



**VESTAL FIRE DISTRICT  
BOARD OF FIRE COMMISSIONER  
REGULAR MEETING - AGENDA**

**Date: February 28, 2024**

**Present:**

**Call to Order**

**Pledge to the Flag**

**Motion to Approval of Minutes**

**Correspondence:**

- Fire Advisory Board Meeting Minutes for January 15, 2024

**Treasurer's Report:**

Received Warrants

Presented the Abstract of Vouchers

Monthly Treasurer's Report:

**Bid Openings**

None

**Secretary Report:**

Resignation of Station 4 Member

Approve new Members at Station 2, Station 3 and Station 4.

Request to send a stand by crew with Engine 32-1 to the Endwell Fire District cover for Endwell Fire Department

Request to approve Station 4 fundraiser by Firehouse Subs

**Management, Oversight & Policy:**

**Finance / Records Management:**

Request from District Chief John Paffie to delegate authority to the Vestal Fire Department's Assistant Chiefs and Station Captains to authorize requisition's up to \$500 limit.

Request for the Board of Fire Commissioners to accept the Broome County CA 9-422RRR under the Broome County Small Community Grant Program in the amount \$20,000 and to approve Chairwoman M. Sexton to sign the contract.

Request to advertise for bids to purchase (4) 275-gallon totes of the National Foam Universal Green 3/3% ARSFFF

Request to approve a budget transfer from the Special Foam District Fund Balance to F3410.4034R in the amount of \$43,000 to cover the purchase cost of the National Foam Universal Green 3/3% ARSFFF.

Request to approve a Budget Transfer from the Unassigned General Fund Balance to F3410 4000 in the amount up to \$34,999 to cover the cost for Hazardous Materials Removal of the Class B Foam and AFFF containing PFAS Chemicals.

Request to accept the renewal proposal from ESIP's through Smith Brothers Insurance in the amount of \$71,361 which covers Commercial Package, Commercial Inland Marine, Commercial Umbrella and Cyber Liability.

Request to approve a budget transfer from the Unassigned General Fund Balance to F3410 4070 in the amount of \$12,000 to cover the increase of the commercial insurance.

Request to approve a budget transfer from the Unassigned General Fund Balance to F3410 4080 in the amount of \$8,400 to cover the repair cost of Station 2 Heat system, a critical repair that was not planned.

Request to approve the budget purchase of a Hydra Ram in the amount of \$2,403.00 for Station 1.

Request to approve the budget purchase of (10) 100' Lengths of 5" Mercedes Textiles Ld Hose in the amount of \$9,250.00 for Special Foam District.

Request to approve the budget purchase of MSA Lunar TIC in the amount of \$2,665.03 for Station 3.

Request to approve the budget purchase of (2) 20" SuperVac PPV Fan w/ Milwaukee Batteries in the amount of \$5,662.50 each for Station 1 and Station 2.

Request to approve the budget purchase of (1) Elkhart Standpipe Kit in the amount of \$1498.95 for Station 4.

Request to approve the budget purchase of Thermal Panels with Hardware for Fred Singer Training Site in the amount of \$2,958.89.

### **Training / Safety:**

Request to approve Fire Department Members to attend various NYS OFPC Outreach Courses and FEMA ICS Online Course:

Request to approve the following breakdown of travel expenses for Assist Fire Chief Charles Paffie and Captain Scott Orcutt travel expenses to College Station, Texas:

Airfare: \$1,288.40

Hotel: \$1,287.14

Car Rental: \$397.06

Meals will follow the GSA per Diem rates for meals for College Station.

Additional incidentals such as parking and third-party Turnout Gear rental will be turned in at the completion of the trip.

**Building & Grounds / Quartermaster / IT:**

**Fleet Management:**

**Chief's Report**

- Operational report, alarm report, highlights of significant incidents, response to SUNY, mutual aid received and given, Broome Co. OES and NYS OFPC inquiries, station activity, fire prevention / education, Foam mitigation.

**Old Business:**

**New Business:**

**Public Comments:**

**Commissioners Comments:**

**Announcements**

NYS Annual Open Burn Ban will be in effect from March 16, 2024 through May 14, 2024.

**Next meeting of the Fire District will be March 27, 2024 at 5pm**

**Motion to adjourn \_\_\_\_\_, seconded \_\_\_\_\_ All in Favor \_\_\_\_\_, Opposed \_\_\_\_\_ Absent \_\_\_\_\_**