

VESTAL TOWN BOARD REGULAR MEETING WORK SESSION MINUTES

MONDAY, FEBRUARY 6, 2023

Board Attendance: Supervisor Schaffer; Board Members: Fitzgerald, Messina, Donnelly, and Fletcher

Also Attending: Town Attorney David Berger, Director of Human Resources Nancy Olmstead, Town Comptroller Nicholas Angeline, Town Clerk Debra Wallace, Deputy Town Clerk Sarah Maney and Town Payroll/ Benefits Specialist, Vinnie Griggs

COMMITTEES

7.1 PUBLIC WORKS (DONNELLY/Messina)

1. Request for the Town Supervisor to sign a renewal of the Snow and Ice Agreement with Broome County DPW.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.2 FINANCE (MESSINA /Donnelly)

1. Warrants: 2023: 03, 03A, 04, 04A, 04E, 04M, 2CA, 05, 05A, 05E

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Nicholas Angeline, Comptroller, for the Town Board to approve a budget transfer in the amount of \$400.00 as indicated in the budget transfer request dated 02/02/2023.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request from Nicholas Angeline, Comptroller, for the Town Board to approve the 2023 Capital Project requests from Town Department Heads.

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Nicholas Angeline, Town Comptroller presented the Town Board with a copy of the updated 2023 Capitol Project. Angeline will provide the Town Board with fund options of how to cover the projects at a future meeting.

2023 CAPITAL PROJECT REQUESTS							
2023							
DEPT	PROPOSED PROJECTS	Total cost of project	Fed/State Funding	Broome County Funding	other funding	Town's cost	Town %
HIGHWAY							
	Installation of new garage doors	\$ 100,000	\$ -			\$ 100,000	100%
	Road Reconstruction - country roads	\$ 500,000	\$ -			\$ 500,000	100%
	Road Reconstruction - regular roads	\$ 1,000,000	\$ -			\$ 1,000,000	100%
	Salt Brine Machine	\$ 300,000	\$ -			\$ 300,000	100%
	2 Ten Wheeler Trucks \$350,000 each	\$ 700,000	\$ -			\$ 700,000	100%
	2 Skid Steers at \$85,000 each	\$ 170,000	\$ -			\$ 170,000	100%
	HIGHWAY TOTAL	\$ 2,770,000	\$ -	\$ -	\$ -	\$ 2,770,000	
PARKS							
	Stratford Drive Park - Stratford Pavilion	\$ 32,500	\$ -			\$ 32,500	100%
	One ton Pickup truck with plow	\$ 92,500	\$ -			\$ 92,500	100%
	Stand on Aerator	\$ 13,300	\$ -			\$ 13,300	100%
	Stand on Mower	\$ 11,300	\$ -			\$ 11,300	100%
	Versa Vac - vacuum and finger broom	\$ 36,000	\$ -			\$ 36,000	100%
	PARKS TOTAL	\$ 185,600	\$ -	\$ -	\$ -	\$ 185,600	
ENGINEERING AND GENERAL TOWN							
	Main Street Bridge	\$ 4,050,000	\$ 3,308,740			\$ 750,000	19%
	Rail Trail from African to Sycamore	\$ 2,930,969	\$ 2,344,703	\$ 123,295		\$ 500,000	17%
	Swimming Pool -	\$ 3,500,000	\$ -			\$ 3,500,000	100%
	Museum Move	\$ 2,000,000	\$ 360,000		\$ 35,000	\$ 1,605,000	80%
	ENGINEERING AND GEN TOWN TOTAL	\$ 12,480,969	\$ 6,013,443	\$ 123,295	\$ 35,000	\$ 6,355,000	
	Total for General and Highway Funds	\$ 15,436,569	\$ 6,013,443		\$ 35,000	\$ 9,310,600	
Water/ Sewer							
	Sewer sanitary I/I, pipe	\$ 500,000	\$ -			\$ 500,000	100%
	Water and Sewer W - 6 dumptruck	\$ 180,000	\$ -			\$ 180,000	100%
	Water meters	\$ 1,000,000	\$ -			\$ 1,000,000	100%
	Water/Sewer Total	\$ 1,680,000	\$ -	\$ -	\$ -	\$ 1,680,000	

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

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4. Request from Debra Wallace, Town Clerk, for approval to attend to the NYS Town Clerks Association Regional Education Session in Clayton, NY. March 12-13, 2023. The cost of the conference is \$40 and the hotel cost is \$139.00.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.3 PERSONNEL (FITGERALD/Fletcher)

1. Authorization for Craig Hiller, to appoint Cathy Krajnyak to the position of Keyboard Specialist, at the CSEA grade 3 Step 2 rate of \$20.70 per hour effective Monday, February 13, 2023. Such appointment is contingent on all Town and Civil Service requirements being satisfied. Funding for this position is from budget line A7140.1010.

Director of Human Resources, Nancy Berger stated that Krajnyak is a current employee and has satisfied the Town and Civil Service requirements.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Authorization to amend the Town of Vestal Drug & Alcohol Testing Policy for Town Employees Who Are Not Subject to Testing Pursuant to Federal Regulations or Collective Bargaining Agreement as indicated in the addendum.

Director of Human Resources, Nancy Berger stated that the amendments include a correcting of Titles, addressing the NYS can't test for marijuana and the number of people tested.

Town Payroll/Benefits Specialist, Vinnie Griggs asked for clarification on the marijuana testing, if that included CBD gummies and chocolates as well. Olmstead stated that the testing of any kind of marijuana would not be done.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

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3. Authorization by the Town Board for the Recreation Department to retroactively hire Andrew Carr as VYBO Referee as outlined in the January 30, 2023 memo from Patrick Harnan, Recreation Planner. The start date was January 7, 2023 and rate of pay was \$14.50 per hour. The memo is included in the addendum.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.4 PLANNING & ZONING (FITZGERALD/Donnelly)

7.5 PUBLIC SAFETY (MESSINA/Fletcher)

7.6 ADMINISTRATION (FLETCHER/Donnelly)

1. Request from Supervisor Schaffer to revisit, from March 7, 2022 the Town Boards discussion to officially change the Town logo to commemorate the 200-year anniversary of the Town. This logo will have the year 1823 attached.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

RECEIVE AND FILE:

UNFINISHED BUSINESS:

NEW BUSINESS:

Supervisor Schaffer stated that he was approached by the Girls Scouts requesting permission to put a sign up on the Rail Trail promoting Girl Scout Cookies.

Councilwoman Messina stated that her concern would be if we open this up to one group we would have to open it up for other as well and did the Board want that

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on the trail?

Councilman Fletcher stated he was in favor of the Girl Scouts putting a sign on the trail.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

ADJOURNMENT

On a motion by Councilwoman Messina, seconded by Councilman Fletcher, the Board adjourned the Work Session and entered into Executive Session for the purposes of discussing the following:

- Personnel of Appointed Board
- Mary O'Malley and Landmark Litigation

The time was 5:50 pm.

On a motion by Councilman Fletcher, seconded by Councilman Donnelly, the Board ended the Executive Session and adjourned the meeting. The time was 6:10 pm.