



VESTAL FIRE DISTRICT BOARD OF FIRE COMMISSIONER REGULAR MEETING

Date: October 11, 2023

The meeting was called to order at conclusion of the Town Board Meeting at 5:23pm by Chairman J. Schaffer.

Present: Commissioners

J. Schaffer- Chairman
S. Donnelly
J. Fletcher
S. Messina
P. Fitzgerald

Others Present:

S. Bowen: Fire District Secretary
P. Willes: Director of Purchasing
J. Farley: Treasurer/Deputy Town Comptroller
D. Kirchheimer: Dept. President
C. Paffie: Asst. Chief ST4
Public: 2

Pledge to the Flag was conducted during the Town Board Meeting.

Motioned by S. Messina, seconded by S. Donnelly to approve the minutes of the September 27, 2023 Meeting. All ayes. Carried.

Correspondence:

- Warrant 2023-38F and 2023-39F

Bid Openings

None

Resolutions

None

Chief's Report

J. Paffie:

- 1) Equipment
- 2) Apparatus: Asst. C. Paffie advised that the 2 New Engines, Engine 2 and Engine 3, should be arriving in town by the end of October & should be in service by the end of the year. He had also asked about the possibility to be able to store the engines in the Old Station 4 due to not having enough space for both trucks in the new station for the lettering & mounting of equipment for the trucks.
- 3) Radio Communications
- 4) Stations
- 5) Training

- 6) Special Events
- 7) Miscellaneous: Asst. C. Paffie expressed that the Project for the New Station 4 is close to being finished. Conversation was held about the closed bid for the Old Station 4 to be able to sell the property.

Treasurer's Report:

Presented Vouchers to be paid.

Motioned by P. Fitzgerald, seconded by S. Donnelly to approve Vouchers for payment. All ayes. Carried.

Budget & Finance:

- 1) Motioned by S. Messina, seconded by J. Fletcher to approve payment to Hannigan Law Firm PLLC in the amount of \$3,045 services in connection to the Tower 32-1 Project. These services are not included with the retainer cost. All ayes. Carried.

Personnel:

- 1) Motioned by S. Donnelly, seconded by J. Fletcher to approve the resignation of Hannah Parmelee from Station 2.
- 2) Motioned by Chairman J. Schaffer, seconded by S. Donnelly to approve the discharge of Austin Lavin from Station 4.
All ayes. Carried.

Old Business:

- 1) The Small Community Fund Grant for the Fred Singer Training Facility for the repairs to the smoke building was submitted to Broome County. District received 3 quotes on the roof repair and will review.

New Business:

- 1) The Auxiliary of Station #3, Marj Baldwin, is planning a Bake Sale to be held at Vestal Fire Department Station #3 on Tuesday, November 7, 2023 from 6am- 6pm.
- 2) The members of Vestal Fire Department Station 4 would like approval to host Firehouse subs as a fundraising event November 13th-18th and looking for insurance coverage for members participating in the event. A signup sheet will be used to track members in attendance.

Motioned by P. Fitzgerald, seconded by J. Fletcher to approve Station #3 Auxiliary and Station #4 fundraising events. All ayes. Carried.

Public Comments:

Commissioners Comments:

Future Meeting Dates:

Special Fire District Meeting on Wednesday, October 18th at 5pm for the Public Hearing on the 2024 Budget.

Fire District Meeting: Wednesday, October 25, 2023 at the conclusion of the Town Board Meeting.

Motioned by S. Donnelly, seconded by Chairman J. Schaffer to adjourn the meeting at 5:33 pm.

Respectfully Submitted,

Paige Willes
Director of Purchasing

Susan Bowen
Fire District Secretary