

VESTAL TOWN BOARD WORK SESSION MINUTES
MONDAY November 1st 2021

<u>WORK SESSION</u>

Board Attendance: Board Members Fitzgerald, Messina, Fletcher, Ellis, Supervisor Schaffer

Also Attending: Town Attorney David Berger, Human Resources Director Nancy Olmstead, Town Comptroller Laura McKane, Town Clerk Debra Wallace, and 1st Deputy Town Clerk Heather Webster.

Supervisor Schaffer convened the Work Session at 5:00 PM.

Town Comptroller Laura McKane presented the Preliminary Budget update for page # 2 under Assessor. The only figure that has changed is the Preliminary Budget tax rate summary which, after an update from the Assessor's Office, has decreased. The original figure was \$21.96, which has decreased to \$21.88.

In addition, a Proposed Project list was presented to the Town Board for review to utilize Fund Balance for necessary items and/or projects that need completion throughout the Town.

Following the review of the Project List, the Town Board requested amendments to the final budget to appropriate the Fund Balance to fund the Highway dump truck (\$277,500), the guide rail on Pierce Hill Road (\$75,000) and the traffic light loops (\$30,000).

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CAPITAL PROJECTS 5 YEAR FORECAST

DEPT	PROPOSED PROJECTS	2022	2023	2024	2025	2026	2022-2026 Total
IT	Computer Replacement - PCs and Laptops (including for patrol cars)	\$ 63,900	\$ 43,000	\$ 43,000	\$ -		\$ 149,900
	IT TOTAL	\$ 63,900	\$ 43,000	\$ 43,000	0		\$ 149,900
HIGHWAY	Salt Shed Roof (\$550,000 bond resol approved 2021)	\$ 750,000					\$ 750,000
	Road Reconstruction	\$ 1,000,000	\$ 1,000,000	\$ -			\$ 2,000,000
	Country roads shim pave						\$ -
	Dump Trucks/Plow/Sander	\$ 277,500	\$ 291,375	\$ 305,944	\$ 321,241	\$ 337,303	\$ 1,196,060
	4x4 3/4 Ton Pick-up Truck with plow & work crew accessories	\$ 54,000					\$ 54,000
	CNC Plasma Torch - Computer controlled cutting torch	\$ 37,500					\$ 37,500
	Excavator (8.8 metric ton)	\$ 140,000					\$ 140,000
	Grapple Truck	\$ 190,000					\$ 190,000
	Guide Rail - Pierce Hill Road (lower end)	\$ 75,000					\$ 75,000
	HIGHWAY TOTAL	\$ 2,524,000	\$ 1,761,375	\$ 725,944	\$ 321,241	\$ 337,303	\$ 5,332,560
PARKS	Arnold Park Shelter #4	\$ 75,000					\$ 75,000
	Vestal Center Park - Portable Restroom	\$ 70,000					\$ 70,000
	One Ton Flat Bed with Plow (gas powered)	\$ 60,000					\$ 60,000
	Zero Turn Mower	\$ 13,500					\$ 13,500
	Trim trailer	\$ 20,500					\$ 20,500
	Mower Trailer	\$ 20,500					\$ -
	Jones Park concrete repair to cross over creek	\$ 15,000					\$ 15,000
	PARKS TOTAL	\$ 274,500	\$ 226,500	\$ 103,500	\$ 153,000	\$ -	\$ 737,000
ENGINEERING AND GENERAL TOWN	Traffic Light Loops	\$ 30,000					\$ 30,000
	Rail Trail from African to Sycamore (2022 or 2023)	\$ 500,000					\$ 500,000
	Swimming Pool -	\$ 2,000,000					\$ 2,000,000
	ENGINEERING AND GENERAL TOWN TOTAL	\$ 2,530,000	\$ -	\$ -	\$ -	\$ -	\$ 2,530,000
POLICE	Police Cars (funds are in operating budget) Sale Proceeds are Revenue	\$ 234,090	\$ 145,000	\$ 148,000			\$ 527,090
	Replace Departmental Issued Handguns	\$ 15,000					\$ 15,000
	Replace Tasers		\$ 13,000				\$ -
	POLICE TOTAL	\$ 249,090	\$ 158,000	\$ 328,000	\$ -	\$ -	\$ 722,090
MISCELLANEOUS TOWN DEPTS.	Vehicles - one a year for 5 total (2019-2021 see operating budget)	\$ 30,000					\$ 30,000
	MISCELLANEOUS TOWN DEPTS. TOTAL	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
	Total for General and Highway Funds	\$ 5,671,490	\$ 2,188,875	\$ 1,200,444	\$ 474,241	\$ 337,303	\$ 9,501,550
	Dollars Provided in Operating Budget for Capital Projects	\$ 342,990					
	Total of Projects other than Salt Shed, Roads and Swimming Pool	\$ 1,578,500					
	Balance for Salt Shed Roads and Swimming Pool	\$ 3,750,000					
WATER	Meters						\$ -
	Replace Dodd Road Storage Tank - concrete	\$ 2,400,000					\$ 2,400,000
	Replace Powderhouse Storage Tank - concrete	\$ 2,000,000					\$ 2,000,000
	WATER TOTAL	\$ 4,400,000	\$ -	\$ 400,000			\$ 4,400,000
SEWER	Replace Deficient Sewer Lines I/I Removal	\$ 500,000	\$ 500,000	\$ 500,000			\$ 1,500,000
	SEWER TOTAL	\$ 500,000	\$ 500,000	\$ 500,000			\$ 1,500,000
	Total Water and Sewer Special Districts	\$ 4,900,000	\$ 500,000	\$ 900,000			\$ 5,900,000

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UPCOMING PUBLIC HEARINGS

- **11/03/2021 Town Budget Hearing**
- **11/03/2021 Special District Budget Hearing**
- **11/03/2021 Local Law “E” Amending Sewer Rents in the Town of Vestal**

COMMITTEES

1.1 PUBLIC WORKS (ELLIS/Messina)

7.3 PERSONNEL (FLETCHER/Fitzgerald)

7.4 PLANNING & ZONING (FITZGERALD/Fletcher)

1. Request from Vern Myers, Town Engineer, for the Town Board to discuss an application for a Vehicle Service Station and Aquifer Special Use permit. The applicant is Miller Auto Team for property at 412 Old Mill Road to operate an Auto Collision Repair business at this location. If in agreement, please approve a publication date of 11/24/2021 for a Public Hearing on 12/08/2021.

Town Engineer Vern Myers stated that he will be providing the Board with additional information on Aquifer.

Ok- This item will be added to the Agenda for the next Regular Meeting of the Town Board.

2. Request from Vern Myers, Town Engineer, for the Town Board to authorize if desired the Supervisor to sign an agreement with NYSEG to convert the larger intersection and lot lights (there is a list attached of their locations) to similar LED lights at a cost of \$1704.33. NYSEG will install and maintain under the Class 3 agreement we have which is similar to the agreement covering all of the new lights on the NYSEG poles.

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Town Engineer Vern Myers stated that the Town's rent will go down 1/3 as a return on this request.

Ok- This item will be added to the Agenda for the next Regular Meeting of the Town Board.

3. Request from Vern Myers, Town Engineer, for the Town Board to discuss Traffic and Bicycle Counters on the Vestal Trail System and the BMTS request for municipalities to pay 50% of the data transfer and maintenance costs each year.

Councilwoman Fitzgerald asked Town Engineer Vern Myers to explain the details of this request and its use.

Town Engineer Vern Myers stated that the purpose of the Traffic and Bicycle Counters is to measure the usage, calculate peak times and additional data collection which can be used for grant applications, maintenance needs, etc. The cost for the Town is 50%, which is \$1068.00 a year.

No – this item will not be added to the Agenda of the next Regular Meeting of the Town Board.

Supervisor Schaffer requested additional information for this item.

On a motion by Supervisor Schaffer, seconded by Councilman Ellis, the above was

Declined Ayes 0 Schaffer, Fitzgerald, Messina, Fletcher, Ellis,
 Nays 5

7.3 PUBLIC SAFETY (MESSINA/Ellis)

7.4 ADMINISTRATION (FLETCHER/Ellis)

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RECEIVE AND FILE:

UNFINISHED BUSINESS:

Town Engineer Vern Myers stated that there is an issue with the draining of residential pools into the sewer system. Without the proper disposal of the chlorine it can pose as a containment for the water supply.

Supervisor Schaffer stated that new legislation and public education will be coming forth in regards to this concern.

Supervisor Schaffer proposed that the Town of Vestal obtain a waste management container for Vestal residents to safely dispose of tires. Tires are difficult to dispose of and as a courtesy to the Vestal residents Schaffer made the proposal. The Town Board was in agreement.

Request from Nancy Olmstead, Director of Human Resources for approval of the Tentative Agreement reached with CSEA for a new contract for the period January 1, 2022 through December 31, 2026 and for the Supervisor to sign the resulting contract. The Town was advised on October 29, 2021 that the Tentative Agreement was ratified by the CSEA membership.

On a motion by Councilman Fletcher, seconded by Councilwoman Messina, the above was

Accepted Ayes 5 Schaffer, Fitzgerald, Messina, Fletcher, Ellis,
 Nays 0

7.5 PUBLIC SAFETY (MESSINA/Ellis)

7.6 ADMINISTRATION (FLETCHER/Ellis)

COMMITTEE CHAIR COMMENTS AND UPDATES:

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RECEIVE AND FILE:

NEW BUSINESS:

ADJOURNMENT

On a motion by Supervisor Schaffer, seconded by Councilwoman Messina, the Board adjourned the meeting. The time was 6:15 P.M.