



VESTAL FIRE DISTRICT BOARD OF FIRE COMMISSIONER REGULAR MEETING

Date: August 7, 2023

The meeting of the Board of Fire Commissioners of the Vestal Fire District was called to order at 6:03 pm at the conclusion of the Town of Vestal Town Board Work Session by Chairman J. Schaffer.

Brief discussion was ensued on moving the Fire District meeting to Tuesday night on the same weeks of the Town Board meetings. All commissioners agreed to move the meetings to Tuesday evenings at 5pm in the Town Board room.

Present: Commissioners:

J. Schaffer, Chairman
S. Donnelly
J. Fletcher
S. Messina
P. Fitzgerald

Others Present:

S. Bowen, Fire District Secretary
P. Willes, Director of Purchasing
J. Farley, Treasurer/ Deputy Town Comptroller
N. Angeline, Deputy Treasurer/ Comptroller
J. Paffie, Fire Chief
C. Paffie, Asst Fire Chief ST 4
D. Rose Sr., Asst Fire Chief ST 1
1 guest from the public

Motion by S Donnelly, seconded by J. Fletcher to approve of Minutes of the July 24, 2023 Meeting. All ayes. Carried.

Correspondence:

- Warrant 2023-30F
Motion by S. Messina, Seconded by J. Fletcher. All ayes. Carried.

Bid Openings

None

Resolutions

None

Chief's Report

J. Paffie:

- 1) Equipment
Chief J. Paffie advised that the SCOTT Air Pak's were in and will be in service over the next two weeks. There are a total 75 air paks and 150 bottles. Asst Chief C. Paffie is working on getting the graphics put on the bottles.
- 2) Apparatus
- 3) Radio Communications
- 4) Stations
- 5) Training
- 6) Special Events
- 7) Miscellaneous

Treasurer's Report:

Presented Vouchers to be paid.

Motion by S. Messina, seconded by S. Donnelly to approve vouchers for payment. All ayes. Carried.

Budget & Finance:

- 1) Motion by S. Messina, seconded by P. Fitzgerald to rescind Budget Transfers in the amount of \$54,000 from the Fire General Fund from July 10, 2023 meeting. All ayes. Carried.

- 2) Motion by S. Donnelly, seconded by S. Messina to approve the transfer of funds in the amount of \$56,440 from the Fire General Fund Balance to the following lines:

F3410 2210 Office Equipment	\$12,540	New Office Furniture
F3410 2220 Computer Equipment	\$1,000	New Scanners
F3410 1010 Salary	\$14,000	To Cover New Employee
F3410 4000 Professional Service	\$21,500	For Scanning of Documents & Attorney
F3410 4010 Office Supplies	\$1,500	Addition filing supplies
F3410 4070 Insurance	\$1,600	To cover additional cost
F3410 8404 Workman's Comp	\$4,300	To cover overage in insurance

All ayes. Carried

- 3) Motion by S. Donnelly, seconded by S. Messina to approve 2-year Service Contract with FireFly Admin Inc. to provide Administration, Actuarial and Consulting Service for the Length of Service Awards Program in the amount of \$7,100.00 for 2024 and 2025. All ayes. Carried

- 4) Motion by P. Fitzgerald, seconded by S. Donnelly to approve 5-year contract with Empire Access to provide Dark Fiber Connection from Vestal Fire Station # 3 2164 Owego Rd to 601 Vestal Parkway W at a cost of \$250.00 per month with 3 months free service per Director of Information Technology Daniel Williams.

- 5) Motion by to approve purchase Graphics (Patch and Vinyl Stripes) for the new SCBA Bottles at estimated cost of \$1,600 through Robinson Design Company.

Asst. Chief C. Paffie requested the voucher to be process as soon Friday to have the graphics start production. Motion by J. Fletcher, seconded by S. Donnelly to pay the voucher to Robinson Design Company.

Personnel:

- 1) Motion by S. Messina, seconded by P. Fitzgerald to rescind and table until further review from July 10, 2023 Meeting for the Fire District Treasurer to receive a Stipend of \$5,000 per year, with 2023 Stipend being \$2500. All ayes. Carried

- 2) Motion S. Donnelly, seconded by P. Fitzgerald to approve Nicholas Angeline as Deputy Treasurer. All ayes. Carried

Old Business:

None

New Business:

- 1) Chairman J. Schaffer read an Open Letter to the Fire Department Membership from himself that was sent to the Station Presidents to read at their company meeting. Each commissioner had a copy of the letter for their reference.
- 2) Discuss and review Intermunicipal Agreement between the Fire District and the Town. Due receiving the agreement Monday afternoon, the D. Berger, Town Attorney requested the item be table for review.
- 3) Motion by S. Messina, seconded by S. Donnelly to approve the purchase of (1) one Sutphen Heavy Duty 70' Mid-Mount Aerial Platform in the amount of \$1,772,118.58 pending the tax payer approval in a mandatory referendum. All ayes. Carried

Chairman J. Schaffer to sign purchasing contract after review from Fire District Attorney, Timothy Hannigan.

Public Comments:

- 1) Asst C. Paffie question the July 24th minutes in regards to the Director of Purchasing appointment based on term limit as the previous meeting it was agreed upon an annual appointment and not a 5-year term. Both Secretary S. Bowen and Treasurer J. Farley stated that the minutes were not posted and that the copy Asst Chief C. Paffie has was the agenda which was changed at the July 24th meeting. Secretary S. Bowen read the correct line from the July 24th approved minutes: "BE IT FURTHER RESOLVED that the term of office of the Director of Purchasing will be an annual appointment commencing July 31, 2023."

Future Meeting Dates:

Fire District Meeting: Tuesday, August 22, 2023 at approximately 5:00 pm in the Town Board Room.
Work Session: Monday, August 28, 2023 at 5pm for 2024 Budget

Secretary S. Bowen will update the website and place a legal notice in the official paper reflecting the change in dates.

Motion by S. Donnelly, seconded by S. Messina to adjourn the meeting at 6:28pm. All ayes. Carried

Respectfully Submitted,

Susan Bowen
Fire District Secretary