

## VESTAL TOWN BOARD WORK SESSION MINUTES

MONDAY May 10th, 2021

### WORK SESSION

**Board Attendance:** Supervisor John Schaffer; Board Members Fitzgerald, Messina, Fletcher, Ellis

Also Attending: Town Attorney David Berger, Director of Human Resources Nancy Olmstead, Town Engineer Vern Myers, 1<sup>st</sup> Deputy Town Clerk Heather Webster, Town Clerk Debra Wallace, Fire Chief John Paffie, Vestal Police Chief John Butler, Vestal Police Captain Stace Kintner, Vestal Emergency Management Consultant Tom McCartney

Supervisor Schaffer convened the Work Session at 5:30 PM.

Presentation of Emergency Command Vehicle Specs and Pricing by Emergency Management Consultant Tom McCartney.

*Emergency Management Consultant Tom McCartney stated the total cost of the Command Vehicle from LDV Custom building upon delivery would be \$355,218.99. All further required maintenance of the vehicle would be provided by Snap-On Tool Services which has a local fleet.*

*The Town Board requested additional time to review the information provided by Tom McCartney.*

**No-** This item will not be added to the Agenda for a vote at the next Regular Meeting of the Town Board.

### UPCOMING PUBLIC HEARINGS

5/12/2021: On the issuance of an Aquifer Permit and Vehicle Service Station Permit to Solli Engineering, LLC. Regarding premises situate at 221 Sycamore Road, in the Town of Vestal for the purpose of Tool and Equipment Rental.

*Town Attorney Dave Berger stated that a 50% response was required from neighboring residents to approve the permit. However, with numerous out of state property owners that requirement may not be possible to attain. If that is the case the Town Board may vote to waive the 50% response if it so chooses.*

### COMMITTEES

7.1 **PUBLIC WORKS** (ELLIS/Messina)

7.2 **FINANCE** (MESSINA /Fletcher)

1. Warrants: 21-17, 17A, 17B, 17E, 18, 18B, 18E

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**OK** – This item will be placed as a “Receive and File” on the Agenda at the next Regular Meeting of the Town Board.

1. Request from Laura McKane, Town Comptroller, for the Town Board to discuss Budget Transfers, as indicated in memo dated May 7, 2021.

*Town Comptroller Laura McKane presented the Town Board with the Fund Balance Projection Estimate.*

**OK** – This item will be placed on the Agenda at the next Regular Meeting of the Town Board.

### 7.3 **PERSONNEL** (FLETCHER/Fitzgerald)

1. Request from Nancy Olmstead, Director of Human Resources for authorization for Scott Groats, Water Wastewater Superintendent to appoint Nicholas Bartholomew to the vacant Motor Equipment Operator position effective May 22, 2021 at the Operating Engineer rate of \$21.67/hour.

**OK** – This item will be placed as on the Agenda at the next Regular Meeting of the Town Board.

2. Request from Nancy Olmstead, Director of Human Resources for authorization for Scott Groats, Water Wastewater Superintendent to appoint Scott Zaino to the vacant Equipment Mechanic position effective May 22, 2021 at the Operating Engineer rate of \$23.53/hour.

**OK** – This item will be placed on the Agenda at the next Regular Meeting of the Town Board.

3. Request from Nancy Olmstead, Director of Human Resources for authorization for Scott Groats, Water Wastewater Superintendent to appoint Phillip Malarkey to the vacant Water/Wastewater Maintainer position effective May 22, 2021 at the Operating Engineer rate of \$25.63/hour.

**OK** – This item will be placed on the Agenda at the next Regular Meeting of the Town Board.

All three individuals are already employees of the Water Department so no background or drug testing is required.

### 7.4 **PLANNING & ZONING** (FITZGERALD/Fletcher)

1. Request from Vern Myers, Town Engineer, for the Town Board to authorize the Supervisor to sign a revised agreement with the NYSDOT for the Vestal High School Pedestrian Improvements Project. The agreement transfers money back to the

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NYSDOT. The money will be used to install the HAWK Pedestrian signal at the Library entrance to cross the parkway. It will be included in the NYSDOT project to rehabilitate the Clayton Avenue intersection. The remaining money in the project will be used by the Town to upgrade the sidewalks and pedestrian facilities along Clayton Avenue.

*Councilwoman Fitzgerald asked if a crosswalk was necessary at this time due to the closure of the businesses on the opposite side of the road. Town Engineer Vern Myers recommended that it would be best to do it now. The traffic signal would only change if a pedestrian was in the crosswalk and had pushed the button.*

**OK** – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board.

### 7.5 **PUBLIC SAFETY** (MESSINA/Ellis)

### 7.6 **ADMINISTRATION** (FLETCHER/Ellis)

1. Approve paying Matthew Husband a total of \$3775.00 for cemetery mowing this season – Bunn Hill Cemetery, Vestal Center Cemetery, Lower Tracy Creek Cemetery, Rounds Cemetery, Crumm Road Cemetery and Vestal Road Cemetery.

**OK** – This item will be placed on the Agenda at the next Regular Meeting of the Town Board.

2. Request from Michelle Tomancik-Teed, Assistant Recreation Planner, for Town Board approval, effective immediately, to accept the following donation to go into Band Concerts Line Item A7310.4338 for Ridin' the Rails concert on July 6<sup>th</sup>: Check # 13083 for \$200.00 from Feduke Ford, Inc.

**OK** – This item will be placed on the Agenda at the next Regular Meeting of the Town Board.

3. Request from Michelle Tomancik-Teed, Assistant Recreation Planner, for Town Board approval, effective immediately, to accept the following donation to go into Band Concerts Line Item A7310.4338 for Ridin' the Rails concert on July 6<sup>th</sup>: Check # 149383 for \$300.00 from Triple Cities Acquisition LLC, DBA Cook Bros. Truck Parts. Co.

**OK** – This item will be placed on the Agenda at the next Regular Meeting of the Town Board.

### **NEW BUSINESS:**

1. Discuss Capital Projects

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*Town Comptroller Laura McKane introduced estimates for the Salt Shed Roof at 1801 Glenwood Rd, Vestal NY 13850 and inquired about estimated costs for Road Reconstruction. Additional Capital Project estimates for the Parks Department were also provided by Laura McKane.*

*Town Engineer Vern Myers to provide the Town Board with additional information regarding the Vestal Town Pool and repair/replacement options.*

*Town Engineer Vern Myers to provide options and estimates for the Vestal Town Hall Building roof replacement.*

**OK** – This item will be placed as a on the Agenda at the next Regular Meeting of the Town Board.

### **UNFINISHED BUSINESS:**

1. Request from Sue Bowen, Secretary to the Board of Fire Commissioners, for the Board of Fire Commissioners to approve a request from LOSAP Vested member Wayne Dakin to receive his Pre-Entitlement Disability Benefit. The amount Mr. Dakin would receive is \$20,398.81 based on the actuarial calculation for the approval date of May 12, 2021.

**OK** – This item will be placed on the Agenda at the next Regular Meeting of the Town Board.

### **EXECUTIVE SESSION**

On a motion by Councilman Ellis, seconded by Councilman Fletcher the Board entered into Executive Session for the purpose of discussing the following:

Negotiations with PBA, VPSA, CSEA, as well as Town Engineer Vern Myers concerns with the performance of a specific employee.

The time was 7:11 P.M.

On a motion by Councilman Fletcher, seconded by Councilwoman Fitzgerald, the Board ended Executive Session and adjourned the meeting. The time was 7:31 pm.

Respectfully submitted,  
Debra Wallace, Town Clerk