

# TOWN OF VESTAL

## ZONING COMPLIANCE - CERTIFICATE OF OCCUPANT/COMPLIANCE REQUEST

To request a letter concerning compliance of a particular property with the Codes of the Town of Vestal, including zoning, fill out the information noted below. Please be advised that these letters are not issued until an investigation of the property is performed, time is needed to confirm the current and past history of the parcel. We review our records and may obtain information from the assessor's office as well.

THERE IS A \$40.00 FEE TO GENERATE THIS INFORMATION. PLEASE SUBMIT YOUR CHECK MADE OUT TO "TOWN OF VESTAL".

Current Property Owner: \_\_\_\_\_

Property Address: \_\_\_\_\_

Tax Map (Parcel) Number: \_\_\_\_\_ Current Zoning District: \_\_\_\_\_

Current Use of This Property (if known):

1 Family Residential  2 Family Residential  Multiple Family Residential  Commercial/Industrial  Vacant

Name of Current Business Occupancy (s): \_\_\_\_\_

Other Information: \_\_\_\_\_

Name of Person Making Request: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Reason for This Request:

Zoning Compliance  Certificate of Occupancy/Compliance  Open Building Permits  Code Violations

Other (specific): \_\_\_\_\_

The Letter Should Be Addressed To:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

The Letter Should Be:

Mailed (to the address above)

Letter Will Be Picked Up

E-mail to: \_\_\_\_\_

Faxed to: # \_\_\_\_\_

Town of Vestal Building & Codes Department - 133 Front St, Vestal NY 13850

Phone: 607-786-0980

Fax: 607-786-0984