

VESTAL TOWN BOARD WORK SESSION MINUTES

MONDAY, AUGUST 10, 2015

In Attendance: Supervisor Schaffer, Board Members: Majewski, Fitzgerald, Messina and Agneshwar

Also Attending: Town Attorney David Berger, Human Resource Officer Nancy Olmstead, Town Clerk Emil Bielecki and 3 members of the general public.

Supervisor Schaffer **convened the Work Session meeting at 6:00 PM.**

COMMITTEES

7.1 PUBLIC WORKS (MAJEWSKI/Fitzgerald)

7.2 FINANCE (AGNESHWAR/Messina)

1. Warrants: 2015-30, 2015-30E, 2015-30L, 2015-31, 2015-31E, 2015-32, 2015-32E

OK – This item will be placed as a ‘Receive and File’ on the Agenda for the next Regular Meeting.

2. Request to pay Counsel Press \$1,018.99 for services in the UHS v. Town of Vestal case.

Town Attorney Berger noted that this bill is for printing costs.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request to pay David Berger Town Attorney \$1125.00 for July 2015 billable hours.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

4. Request to pay Greene, Hershdorfer & Sharpe \$6,398.40 for services in the Hicks v. Town of Vestal case.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

5. Request to make budget transfers with effective dates 1/1/2015 thru 8/5/2015 as attached to the memo from Deputy Comptroller Pam Fitzgerald dated August 6, 2015.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.3 PERSONNEL (FITZGERALD/Majewski)

7.4 PLANNING & ZONING (MESSINA/Fitzgerald)

1. Discuss request from Phil Horan, General Manager for Loves Travel Stops to hold a 5k fundraiser for Children’s Miracle Network on the rail trail on September 20 or September 27.

Several Board members raised questions about the event concerning the need to hold it in Vestal and if the dates do not conflict with other scheduled activities on the Trail. Councilwoman Messina stated that she would contact Mr. Horan to get additional information and relay it the Board to determine if this request should be placed on the agenda for the Regular Meeting.

2. Discuss The Herald of Victory Marathon request for May 29, 2016.

Supervisor Schaffer noted that about 4.5 miles of the marathon will be run on Vestal streets. He will

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discuss the matter with Police Chief Butler to determine if there are any issues and inform the Board as to what approvals may be necessary.

7.5 PUBLIC SAFETY (MAJEWSKI/Agneshwar) -no items were addressed under this committee

7.6 ADMINISTRATION (MESSINA/Agneshwar)

1. Request from Recreation Planner Sue Jastran to hire labor for the lacrosse, volleyball, soccer, field hockey and baseball camps and for family swim lifeguards as listed in her memo dated August 5, 2015.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Recreation Planner Sue Jastran to retroactively approve a \$25.00 gift card from Weis Markets to be used toward the food purchased for the end of year picnic at Arnold Park.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request from the Fire Department to approve a lease with the Candor Fire District for the Weltonville and the Candor Fire Departments for the Fred Singer Training Site. This lease shall be for a period of 6 months in the amount of \$300 for the remainder of 2015.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

4. Request from Fire Chief David Harrington to approve the Dept. Membership and Ladies Auxiliary for Station #3 Ladies Auxiliary Spaghetti Dinner on September 26, 2015 from 4-7 PM.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

5. Request from Fire Chief David Harrington to approve Clayton Falzone as a member of the VFD Company No. 4 and Andrew Bickford as a member of the VFD Company No. 2.

Supervisor Schaffer and Councilman Majewski noted that they have questions concerning the status of one of the applicants who resides in NY but has a Pennsylvania driver license. They will try to clarify the issue prior to the Regular Meeting on Wednesday.

NEW BUSINESS

1. Councilman Majewski provided the Board with a list of Parks Department surplus equipment and estimated values. Parks Superintendent Jim Bukowski is requesting approval to sell these items through the auction process and to use the proceeds for the purchase of a dump box for the Freightliner cab and chassis acquired through the federal surplus program.

Supervisor Schaffer noted that the proceeds from the auction would go back into the general fund and any request from the Parks Department to use the proceeds would be treated as a separate item.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Town Attorney David Berger announced that the Town has reached a tentative agreement to lease the right-of-way space (corner of Plaza Drive and Vestal Parkway) for a small cell tower. The

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completed SEQR form has been received and the proposed project was reviewed by the Town Engineer. This would be a 5 year renewable lease at \$3,600 per year. The language for the motion to approve this lease at the next Regular Meeting will be provided by the Town Attorney.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

UNFINISHED BUSINESS

1. Kopernik Tower

Update on 8/10/15: Supervisor Schaffer noted that the County is in the process of filling several positions to take over duties handled by the former Director of Emergency Services. The status of this project is uncertain and he will update the Board as new information becomes available.

2. Communication from the International Union of Operating Engineers

The Board authorized Human Resource Officer Nancy Olmstead to draft a letter of response for Board review. **Update on 8/10/15:** The response letter is to be discussed in Executive Session.

3. Gas Card System for the Purchase of Fuel for Town Vehicles

The Board and the Comptroller are reviewing the additional information about pricing provided by the Mirabito Group. **Update on 8/10/15:** Comptroller McKane will be asked to complete her analysis.

4. Proposed Wash Bay at the Highway Department (in response to the EPA field audit).

Town Engineer Gary Campo provided additional information concerning the cost estimate and what other municipalities are doing. **Update on 8/10/15:** Proposal is still under review.

5. Community Use of Municipal Facility Policy

Town Attorney David Berger recommended that the Board members submit their input on the policy to him and he will incorporate the changes for further discussion at a later date.

EXECUTIVE SESSION

On a motion of Councilwoman Messina, seconded by Councilman Majewski, the following was

ADOPTED Ayes 5 Majewski, Agneshwar, Fitzgerald, Messina, Schaffer

Nays 0

Resolved the Board enter into Executive Session to discuss the following:

- Library CSEA contract negotiations
- Ulrich v. Town of Vestal litigation
- Response to letter concerning practices under the Operating Engineers contract
- Potential legal issues with the motor cross operation on Tracy Creek Road.

The time was 6:34 PM.

On a motion of Councilman Majewski, seconded by Councilwoman Messina, the following was

ADOPTED Ayes 5 Majewski, Agneshwar, Fitzgerald, Messina, Schaffer

Nays 0

Resolved the Board leave Executive Session and **adjourn the Work Session. The time was 6:57 PM.**

Respectfully submitted,
Emil Bielecki, Town Clerk