



Ware

MASSACHUSETTS

Finance Committee
126 Main Street
Ware, MA 01082

Finance Committee Meeting Minutes

Meeting Location: Ware Fire Department
Small Conference Room
200 West Street, Ware, MA

Meeting Date: Tuesday, December 19, 2023

Meeting Time: 5:30 PM

Zoom Link: <https://us02web.zoom.us/j/7846041861?pwd=bldFR0tscStPMWhSchFwRIFWbHRRdz09>

Phone Number: 1-929-205-6099 Meeting ID: 784 604 1861 Passcode: 01082

Attendees: Ken Willette, Kelsey Sidur, Terry Smith, Mitch Kupperman (via Zoom), Stuart Beckley (Town Manager), Tracy Meehan (Town Accountant)

Meeting Agenda items to be discussed:

1. Approval of prior minutes
 - Kelsey Sidur makes motion to accept minutes from November 1st and November 8th as they stand, Mitch Kupperman seconds. Passes unanimously.
2. FY 25 Budget Process Calendar
 - Table until next meeting.
3. FY 25 Budget Forecast
 - Table until next meeting.
4. Review of any emails or correspondence since last meeting
 - Use this meeting to focus on topics at hand to discuss with the BOS at meeting tonight, December 19, at 7:15pm. See agenda below.
 - Question 1: Is privatization of water and wastewater under consideration?
 - Fin Com discusses approach of looking at water and wastewater as two separate divisions rather than as a bundle.
 - Updated Wastewater permit has been obtained so we know the conditions that need to be met as a result of this.
 - Question 2: Current planning documents:
 - i) Water System Master Plan
 - ii) Sewer System Master Plan
 - iii) Rate Study and Plan
 - iv) Asset Management Plan (2024)
 - v) Lead Pipe Service Line Study (ongoing)
 - vi) Operations and Maintenance Procedures
 - vii) Designs for Water Treatment Plant, Well upgrades

- Question 3: Improvements relative to budget and other funding methods
 - Question 4: Should the Board establish a subcommittee to review and prioritize infrastructure capital?
5. Kelsey Sidur makes motion to adjourn, Terry Smith seconds. Adjourned at 6:34pm.

At the time of posting of this meeting notice and agenda the above items were the only items known. Should an additional item be brought forward, unless of an emergency nature, it will be placed on a future docket. The general public is invited to this and all meetings of the **Ware** Finance Committee .

Submitted by,

Ken Willette
Chairman Finance Committee