

**VESTAL TOWN BOARD WORK SESSION MINUTES**

**MONDAY, July 25, 2022**

**WORK SESSION**

**Board Attendance:** Supervisor Schaffer; Board Members: Messina, Fitzgerald, Donnelly

**Absent:** Ellis

**Also Attending:** Town Attorney Dave Berger, Human Resource Director Nancy Olmstead, Town Clerk Debra Wallace, Deputy Clerk Kim Wooden

*Supervisor Schaffer commenced the Work Session at 5:00 p.m.*

**WORK SESSION**

**UPCOMING PUBLIC HEARINGS**

08/10/2022: Regarding the increase in the maximum estimated cost of the increase and improvement of the facilities of the Consolidated Water District No. 1, for a new maximum estimated cost of \$2,000,000.

**COMMITTEES**

**7.1 PUBLIC WORKS (ELLIS/Messina)**

1. Request from Scott Groats, Water & Wastewater Superintendent, for the Board to approve an increase of \$50,000.00 in budget line W8310.2240 from fund balance and award to: Postler and Jaekle Corp., 615 South Avenue, Rochester, N.Y.14620 in the amount of \$180,800.00

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

2. Request from Scott Groats, Water & Wastewater Superintendent, for the Board to approve increasing budget line W8340-2100 in the amount of \$60,072.30 from line W830-3000 and award the bid for Hydrants to Core & Main, 183 Corporate Drive, Binghamton, N.Y. 13904.

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**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

3. Request from Scott Groats, Water & Wastewater Superintendent, for the Board to approve increasing \$126,306.28 from fund balance to line item W8340-4312 and award the bid for Appurtenances to: F.W. Webb, 62 Griswold St., Binghamton, N.Y. 13904

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**7.2 FINANCE (MESSINA /Donnelly)**

1. Warrants: 2022: 28, 29, 29C, 29E

**OK – This item will be placed as a ‘Receive and File’ on the Agenda for the next Regular Meeting.**

**7.3 PERSONNEL (FITZGERALD/Donnelly)**

1. Request from Nancy Olmstead, Director of Human Resources, for authorization for Stace Kintner, Police Chief, to appoint Amanda Wolf to a vacant Police Officer position effective Saturday, July 30, 2022 at the PBA rate of \$64,771.00. Such appointment is contingent on all Town and civil service requirements being satisfied. Officer Wolf will be transferring from the Syracuse Police Department.

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

2. Request from Nancy Olmstead, Director of Human Resources, for authorization for Michelle Tomancik-Teed, Acting Recreation Planner, to make the summer Volleyball Camp appointments outlined in her memo dated July 20, 2022 which is included in the addendum. The start dates and the rates of pay are identified in the memo.

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**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

3. Request from Nancy Olmstead, Director of Human Resources, for authorization for Michelle Tomancik-Teed, Acting Recreation Planner, to make the summer Advanced Girls' Soccer Camp appointments outlined in her memo dated July 21, 2022 which is included in the addendum. The start dates and the rates of pay are identified in the memo.

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

4. Request from Nancy Olmstead, Director of Human Resources, for authorization for Michelle Tomancik-Teed, Acting Recreation Planner, to make the summer Field Hockey Camp appointments outlined in her memo dated July 22, 2022 which is included in the addendum. The start dates and the rates of pay are identified in the memo.

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**7.4 PLANNING & ZONING (FITZGERALD/Ellis)**

1. Request for authorization to hire out for a title search for the Land Bank Property located at 147 & 151 Front Street Vestal.

**NO – This item will not be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

*Town Attorney, Dave Berger stated that Attorney Joe Meagher is sending over the Certificate of Title. Once the Certificate has been received there is no need to hire out for a Title Search.*

**7.5 PUBLIC SAFETY (MESSINA/Ellis)**

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1. Request from John Paffie, Fire Chief, for the Board of Fire Commissioners approval to accept the payment of \$200.00, Certificate of Liability Insurance and 1-day License agreement for the City of Binghamton Fire Department to use the Fred Singer Training Site on August 2, 2022.

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**7.6 ADMINISTRATION (ELLIS/Messina)**

1. Request from Michelle Tomancik-Teed, Acting Recreation Planner for John Schaffer, Town Supervisor to sign the 2022 Quarterly Report for the BCYB grant claim as indicated in her memo of July 21, 2022 which is included in the addendum.

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

2. Request from Daniel Williams, IT Director, for authorization to sign a 12-month contract with Empire Access to provide Fiber Internet Services to Vestal Fire Station 3 and Vestal Fire Station 4 and the EOC.

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**RECEIVE AND FILE:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

Discussion on an Eagle Scout project to identify the different tree species at Jones Park.

*Further discussion at next Work Session.*

**NO – This item will not be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

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**ADJOURNMENT**

On a motion by Councilman Donnelly, Seconded by Councilwoman Fitzgerald, the Work Session was adjourned. The Time was 5:19 P.M.