

**VESTAL TOWN BOARD WORK SESSION DRAFT MINUTES**

**MONDAY, May 23rd, 2022**

**Board Attendance:** Supervisor Schaffer; Board Members: Fitzgerald, Messina, Ellis, Donnelly

**Also Attending:** Town Attorney Dave Berger, Human Resource Director Nancy Olmstead, Town Clerk Deb Wallace, Town Engineer Vern Myers.

*Supervisor Schaffer commenced the Work Session at 6:00 p.m.*

On a Motion by Councilman Ellis, seconded by Councilwoman Messina, the Board entered into Executive Session to discuss Court Personnel. The time was 6:01 P.M.

On a Motion by Councilman Donnelly, seconded by Councilwoman Fitzgerald, the Board returned to the Work Session, the time was 6:33 P.M.

**WORK SESSION**

**UPCOMING PUBLIC HEARINGS**

**05/25/2022:** Local Law Placing a Temporary Moratorium on Approvals regarding Solar Array Farms.

**COMMITTEES**

**7.1 PUBLIC WORKS (ELLIS/Messina)**

Request from Scott Groats, Water & Wastewater Superintendent, for the Town Board to review the New York State Low Income Household Water Assistance Program (LIHWAP) and to complete the Vendor Agreement.

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**7.2 FINANCE (MESSINA /Donnelly)**

Warrants: 2022: 19, 19B, 19C, 19E

**OK – This item will be placed on the Agenda under Receive and File for a vote at the next Regular Meeting of the Town Board.**

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**7.2.1** Request from David Berger, Town Attorney, to authorize payment of billable hours for the period April 1, 2022 through April 30, 2022. Total time was 3 hours and 5 minutes. Total amount is \$462.50.

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**7.2.2** Request for the Town Board to authorize David Berger, Town Attorney, to have a Stipulation and Agreement signed in the matter of the Application for a review under Article 7 of the Real Property Tax Law of a Tax Assessment by Petitioners Uzoma Oranu & Amanke Oranu. Index No. EFCA2021001826. Broome County Tax Map Number 174.04-1-8

Tax Year	Property Location and Tax Map Number	Original Assessed Valuation	Amount of Reduction	Total Final Assessed Valuation
7/1/21-6/30/22	174.04-1-8	\$922,200.00	\$47,200.00	\$875,000.00

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**7.3 PERSONNEL (FITZGERALD/Donnelly)**

**7.3.1** Request from Nancy Olmstead, Director of Human Resources, for authorization for Michelle Tomancik-Teed, Acting Recreation Planner, to make the summer appointments outlined in her memo dated May 17, 2022 which is included in the addendum. The start date is June 20, 2022 and the rates of pay are identified in the memo. All appointees live in the Town of Vestal.

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**7.3.2** Request from Nancy Olmstead, Director of Human Resources, to correct the start date of Chloe Kurst, Summer Office Assistant. As part of Resolution 047-2022 Ms. Kurst had been approved to start

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May 23, 2022 rather than the correct date of May 16, 2022.

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**7.3.3** Request from Nancy Olmstead, Director of Human Resources, to authorize Stace Kintner, Police Chief, to appoint Jared Fiacco as a Special Police Officer effective June 1, 2022 at the rate of \$26.46 per hour. He will work on a part-time basis.

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**7.3.4** Request from Nancy Olmstead, Director of Human Resources, to discuss the potential filling of a vacancy in the Engineering Department.

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**7.4     PLANNING & ZONING (FITZGERALD/Ellis)**

**7.5     PUBLIC SAFETY (MESSINA/Ellis)**

**7.5.1** Request from Stace Kintner, Police Chief, for Town Board approval to sell a retired police vehicle and tire machine which are no longer in service. These items will be sold via Auctions International.

**OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**7.6     ADMINISTRATION (ELLIS/Messina)**

**RECEIVE AND FILE:**

- Proof of Posting ZBA Appeals MTG -5/18
- Proof of posting Local Law ‘B’ PH Notice – 5/18
- Fire Station # 4 BID Notice 05/18
- Water Dept Lab Services BID Notice – 05/18
- Fire Advisory Board Minutes 04.18.22

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**UNFINISHED BUSINESS:**

There will be a Utilization Review of Police and Fire in reference to Binghamton University.

Vestal Vet has no available services on Sundays should Dog Control Officer Husband need to utilize them. She is looking into other options.

*Councilman Ellis suggested Dog Dayz Inn.*

Supervisor Schaffer received Letters of Resignation from one member of the Planning Board and one member of the ZBA.

*Human Resource Director Nancy Olmstead stated that Alternates were available for both and that she would reach out to them about moving up, and would inform the Board then.*

**NEW BUSINESS:**

Request from Craig Hiller to award Trailer BID to Best Choice Trailers for \$21,495.00  
Best Choice Trailers  
1512 Spring Rd  
Carlisle, PA 17013

On a Motion by Councilman Donnelly, seconded by Councilwoman Fitzgerald, the Board entered into Executive Session to discuss Deputy Comptroller Applicants, the time was 7:15 P.M.

**ADJOURNMENT**

On a Motion by Councilman Donnelly, seconded by Councilwoman Fitzgerald, the Board exited the Executive Session and Adjourned the Work Session, the time was 7:55 P.M.