 31, 2020. In this agreement, the consulting fee has been reduced from \$30,000 to \$25,000 to reflect the approximate amount of annual commissions that Mr. Bulman receives from the pharmacy program. Excellus started paying commissions on pharmacy benefits under the health plan in mid-2018. The existing contract requires consulting fees be offset by any commissions received on the medical plan. Rather than make adjustments monthly, the new contract proposes to carve out the pharmacy program management from the annual fee. We are in the process of reconciling payments under the 2018-2019 contract due to the commissions. Mr. Bulman also noted that if any other components of the insurance package starts to pay commissions, those would be used to reduce the amount of the consulting fee and addressed in any future contract renewals.

No Board member expressed any objections to the new contract.

**OK-**This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

### **UPCOMING PUBLIC HEARINGS**

March 27, 2019 at 6:00 PM – Proposed Local Law “A” making changes to the Vestal Town Code regarding storage containers.

### **COMMITTEES**

#### **7.1 PUBLIC WORKS (FITZGERALD/Fletcher)**

1. Request from Highway Superintendent Rocco Turdo to award the bid for a 35 ton low boy trailer to the sole bidder, Five Star Equipment, Inc. of Kirkwood, NY, in the amount of \$65,620.

Supervisor Schaffer noted that this is a custom made piece of equipment made to suit our needs. After the bids were opened, we received a quote from another company that was considerably lower in price, but the quoted item did not meet our specifications.

**OK-**This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

#### **7.2 FINANCE (MESSINA /Majewski)**

1. Warrants: 2019-11, 2019-11C, 2019-11E, 2019-12, 2019-12A, 2019-12E

**OK** – This item will be placed as a ‘Receive and File’ on the Agenda for the next Regular Meeting.

2. Request to pay Town Attorney David Berger \$125.00 for February, 2019 billable hours.

**OK-**This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

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3. Request to approve a resolution authorizing spending \$131,000 for the Preliminary Engineering/Design Work for the Meeker Road Bridge Rehabilitation Project as follows:

**Whereas**, the Town of Vestal is entering into an agreement with State and Federal agencies for the rehabilitation of the Meeker Road Bridge, and

**Whereas**, a stipulation of the agreement is that the town must authorize the total expenditures of each phase of the project and expend such moneys pending reimbursement from funding agencies,

**Now Be It Resolved** that the Town of Vestal hereby authorizes the expenditure of \$131,000 for the Preliminary Engineering/Design phase of the project.

Town Engineer Vern Myers noted that the Town should receive a reimbursement of 80% or \$104,800 leaving a balance of \$26,200. The 2019 operating budget designated \$13,000 for this project based on cash flow projection in the capital project request form. The remaining balance can be covered from the contingency line in the budget, if necessary.

**OK**-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

It was noted by the Town Clerk, and confirmed by the Town Engineer, that the Board also needs to adopt a resolution that authorizes the implementation and funding in the first instance 100% of the Federal-aid and State “Marchiselli” Program-aid eligible costs and authorizes the Town Supervisor to execute all necessary agreements for this Project.

**OK**-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

4. Request to approve a resolution authorizing, subject to permissive referendum, the Town’s share of the cost of the construction of a new Emergency Squad Building.

Town Engineer Vern Myers stated that this part of the process to get the GOSR money that was allocated for this project. There are still questions about some of the Town’s costs for this project, but we are allocating enough money to cover these potential costs. The bonding resolution will read as follows:

BOND RESOLUTION DATED MARCH 27, 2019.

A RESOLUTION AUTHORIZING, SUBJECT TO PERMISSIVE REFERENDUM, THE TOWN’S SHARE OF THE COST OF THE CONSTRUCTION OF A NEW EMERGENCY SQUAD BUILDING, IN AND FOR THE TOWN OF VESTAL, BROOME COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$850,000, AND AUTHORIZING THE ISSUANCE OF \$850,000 BONDS OF SAID TOWN TO PAY THE COST THEREOF.

**OK**-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

5. Request to make budget transfers dated 12/31/2018 as attached to the memo from Deputy Town Comptroller Nick Angeline dated 3/22/19.

**OK**-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

**7.3**    **PERSONNEL** (MAJEWSKI/Fitzgerald) – no items were brought for consideration.

**7.4**    **PLANNING & ZONING** (FLETCHER/Fitzgerald) – no items were brought for consideration.

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**7.5 PUBLIC SAFETY (MESSINA/Fletcher)**

**1.** Request from Fire Chief David Harrington to approve the sale of Ladder 32 (a 1985 Spartan LTI aerial truck VIN# S29RT6C08FC423849) to Paul Conti for the amount of \$10,000.

In a memo to the Board of Fire Commissioners, Fire Chief David Harrington noted that even after postings in a trade publication and on an online auction site, we have had difficulty in selling this piece of equipment. Assistant Chief Paffie was contacted by Paul Conti, a private buyer from Owego, who is willing to buy the Ladder Truck for \$10,000. The truck will not be going into fire service. The funds from the sale will be directed back into the Fire District Capital Reserve.

**OK-**This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

**7.6 ADMINISTRATION (FITZGERALD/Messina)**

**1.** Request from Museum Director Cheresse Wiesner-Rosales to accept the following grants:

- \$1,000 grant from the Broome County Arts Council to put on a historic play at the Museum.
- \$1,000 grant from the William Pomeroy Foundation to attend the Museum Association of NY Conference.

**EXECUTIVE SESSION**

On a motion of Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following was

**ADOPTED** Ayes 5 Fletcher, Fitzgerald, Messina, Majewski, Schaffer  
Nays 0

**Resolved** the Board enter into Executive Session to discuss upcoming appointments to volunteer boards. The time was 6:30 PM.

On a motion of Councilwoman Messina, seconded by Councilman Fletcher, the following was

**ADOPTED** Ayes 5 Fletcher, Fitzgerald, Messina, Majewski, Schaffer  
Nays 0

**Resolved** the Board leave the Executive Session and **adjourn the meeting. The time was 6:50 PM.**

Respectfully submitted,  
Emil Bielecki, Town Clerk