

VESTAL TOWN BOARD REGULAR MEETING WORK SESSION MINUTES

MONDAY, FEBRUARY 20, 2023

Board Attendance: Supervisor Schaffer; Board Members: Fitzgerald, Messina, Fletcher. Donnelly (absent attending Association of Towns Conference).

Also Attending: Town Attorney David Berger, Director of Human Resources Nancy Olmstead, Town Clerk Debra Wallace and Deputy Town Clerk Sarah Maney

COMMITTEES

7.1 PUBLIC WORKS (DONNELLY/Messina)

1. Request from Scott Groats, Water & Wastewater Superintendent, for Town Board approval to award Sheedy Booster Pump Package to Fluid Kinetics, P.O. Box 655, 251 Thorn Avenue, Orchard Park, N.Y. 14127.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.2 FINANCE (MESSINA /Donnelly)

1. Warrants: 2023: 06, 06A, 06C, 06E

OK – This item will be placed as a ‘Receive and File’ on the Agenda for the next Regular Meeting.

2. Request from David Berger, Town Attorney, to authorize payment of billable hours for the period January 1, 2023 through January 31, 2023. Total time was 5 hours. Total amount is \$875.00.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request for the Town Board to approve payment in the amount of \$1893.47 to the Law Firm of Frank W. Miller for Professional Services rendered in reference to litigation of Vestal Police Department.

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OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

4. Request from David Berger, Town Attorney, for the Town Board to approve payment in the amount of \$88.50 to the Law Firm, Tabner, Ryan & Keniry, LLP for outside counsel fees in reference to the O'Malley litigation.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

5. Request from Jessica Farley, Deputy Comptroller, for the Town Board to approve a budget transfer request from Building and Code.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

6. Request from Jessica Farley, Deputy Comptroller, for the Town Board to approve a Police Budget Transfer Request.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7. Request from Nicholas Angeline, Town Comptroller, for the Town Board to approve a budget transfer request from the Water Department.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.3 PERSONNEL (FITGERALD/Fletcher)

1. Authorization for Scott Groats, Water/Wastewater Superintendent to post the positions of Motor Equipment Operator and Water/Wastewater Maintainer. Posting is required by the CSEA Blue Collar collective bargaining agreement. Promotions will be paid for from Budget line W8340-1020.

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OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.4 PLANNING & ZONING (FITZGERALD/Donnelly)

1. Request from Lincoln Ellis, Code Enforcement Officer, for Town Board approval to make updates to the Code of the Town of Vestal, Town Zoning Ordinance, Section 24-181 (e)(1)(e).

A public hearing date will be set at the next regular meeting of the Town Board

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Lincoln Ellis, Code Enforcement Officer, for Town Board approval to make updates to the Code of the Town of Vestal, Town Sign Ordinance, Section 5-124.

A public hearing date will be set at the next regular meeting of the Town Board

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.5 PUBLIC SAFETY (MESSINA/Fletcher)

1. Authorization to adopt the Fire and Emergency Evacuation Plans for Town of Vestal facilities as presented to the Board at the February 20, 2023 Work Session.

A copy will be given to the Town Clerk to post.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

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7.6 ADMINISTRATION (FLETCHER/Donnelly)

RECEIVE AND FILE:

UNFINISHED BUSINESS:

NEW BUSINESS:

ADJOURNMENT

On a motion by Councilwoman Messina, seconded by Councilman Fletcher, the Board adjourned the Work Session and entered into Executive Session for the purposes of discussing the following:

- Muench property litigation on Main Street
- O'Malley Litigation
- Personnel of Non-Union Employee

The time was 5:34 pm.

On a motion by Councilman Fletcher, seconded by Councilwoman Fitzgerald, the Board ended the Executive Session and adjourned the meeting. The time was 6:15pm.