

**VESTAL TOWN BOARD WORK SESSION MINUTES**

**MONDAY, SEPTEMBER 27, 2021      5:30 P.M.**

**WORK SESSION**

Board Attendance: Board Members Schaffer, Fitzgerald, Messina, Fletcher, Ellis  
Also Attending: Town Attorney David Berger, Town Clerk Debra Wallace, 1st Deputy Town Clerk Heather Webster, Town Comptroller Laura McKane  
Supervisor Schaffer convened the Work Session at 5:30 PM.

UPCOMING PUBLIC HEARINGS

COMMITTEES

1.1 PUBLIC WORKS (ELLIS/Messina)

1. Request from Scott Groats, Water & Waste Water Superintendent, for the Town Board to approve the small increase in price and to extend the contract with Slack Chemical for Chlorine and Fluoride.

NO – This item will be not be added to the next Regular Meeting of the Town Board.

*Supervisor Schaffer advised Committee Chair Ellis to speak further with Scott Groats in regards to this request. If the Town Board's questions have been answered prior to Wednesday's Board Meeting this can be placed back on the agenda.*

1.2 FINANCE (MESSINA /Fletcher)

Warrants: 2021- 36C, 37, 37E, 38, 38E

OK – This item will be placed as a “Receive and File” on the Agenda at the next Regular Meeting of the Town Board.

1. Request from Nick Angeline, Deputy Comptroller, for the Town Board to pass a resolution to close the attached Capital Projects and to transfer the Capital Projects' remaining unexpended fund balance to the associated funds' reserves and fund balances.

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*Town Comptroller McKane stated that the Town will be paying off a leftover 2017 Library Storm/Sanitary Sewer project that has an outstanding debt in the amount of \$105,000.*

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board

2. Request from Nick Angeline, Deputy Comptroller, for the Town Board to approve Budget Transfers as indicated in memo dated September 23, 2021.

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board

7.3 PERSONNEL (FLETCHER/Fitzgerald)

7.4 PLANNING & ZONING (FITZGERALD/Fletcher)

1. Request from David Berger, Town Attorney, for the Town Board to approve the proposed Memorandum of Understanding for the temporary assistance to the Town of Union Code Office.

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board

7.5 PUBLIC SAFETY (MESSINA/Ellis)

1. Request from Laura McKane, Town Comptroller, for the Town Board to review the Fire District budget changes since the last meeting and to approve the proposed budget.

Resolved, the following Resolution was duly approved and so adopted

On a motion by Councilman Ellis, Seconded by Councilwoman Messina the following was adopted,

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RESOLVE TO ADOPT THE PROPOSED 2022 VESTAL FIRE DISTRICT

BUDGET WITH TOTAL APPROPRIATIONS, INCLUDING THE FOAM DISTRICT, IN THE AMOUNT OF \$ 1,831,336 AND A TAX LEVY OF 1,815,830. A PUBLIC HEARING ON THE PROPOSED BUDGET WILL BE HELD ON OCTOBER 18<sup>TH</sup>, 2021 AT 6 P.M.

ADOPTED AYES 5                      Fitzgerald, Messina, Fletcher, Ellis, Schaffer

NAYS 0

5.1 ADMINISTRATION (FLETCHER/Ellis)

1. Request from Michelle Tomancik-Teed, Assistant Recreation Planner, for Town Board approval to hold a “Trick or Treat on the Trail” event on the Rail Trail on Saturday, October 23, 2021 from 11:00 AM – 1:00 PM. This event is in place of the annual Halloween event normally held at Arnold Park due to staffing.

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board

2. Request from Margaret Hadsell, Town Historian, for the Town Board to approve accepting a William G. Pomeroy Foundation Grant, in the amount of \$2,280.00. The Grant will cover the cost and delivery of two historical markers.

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board

RECEIVE AND FILE:

Fire Advisory Board Meeting Minutes, August 16, 2021.

OK – This item will be placed as a “Receive and File” on the Agenda at the next Regular Meeting of the Town Board.

UNFINISHED BUSINESS:

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ADJOURNMENT

On a motion by Councilman Fletcher, seconded by Councilwoman Fitzgerald, the Board adjourned the Work Session. The time was 5:50 P.M.