

**FIRE DISTRICT MEETING MINUTES OF THE VESTAL TOWN BOARD**  
**May 24<sup>th</sup>, 2023**

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**TOWN BOARD PRESENT:**

Supervisor/Chair of Fire Commissioner John Schaffer

Board Members/Board of Fire Commissioners:

Patty Fitzgerald

Suzanne Messina

Stephen Donnelly

John Fletcher

**ALSO ATTENDING:** Town Clerk/Fire Secretary Debra Wallace, Secretary to the Board of Fire Commissioners Sue Bowen, Town Attorney Dave Berger, Town Comptroller Nicholas Angeline and 7 members of the public.

Supervisor Schaffer convened the meeting at 5:00PM

**1. PLEDGE OF ALLEGIANCE**

**2. APPROVAL OF MINUTES**

On a motion by Councilman Donnelly and seconded by Councilman Fletcher, the following was

**ADOPTED** Schaffer, Fitzgerald, Messina, Donnelly, Fletcher

Ayes 5

Nays 0

Motion approving the May 10, 2023 Minutes, of the Regular Meeting of the Town Board.

**3. BID OPENINGS**

**4. PUBLIC HEARING**

**5. PRIVILEGE OF THE FLOOR**

**6. RESOLUTIONS & MOTIONS**

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**7. CONSENT AGENDA**

**7.1. PUBLIC WORKS (DONNELLY/ Messina)**

**7.2. FINANCE (MESSINA /Donnelly)**

**7.3. PERSONNEL (FITZGERALD/Donnelly)**

**7.4. PLANNING & ZONING (FITZGERALD/Donnelly)**

**7.5. PUBLIC SAFETY (MESSINA/Fletcher)**

**R28F-2023 Approval of FD Administrative Operating Guideline**

Approval of the Fire Department Administrative Operating Guideline 506.01 for Probationary Members.

**7.6. ADMINISTRATION (MESSINA/Donnelly)**

**RECEIVE AND FILE:**

- Warrant 2023-19F



**END OF CONSENT AGENDA**

On a motion by Councilwoman Messina and seconded by Councilwoman Fitzgerald, the following was

**ADOPTED** Schaffer, Fitzgerald, Messina, Donnelly, Fletcher

Ayes 5

Nays 0

**8. PETITIONS & PROTESTS**

**9. OLD BUSINESS**

**10. OTHER NEW BUSINESS**

**11. SUPERVISORS ANNOUNCEMENTS**

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*Supervisor Schaffer commented that we should do everything we can to support our firefighters, they do a great job.*

**12.COMMITTEE CHAIR COMMENTS AND UPDATES**

**ADJOURNMENT**

On a motion by Councilwoman Fitzgerald, seconded by Councilman Fletcher, the meeting was adjourned at 5:02 P.M. Carried unanimously.

**Approved by** \_\_\_\_\_  
**Debra Wallace, Town Clerk**

