

VESTAL TOWN BOARD WORK SESSION MINUTES
MONDAY, FEBRUARY 8, 2021

WORK SESSION

Board Attendance: Supervisor Schaffer; Board Members Fitzgerald, Messina, Fletcher, Ellis

Also Attending: Town Attorney David Berger, Director of Human Resources Nancy Olmstead, Town Engineer Vern Myers, Town Comptroller Laura McKane, Town Clerk Debra Wallace

Supervisor Schaffer convened the Work Session at 6:00 PM.

UPCOMING PUBLIC HEARINGS

COMMITTEES

7.1 PUBLIC WORKS (ELLIS/Messina)

1. Request from Resident, Michael Aigen, of 717 Delano Avenue to be reimbursed \$300 for repairs to his home. Stating that on January 3, 2021 a tree limb fell due to heavy snow pulling off drain pipes and damaging siding on his house. He feels that the tree which was between the sidewalk and the street was the responsibility of the town.

No action will be taken for repayment. A letter will be sent to the homeowner.

NO – This item will not be added to the agenda.

2. Request from Scott Groats, Water/Wastewater Superintendent to award the River Road pump package to the single bid, W2O, 131 Port Watson St., Cortland, N.Y. 13045. Bid Price \$ 41,756.00. Project is budgeted under Line item S8120-2130.

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request from Scott Groats, Water/Wastewater Superintendent to advertise requesting bids for Water Appurtenances on February 17, 2021 to be opened on Tuesday, March 2, 2021 at 3:00pm.

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board.

4. Request from Craig Hiller, Highway Superintendent to award the bid for a MINI WHEEL LOADER, for the Vestal Highway Department to ADMAR Construction Equipment & Supplies, Vestal NY.

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board.

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7.2 FINANCE (MESSINA /Fletcher)

- 1. Warrants:** 21-04, 21-04A, 21-04E, 21-04M, 21-05, 21-05A, 21-05E, 21-05M

OK – This item will be placed as a “Receive and File” on the Agenda at the next Regular Meeting of the Town Board.

- 2.** Request from David Berger, Town Attorney, to pay \$429.30 to Susan A. Watt, RPR, Senior Court Reporter, for court reporting services on 11/05/2020 and 11/06/2020, RE: Sheedy Road, LLC vs. Mark Minoia and Town of Vestal.

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board.

- 3.** Request from Laura McKane, Town Comptroller, to advertise for a Public hearing regarding the project and authorization to issue tax exempt debt for the ambulance Facility, with the publication date of February 24, 2021 and the public hearing to be held on March 10, 2021.

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board.

7.3 PERSONNEL (FLETCHER/Fitzgerald)

- 1.** Request from Nancy Olmstead, Director of Human Resources for authorization for Craig Hiller, Highway Superintendent to hire Chad Harding as an Equipment Mechanic for the Parks Department effective Monday, February 15, 2021 at the Operating Engineer rate of \$23.53.

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board.

- 2.** Request from Nancy Olmstead, Director of Human Resources for authorization for Craig Hiller, Highway Superintendent to hire Sean White as a Laborer for the Parks Department effective Monday, February 15, 2021 at the Operating Engineer rate of \$16.34.

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board.

7.4 PLANNING & ZONING (FITZGERALD/Fletcher)

- 1.** Request from Vernon Myers, Town Engineer, to discuss potential setting of Public Hearing for an application for a Town Board Special Use Permit from Parlor City Furniture and Cubed Naturals for 4301 Vestal Road. Applicant(s) wishes to have a special permit for Retail Purposes (Furniture Show room) (retail sales of CBD products) in an Industrial District. Retail is not permitted within an Industrial Zone without a Special Use Permit from the Town.

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Town Engineer Vern Myers stated that the two businesses are in the same building, but different stores. Currently both businesses are operating their wholesale business at that location. Parlor City Furniture is requesting a Special Use Permit for a furniture showroom. Cubed Naturals is requesting a Special Use Permit for retail sales of CBD products. This will be referred to the Planning Board.

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board.

7.5 PUBLIC SAFETY (MESSINA/Ellis)

1. Request from Stace Kintner, Police Captain, to advertise for aftermarket equipment and labor bid for Vehicle Parts and Service on February 17, 2021 to be opened on Tuesday, March 2, 2021 at 2:00pm.

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Stace Kintner, Police Captain, for approval to sell three retired police vehicles, which are no longer in service, via Auctions International. The vehicles are a 2014 Ford Interceptor, and a 2008 Chevrolet Impala and a 2017 Chevrolet Tahoe. Vehicles will be sold in “as is” condition.

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request from John Paffie, Fire Chief, for the Board of Fire Commissioner to approve reimbursement to the Vestal Fire Department Inc. in the amount of \$862.50 in attorney fees regarding to the establishment of the Fire District Capital Reserve Fund for Building and Grounds. As established by Chief David Harrington in the 2020 Budget to cover any attorney fees in regards to Fire District.

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board.

4. Request to formally approve supplement agreement with William H. Lane in the amount of \$76,720 to complete additional work on the Vestal Fire Department burn building.

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board.

7.6 ADMINISTRATION (FLETCHER/Ellis)

1. Request from Nina Versaggi, Chair of the Vestal Historic Preservation Commission to advertise on February 17, 2021 for a Virtual Public Hearing to be held on March 10, 2021 at 7:00pm via Zoom. Re: The Town of Vestal’s Historic Preservation Commission proposes to designate 466 Jones Road (the Leland Jones/Sandra Roth farmstead) as a Local Historic

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Landmark.

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board.

UNFINISHED BUSINESS

NEW BUSINESS

1. *Town Engineer Vern Myers stated that the State is reconstructing the Clayton Ave intersection. The project will relocate and replace the Town owned water line and appurtenances along with adjusting sanitation manhole covers and would like permission to do so. This project will be at no cost to the Town of Vestal.*

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board

2. *Town Engineer Vern Myers stated that New York State will be moving NYSEG poles farther away from Route 434 to accommodate the Greenway Trail Project. The state is requesting that flood lights be added to the top of the poles so Route 434 would still be lit. There will be no cost for installation and no change in rental fee. They will be brighter lights and therefore, cost the Town a little more in energy usage. Myers would like to request permission to sign the Streetlight Request form with NYSEG.*

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board

3. *Town Engineer Vern Myers informed the Board that a letter will be going out to residents on Murray Hill Rd and Lehigh Ave to inform them of work that will be done on the gorge of Fuller Hollow Creek. The project is being funded by GOSR through both the Tioga and Broome County Soil and Water Conservation Departments. The project will start just below Stair Park and addresses creek issues for a length of approximately 670 feet downstream.*

NO – This item will not be added to the Agenda.

4. *Town Engineer Vern Myers informed the Board that the State has announced another round of funding for bridge replacements (BridgeNY) and culvert replacements (CulvertNY) programs. Meyers is asking the Board for approval to submit for:
Bridge Funding: Owego Road over Tracy Creek: Replace bridge. One of the lowest ranked bridges in Broome County. It was submitted in last round and not funded. Main Street over Choconut Creek: Replace Bridge. Truss is showing signs of deterioration. It has been Yellow Flagged by the NYSDOT with conditions that need to be addressed. Culvert Funding: Fuller Hollow Road over Fuller Hollow Creek: Severe deterioration of corrugated metal pipe under deep roadway embankment. It was submitted in last round and not funded.
These are being submitted at no cost to the Town, there is no commitment unless awarded funds.*

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board

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EXECUTIVE SESSION

On a motion by Councilwoman Messina, seconded by Councilman Fletcher, the Board entered into Executive Session for the purposes of discussing the following:

Contract Negotiations

The time was 6:42 pm.

On a motion by Councilman Ellis, seconded by Councilwoman Fitzgerald, the Board ended Executive Session and adjourned the meeting. The time was 7:05 pm.