

VESTAL TOWN BOARD WORK SESSION MINUTES

MONDAY, June 20, 2022

Board Attendance: Supervisor Schaffer; Board Members: Fitzgerald, Messina (Absent), Ellis (No show), Donnelly

Also Attending: Town Attorney Dave Berger, Human Resource Director Nancy Olmstead, Town Clerk Debra Wallace, Deputy Clerk Kim Wooden

Supervisor Schaffer commenced the Work Session at 5:00 p.m.

WORK SESSION

UPCOMING PUBLIC HEARINGS

COMMITTEES

7.1 PUBLIC WORKS (ELLIS/Messina)

1. Request from Scott Groats, Water & Wastewater Superintendent, for the Board to approve amending the advertising date for Water Appurtenances to June 29, 2022. Bids to be opened on Tuesday, July 12, 2022.

OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Scott Groats, Water & Wastewater Superintendent, for the Board to approve issuing a refund of \$352.89 to Yanchin Li of 200 Manchester Rd. After his final bill was calculated, he had a credit balance on his account.

OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request from Craig Hiller, Highway Superintendent, for the Board to approve advertising for CNC Plasma Torch on June 29, 2022. Bids to be opened on Wednesday, July 6, 2022 at 2:00pm.

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OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.2 FINANCE (MESSINA /Donnelly)

1. Warrants: 2022: 23, 23b, 23C, 23E, 24, 24E

OK – This item will be placed as a ‘Receive and File’ on the Agenda for the next Regular Meeting.

2. Request from David Berger, Town Attorney, for the Town Board to approve payment in the amount of \$45.00 to the Law Firm of Frank W. Miller for outside counsel fees in connection with Town litigation.

OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request from Laura McKane, Town Comptroller & Director of Finance, for the Town Board to consider and sign the settlement agreement with Charter Communications regarding the Town being underpaid for franchise fees.

OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.3 PERSONNEL (FITZGERALD/Donnelly)

1. Request to advertise on June 29, 2022 with a public hearing on July 13, 2022 for a “Local Law to repeal §2-24, §2-25 §2-26 and §2-27 of Article 2 Division 1 of the Vestal Town Code.

OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

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2. Request for the Town Board to waive the requirement to get additional quotes and to renew the agreement for cemetery upkeep with Matthew Husband. Mr. Husband is also requesting an increase in the amount of \$400, which is a fuel charge to be prorated to each cemetery for the 2022 season only. The fuel charge request is being made due to the increased price of gasoline and the additional cleanup that was done after recent storms took down branches and trees.

Town Board agreed to a \$200 increase for the increase price of gasoline and the additional cleanup that was done after the recent storm for the 2022 season only.

OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request from Nancy Olmstead, Director of Human Resources, to re-appoint Robert Warner as a member of the Town’s Planning Board effective July 8, 2022. Mr. Warner’s term will expire July 7, 2027.

OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

4. Request from Nancy Olmstead, Director of Human Resources, for authorization for Michelle Tomancik-Teed, Acting Recreation Planner, to make the summer Baseball Camp, Softball Camp, Coed Basketball Camp, Girls Lacrosse Camp, Advanced Baseball Camp, Cheer Camp and Tennis Instructor appointments outlined in her memos dated June 15 & 16, 2022 which is included in the addendum. The start dates and the rates of pay are identified in the memo.

OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

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7.4 PLANNING & ZONING (FITZGERALD/Ellis)

1. The Naturalists' Club of Broome County requests Town Board approval to place 3 signs about "Leashing your dog" in Jones Park. The club will donate signs and labor. A mockup of the signs and letter with proposed locations are included in the addendum.

OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.5 PUBLIC SAFETY (MESSINA/Ellis)

1. Request from John Paffie, Fire Chief, for the Board of Fire Commissioners to approve a budget transfer of \$6,000 for the purchase and installation of Federal Controller, High BAND VHF siren controller and associated parts. The funds will come from F3410.8404 to F3410.2255.

The Town Board is requesting further information before proceeding with a vote.

NO – This item will NOT be placed on the agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Nancy Olmstead, Director of Human Resources, for authorization for Stace Kintner, Police Chief, to appoint Michael LoPiccolo to a vacant Police Officer position effective Wednesday, July 6, 2022 at the PBA rate of \$64,771.00. Such appointment is contingent on all Town and civil service requirements being satisfied. Officer LoPiccolo will be transferring from the Endicott Police Department.

OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request from Nancy Olmstead, Director of Human Resources, for authorization for Stace Kintner, Police Chief, to promote Steven Will to a

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Police Sergeant position effective Monday, July 18, 2022 at the VPSA rate of \$88,641.00. Such appointment is contingent on all Town and civil service requirements being satisfied.

OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.6 ADMINISTRATION (ELLIS/Messina)

1. Request from Jared Tyler for Town Board approval to use the Town Parks to hold “pop-up picnics” as part of his event planning business.

NO – This item will NOT be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request to discuss Local Law allowing members of the Town Board (*or Public Bodies of the Town) to participate in meetings via Videoconference.

The Town Board will hold this over for further discussion at the next Meeting of the Town Board.

NO – This item will NOT be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request to contract with Michael P Giovinazzo, CPA, at a rate of \$50 per hour not to exceed \$1,500 to assist the Town of Vestal Justice Court in updating the records and reviewing recordkeeping practices.

OK – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

RECEIVE AND FILE:

- Change of Tenant: 2317 Vestal Pkwy E 158.13-1-37.1

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UNFINISHED BUSINESS:

NEW BUSINESS:

- Discuss possibility of Town Nuisance law
- Discuss Fire District Manager

These items will be held over for further discussion at the next Meeting of the Town Board.

A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING.

- Negotiations with the CSEA Blue Collar

ADJOURNMENT

On a motion by Councilwoman Fitzgerald, Seconded by Councilman Donnelly, the Work Session was adjourned and the Town Board entered into Executive Session. The time was 5:28 pm.

On a motion by Councilman Donnelly, Seconded by Councilwoman Fitzgerald, the Executive Session was adjourned. The Time was 6:00 P.M.