

VESTAL TOWN BOARD WORK SESSION MINUTES
MONDAY APRIL 26, 2021

WORK SESSION

Board Attendance: Supervisor John Schaffer; Board Members Fitzgerald, Messina, Fletcher, Ellis

Also Attending: Town Attorney David Berger, Director of Human Resources Nancy Olmstead, Town Engineer Vern Myers, 1st Deputy Town Clerk Heather Webster, Town Clerk Debra Wallace

Supervisor Schaffer convened the Work Session at 6:00 PM.

UPCOMING PUBLIC HEARINGS

COMMITTEES

7.1 PUBLIC WORKS (ELLIS/Messina)

7.2 FINANCE (MESSINA /Fletcher)

1. Warrants: 2021-1, 15C, 15E, 16, 16E

OK – This item will be placed as a “Receive and File” on the Agenda at the next Regular Meeting of the Town Board.

2. Request from Laura McKane, Town Comptroller, for the Town Board to adopt the resolution to document the basis for calculating pre-entitlement age benefit payments for the Fire District.

This item moved to Executive Session per Supervisor Schaffer

3. Acceptance of NYS grant monies – Acceptance of \$32, 468.00 in grant monies to pay Terry Kintner’s salary over the past twelve months. The monies come from New York State and are managed by Broome County.

OK – This item will be placed as a on the Agenda at the next Regular Meeting of the Town Board.

7.3 PERSONNEL (FLETCHER/Fitzgerald)

7.4 PLANNING & ZONING (FITZGERALD/Fletcher)

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1. Request from Vern Myers, Town Engineer, for authorization to award contract and sign an agreement for required Materials Testing for the EMS Facility project construction to the low bidder; CME Associates, for a cost not to exceed \$19,719.80 without further authorization from the Town Engineer.

Engineer Vern Myers informed that Board that digging for this location should be completed by the end of this week.

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board.

7.5 PUBLIC SAFETY (MESSINA/ELLIS)

1. Request from John Paffie, Fire Chief, for the Board of Fire Commissioners to approve advertising on May 5, 2021 for a Permissive Referendum to use funds from the Fire District Capital Reserve to fund the purchase of Radio Equipment up to \$150,000. This request will fill an order for 105 radios and is a 2022 expenditure.

Councilwoman Messina suggested that when an expenditure, of a significant increase is requested, that the Fire Commissioners be consulted at a Town Work Session by the Fire Chief.

OK – This item will be added to the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from John Paffie, Fire Chief, for the Board of Fire Commissioners to approve advertising on May 5, 2021 for a Permissive Referendum to use funds from the Fire District Capital Reserve to fund the purchase of (1) one Command Vehicle up to \$356,000. This is part of the Capital Improvement Plan for 2022 and takes 1 year to receive after ordering, the cost is to be divided between the Police and Fire Departments.

Supervisor Schaffer stated that the order will be placed by Broome County and that Fire Chief John Paffie will need to clarify the actual cost to the Board. Schaffer also requested that Fire Chief Paffie attend the May 10, 2021 Work Session to discuss the details of the expenditure.

NO – This item will not be added to the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request from Sue Bowen, Secretary to the Board of Fire Commissioners for the Board of Fire Commissioners to discuss a request from LOSAP vested member Wayne Dakin to receive his Pre-Entitlement Disability Benefit. The amount Mr. Dakin would receive would be a little over \$20,000 with exact amount being given once approved by the Board and the Actuarial Assessment is completed.

This item moved to Executive Session per Supervisor Schaffer

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7.6 ADMINISTRATION (FLETCHER/Ellis)

RECEIVE AND FILE:

UNFINISHED BUSINESS

1. Request for the Town Board to advertise for rental of the Coal House.

Supervisor Schaffer mentioned the email from former Coal House tenant, Andy Mushalla. The Town Board unanimously agreed to no longer engage in any business practices with Andy Mushalla or his company.

NEW BUSINESS

1. Supervisor Schaffer suggests that the Town not charge the Vestal High School's Booster Clubs in 2021 for pavilion rentals in support of Vestal High School students.
2. Councilman Ellis and Councilman Fletcher will coordinate the Town of Vestal's 200th Anniversary celebration.
3. Councilman Fletcher informed the Town Board of an email he received from a property owner on Marietta Drive requesting repair of the large pothole on their street. Town Engineer, Vern Meyers stated that the repair has already been completed. Fletcher will respond to the property owner.
4. Supervisor Schaffer announced that a sign will be donated for the Vestal Farmers Market by all Town Board Members.

EXECUTIVE SESSION

The Board entered into Executive Session for the purposes of discussing the following:

Negotiations with PBA, VPSA, CSEA & Operating Engineers, Pre-Entitlement Age Benefits and Pre-Entitlement Disability Benefits

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The time was 6:40 pm.

On a motion by Councilman Ellis, seconded by Councilwoman Fitzgerald, the Board ended Executive Session and adjourned the meeting. The time was 7:45 pm.

Respectfully submitted,
Debra Wallace, Town Clerk