



# VESTAL FIRE DISTRICT BOARD OF FIRE COMMISSIONER REGULAR MEETING

**Date: September 27, 2023**

The meeting was called to order at 5:20 pm by Chairman J Schaffer.

**Present: Commissioners**

J. Schaffer, Chairman  
S. Donnelly  
J. Fletcher  
S. Messina  
P. Fitzgerald

**Others Present:**

S. Bowen, Fire District Secretary  
J. Farley, Treasurer/Deputy Town Comptroller  
J. Paffie, Fire Chief  
D. Kirchheimer, Dept President

Pledge to the Flag was conducted during the Town Board Meeting

Motion J. Fletcher seconded by S. Donnelly to approve the minutes of the September 13, 2023 Meeting. All Ayes. Carried.

**Correspondence:**

- Warrant 2023-35F and 2023-37F
- Received and Filed the Fire Advisory Board Meetings from August 21, 2023
- Received and Filed the 2024 Vestal Fire District Budget from Deputy Treasurer/Budget Officer N. Angeline on September 26, 2023

**Bid Openings**

None

**Resolutions**

None

**Chief's Report**

J. Paffie:

- 1) Equipment
- 2) Apparatus
- 3) Radio Communications
- 4) Stations
- 5) Training
- 6) Special Events
- 7) Miscellaneous – Discussion on Obtaining a Small Community Fund Grant for the Fred Singer Training Facility for the Repairs to the Smoke Building. Chief J. Paffie advised that he has approached Dan Reynolds, a Broome County Legislator about receiving funds for repairs to the Smoke Tower at the training facility. The cost would be approximately \$20,000 which includes replacing the roof, painting the building and repairs to the wood arounds it. Chairman J. Schaffer advised that he has a quote also for the roof and would like to compare the two. Will need three quotes due to the price.

**Treasurer's Report:**

Presented Vouchers to be paid.

Motion by S. Messina, second by John Fletcher to approve Vouchers for payment. All Ayes. Carried.

**Budget & Finance:**

- 1) The permissive referendum from August 18<sup>th</sup> to September 16<sup>th</sup> for the Crack Filling, Sealing and Parking Lines of Station 1, 2, and 3's parking lots has ended with no challenge from the public. Project can proceed.
- 2) Assist Chief C. Paffie provided quotes for the plaque to be installed at the New Station 4. Lowest quote was \$2,000 installed. Motion by S. Donnelly second by P. Fitzgerald to Proceed with the plaque. All Ayes. Carried.  
Chairman J. Schaffer thanked Asst Chief Paffie on the worked he did on the Plaque.
- 3) A copy of the 2024 Vestal Fire District Budget was submitted to the Town Clerk's Office on September 26<sup>th</sup> and notice of Public Hearing was given to the Town Clerk's Office September 27<sup>th</sup> by Secretary S. Bowen.

**Personnel:**

- 1) Motion by S. Messina, second J. Fletcher to discharge of Pranav (Jack) Jagannath from Station 4 due to moving out of the district. All Ayes. Carried.

**Old Business:**

- 1) Scanning Project of all Fire, Training, Drill and Service reports are complete. Data files have been received by Secretary Bowen and are satisfied with the results. Paper records will be available 6 months after the completion of the scans and at that time will be destroyed by Avalon.

**New Business:**

None

**Public Comments:**

Chief J. Paffie asked if a referendum date was set for the Tower 1 project. At this time it is not. Will work with Bond Council and N. Angeline to set a date.

**Commissioners Comments:**

Commissioner S. Messina Welcome everyone to attend the Fire Expo on Oct 7<sup>th</sup> . Commissioners P. Fitzgerald, J. Fletcher and S. Donnelly all stated the same.

**Future Meeting Dates:**

Fire District Meeting: Wednesday, October 11, 2023 at the conclusion of the Town Board Meeting

Motion by S. Messina second by J. Fletcher to adjourn the meeting at 5:33 pm.

Respectfully Submitted,

Susan Bowen  
Fire District Secretary