



# TOWN OF WARE

Planning & Community Development  
126 Main Street, Ware, Massachusetts 01082  
413.967.9648 ext. 120  
rwatchilla@townofware.com

## MEETING AGENDA COMMUNITY DEVELOPMENT AUTHORITY JULY 11, 2022

Location: Board of Selectmen's Meeting Room  
Town Hall, 126 Main Street, Ware, MA 01082

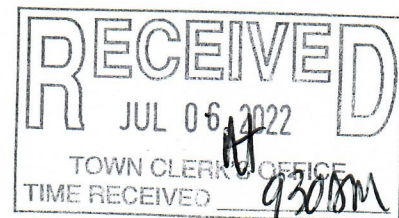
Time: 6:30 PM

### CALL-IN OPTION TO PARTICIPATE:

Phone number: 929-205-6099  
Meeting ID: 784 604 1861  
Passcode: 01082

Instructions for call-in option: Call the phone number above and enter the Meeting ID when prompted. Join online: <https://zoom.us/join>

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1. Pledge of Allegiance
  2. Administrative
    - a. Approval of meeting minutes from May 16<sup>th</sup>, 2022
    - b. Approval of meeting minutes from June 6<sup>th</sup>, 2022
  3. Review Financial Accounts
    - a. Through June 30<sup>th</sup>, 2022
  4. Approval of Expenditures from Cash Account
    - a. \$12,000 for emergency repair at Memorial Field
  5. Updates
    - a. CDBG
      - i. FY2020: Bank Street
      - ii. FY2020-CV: Social Services & Microenterprises
      - iii. FY2021: Façade Improvement program
  6. New Business
    - a. Any items that the Chair did not anticipate including in this agenda prior to the meeting
  7. Ancillary Discussion
  8. Adjourn



Note: This agenda lists items that are reasonably anticipated by the Chairman to be discussed at the meeting. Other items may be brought up for discussion to the extent permitted by law. The general public is invited to attend this and all meetings of the Ware Community Development Authority.



# TOWN OF WARE

## Planning & Community Development

126 Main Street, Ware, Massachusetts 01082

t. 413.967.9648 ext. 120

## COMMUNITY DEVELOPMENT AUTHORITY

Meeting Minutes from

**Monday, May 16<sup>th</sup>, 2022**

Select Board Room, Town Hall

### CDA Members Present:

Danielle Souza, Chair  
S.K. "Rob" Robinson  
Rhiannon Gresty  
Brandy Bruso (Remote)

### CDA Members Absent:

John Carroll

### Public:

Ted Harvey, Deputy Director of Comm. Development at PVPC (Remote)  
Tiffany Menard, Planner at PVPC (Remote)  
John Morrin, Select Board Chair  
Anthia Elliot, Behavioral Health Network  
Shannon Eldredge, Behavioral Health Network  
Monica Moran, PVPC / Ware Domestic Violence Task Force  
Judith Roberts, The Literacy Project (Remote)  
RJ Ferullo, The Literacy Project (Remote)  
Denis Ouimette, Member of the Public

### Staff Present:

Stuart Beckley, Town Manager  
Rob Watchilla, PCD Dept. Director  
Laura White, PCD Dept. Administrative Assistant

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## PLEDGE OF ALLEGIENCE

Chair D. Souza called the meeting to order at 6:29 pm and led the Pledge of Allegiance.

D. Souza stated CDA member, Brandy Bruso, as well as Ted Harvey and Rob Watchilla, are participating in the meeting remotely via Zoom.

## ADMINISTRATIVE

### Approval of meeting minutes from April 11<sup>th</sup>, 2022

**Motion** made by R. Gresty to approve meeting minutes from April 11<sup>th</sup>, 2022. Seconded by S.K. Robinson.

D. Souza	Aye
S.K. Robinson	Aye
R. Gresty	Aye
B. Bruso	Aye

All in favor. Approved 4/0/1.

## **REVIEW OF FINANCIAL ACCOUNTS**

R. Watchilla gave a brief review of the account summaries through April 30<sup>th</sup>, 2022.

## **FY20 PUBLIC PERFORMANCE HEARING**

T. Harvey gave an overview of the performance hearing, informing those in attendance, it is done to assess how the projects are going. FY20 was funded through an \$800,000 grant and consists of funding for the construction project on Bank Street, as well as three different social services; The Literacy Project, Domestic Violence Prevention, and Planned Approach to Community Health (PATCH).

### **The Literacy Project**

J. Roberts thanked the Town for funding that has contributed to the adult education program. The Literacy project was able to start a night class over Zoom and is actively helping adults get the education they need in order to join the workforce. There will be a graduation ceremony in Grenville Park on Saturday, May 28<sup>th</sup> at 12:00pm and all are welcome to join.

R.J. Ferullo stated the goal for The Literacy Project is to educate more residents in order to strengthen the community as a whole. The project works closely with the Behavioral Health Network (BHN) in order to reach as many potential students as possible. They were also able to donate bags, with the project name on it, to the local food pantry. This effort benefitted the food pantry, while raising awareness for The Literacy Project.

### **Planned Approach to Community Health (PATCH)**

S. Eldredge stated PATCH provides those in need with access to food, housing, healthcare, addiction treatment, domestic violence services, continuing education, and career guidance.

A. Elliott stated the program was able to work straight through the pandemic.

S. Eldredge stated the program is currently working with at least thirty-three (33) adults, and forty (40) children.

### **Domestic Violence Prevention**

M. Moran gave background information on the Ware Domestic Violence Task Force, stating they look for resources for victims at the local and state level to try to help as much as possible. The Task Force also participates in community outreach to get as many people involved in the community as possible. In April of 2021, the Domestic Violence Task Force launched a helpline for those who are using abuse. The helpline has since received over 260 phone calls and has since grown into a statewide program. The helpline runs from 10:00am to 10:00pm, seven days a week.

M. Moran thanked BHN and the Pioneer Valley Planning Commission, as well as Town Manager, Stuart Beckley for helping get the helpline up and running.

D. Souza closed the public hearing portion of the performance hearing at 7:08pm.

## **CDBG (Community Development Block Grant) UPDATES (Ted Harvey)**

### **FY2020: Bank Street**

T. Harvey stated \$496,515 was budgeted for the Bank Street construction project, not including the engineering aspect. At the same time, Park Avenue, from Bank Street to North Street, was having sewer problems, and was combined with the Bank Street project, when putting the project up for bid. Additional funding of about \$43,000 will be needed to complete the project on Park Avenue. ARPA (the American Rescue Plan Act) funds were considered, but were found to not be available for this project. T. Harvey asked the CDA if they would consider using \$30,000 of the CDA cash fund and an additional \$13,000 could be used from Chapter 90 money.

### **FY2019**

T. Harvey stated there are currently four (4) Housing Rehab projects outstanding that are currently being worked on. He stated he may need a final extension on these projects, but it won't affect the next round of funding. There is also an outstanding payment for the downtown lighting, which will be processed soon. It was previously requested this be funded with CDBG money.

### **FY2021: Façade Improvement**

T. Harvey informed the CDA the environmental review and contract aspects of FY2021 are moving forward. However, PVPC's contract with Ware is being reviewed by the State, which could affect the social service programs funded by this. The Design Review Committee will hold their first meeting sometime in late May / early June.

D. Souza asked how many applicants are currently on the Housing Rehab waitlist. T. Harvey stated there currently are around ten (10) applicants on the waitlist.

D. Souza asked how the applicants are prioritized. T. Harvey stated, before work can begin, a full inspection is done on the house to see what needs to be done to bring the house up to code. He also stated, in FY2021, funding was up to somewhere around \$50,000 to \$55,000 to be divided between all the different projects, so they have to prioritize projects based on health and safety.

R. Watchilla requested Pioneer Valley Planning Commission (PVPC) review the Chapter 40B Subsidized Housing Inventory (SHI) for Ware and update the list as needed for the Department of Housing and Community Development (DHCD).

T. Harvey stated he would collaborate with Shirley Stephens and look into it.

S.K. Robinson asked how long Housing Rehab (HR) clients had to pay off the loans.

T. Harvey stated the loan is for 15 years and he will email the HR program description to the members of the CDA for anyone interested in learning more about it.

S. Beckley clarified, although it's a 15-year loan, it becomes a grant if not paid off within the 15 years, as long as the recipients does not sell their home in that time.

## **NEW BUSINESS**

### **New Projects**

D. Ouimette asked the CDA what new projects they plan to work on.

The Board discussed some of the new projects they're working on, including the Cottage Street Design Project, the Façade Improvement Project, and the inventory of vacant / available commercial properties in Ware.

S.K. Robinson stated he has finished creating the inventory of commercial properties and would like to discuss his report with R. Watchilla, and present his findings to the CDA at the next meeting.

R. Watchilla added that one of the articles for the Town to vote on at the Annual Town Meeting is to include a vacant and blighted structure bylaw.

S. Beckley clarified, "blighted" will not be part of the wording of the proposed bylaw.

R. Watchilla stated he and Building Commissioner, A. Marques, will be working on an inventory of vacant and blighted properties to add to the inventory of commercial properties S.K. Robinson created. The inventory would be updated once a month, as needed, and could help to market vacant properties to potential investors as well as potential homeowners.

S. Beckley stated the proposed bylaw would require all vacant properties to be registered with the Town and contact information should be given so, if the property is not being maintained, the Town can reach out to them about resolving the issue.

### **Town Carnival**

J. Morrin stated he is looking for funding for a proposed annual carnival for the Town at Memorial Field. The carnival would feature rides and local vendors, as well as local services and would take place June 23<sup>rd</sup>, 24<sup>th</sup>, and 25<sup>th</sup> 5:00pm - 10:00pm. He stated the rides would give the Town a percentage of their sales, but the Police Department, Fire Department, transportation, etc. is what he needs funding for.

S. Beckley asked T. Menard to see whether the Community Development Block Grant (CDBG) Cash Account could be used for this. T. Menard stated she would look into it.

R. Watchilla informed the CDA there may be other obligations for the money in the Cash Account.

S. Beckley stated there may be additional funds coming in for the next fiscal year.

J. Morrin stated he is looking for \$4,000.

R. Watchilla suggested the CDA wait until funds are available to make a motion.

B. Brusco suggested holding a special meeting prior to the carnival to look into granting funds.

The CDA agreed to meet again prior to the carnival.

### **Senior Resource Alliance**

D. Souza informed the CDA, she and R. Gresty are putting together a Senior Resource Alliance. It will be hosted at Cedar Brook Village and will meet monthly. It will provide resources to residents with aging parents.

### **New Projects**

D. Ouimette asked what the CDA plans to work on next.

The CDA discussed this and decided to discuss future projects in more detail, at the next CDA meeting.

### **ADJOURN**

**Motion** to adjourn meeting at 7:44 pm made by D. Souza. Seconded by S.K. Robinson.

D. Souza	Aye
S.K. Robinson	Aye
R. Gresty	Aye
B. Bruso	Aye

All in favor. Approved. 4/0/1.

### **NEXT COMMUNITY DEVELOPMENT AUTHORITY MEETING DATE**

The next Community Development Authority meeting will be held Monday, June 13<sup>th</sup>, 2022, at 6:30 pm.

Minutes from May 16<sup>th</sup>, 2022  
Respectfully submitted by,

Laura White  
Administrative Assistant  
Planning & Community Development

**Minutes Approved on:** \_\_\_\_\_

Souza \_\_\_\_\_

Carroll \_\_\_\_\_

Bruso \_\_\_\_\_

Robinson \_\_\_\_\_

Gresty \_\_\_\_\_



# TOWN OF WARE

## Planning & Community Development

126 Main Street, Ware, Massachusetts 01082

t. 413.967.9648 ext. 120

## COMMUNITY DEVELOPMENT AUTHORITY

Meeting Minutes from

**Monday, June 6<sup>th</sup>, 2022**

Select Board Room, Town Hall

### CDA Members Present:

Danielle Souza, Chair (remote)

S.K. "Rob" Robinson

John Carroll

### CDA Members Absent:

Rhiannon Gresty

Brandy Bruso

### Public:

Ted Harvey, Deputy Director of Comm. Development at PVPC (Remote)

Tiffany Menard, Planner at PVPC (remote)

John Morrin, Select Board Chair

### Staff Present:

Rob Watchilla, PCD Dept. Director

Laura White, PCD Dept. Administrative Assistant

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## PLEDGE OF ALLEGIENCE

Chair D. Souza called the meeting to order at 6:46 pm.

**Motion** made by S.K. Robinson to begin the meeting with the fourth item on the agenda.

Seconded by D. Souza.

D. Souza           Aye

S.K. Robinson   Aye

J. Carroll           Aye

All in Favor. Approved 3/0/2.

## APPROVAL OF EXPENDITURES FROM CASH ACCOUNT

### **\$30,000 to \$35,000 for Park Avenue Utility Work**

T. Harvey informed the CDA the utility work on Park Avenue was put up for bid with Bank Street, however, there is not enough money to finish the sewer work and paving. An additional \$30,000 - \$35,000 is needed to finish the project.

S.K. Robinson inquired about how many residents live on this section of Park Avenue.

T. Harvey stated there are not a lot of residents, however, the Town received complaints, and it has been a priority for the DPW (Department of Public Works).

R. Watchilla informed the CDA there will be a transfer of \$20,000 from the Housing Rehab account to the Cash Account. There are currently two committed funds: one is for The First Time Homebuyers Program for \$7,500 and the other is for a Housing Rehab loan of \$3,600. Therefore, the CDA will have \$59,000 in available funding which would allow them to cover all three expenditures, if they choose to.

T. Harvey informed the CDA the money being transferred from the Housing Rehab account is mostly recaptured funds from when someone receives a deferred payment loan and chooses to sell their house within 15 years. Once they sell their home, the money is returned to the Town and can be used to fund community development or other projects.

**Motion** made by J. Carroll to approve up to \$35,000 for the Park Avenue utility work and roadway reconstruction. Seconded by D. Souza.

D. Souza	Aye
S.K. Robinson	Abstained
J. Carroll	Aye

Two in favor, one abstention. Approved 2/0/3.

#### **\$12,000 for Emergency Repair at Memorial Field**

R. Watchilla informed the CDA a house abutting Memorial Field recently had a private septic system leak sewage onto the field. The homeowner was apparently unaware they had a private septic system and had been paying a sewer bill to the Town. The resident since connected to the Town sewer system and the emergency repairs have been made. The Town has not yet received an invoice from the contractor.

S.K. Robinson inquired about who was at fault for the damages. R. Watchilla stated the resident was unaware they had a septic system, however, the Town was also collecting sewer bills for years.

S.K. Robinson inquired about what other funding sources may be available for this. R. Watchilla stated there are none. J. Carroll suggested the Sewer Enterprise Fund. R. Watchilla stated that account was in the negative by thousands of dollars already.

S.K. Robinson stated, though he respects this is a serious problem for public property, he is concerned about whether these are the types of projects the CDA should be responsible for.

J. Carroll stated the CDA has funds set up for emergency repairs for residents who have low income. R. Watchilla stated the resident this affects did not meet the income requirements for that program.

**Motion** made by J. Carroll to approve \$12,000 for emergency repairs at Memorial Field. Motion failed.



### **\$4,000 for Carnival at Memorial Field**

R. Watchilla informed the CDA J. Morrin is looking for \$4,000 for a carnival at Memorial Field.

J. Morrin stated he would like to put on a carnival for the residents, to bring the community together with organizations that don't normally get to connect with residents.

R. Watchilla asked what the \$4,000 would cover. J. Morrin stated it could possibly cover police, fire, portable restrooms, cleaning, etc.

D. Souza asked what it would specifically cover. J. Morrin stated it could cover anything, that there is a bill for everything.

S.K. Robinson asked what the total necessary budget is to host the event in a healthy manner. J. Morrin stated about \$10,000.

J. Carroll asked who wants to put the carnival together. J. Morrin stated the Town does, adding, "The people are super excited about it."

J. Carroll asked if he was attending the meeting as Chair of the Board of Selectmen or as John. J. Morrin stated he was there as John, but the idea originally came from the Parks department. He stated he's been trying to get this started for 3 years and, now that it's happening, he would like it to be an annual event.

D. Souza asked if the CDA would be expected to give this money each year. J. Morrin stated he will have more time to gather enough in donations from the private sector next year, but only had a few weeks to gather funding this year.

S.K. Robinson asked if this money would be construed as a grant or a loan. D. Souza stated this would be "free money" the CDA is giving to help defer the cost of the carnival. J. Morrin confirmed this was correct. S.K. Robinson clarified this would be a grant from the CDA. J. Morrin confirmed this was correct, adding the money would go directly into an account with the Town and go toward the carnival-related expenses.

J. Morrin stated he can bring an itemized receipt for the money, as it would be going through the Town Accountant.

**Motion** by J. Carroll to approve \$4,000 for the carnival at Memorial Field. He stated normally he would not approve housing rehab funds for a project like this. However, because it is a small amount of money, he doesn't believe it will affect the rehab fund in a significant way. Seconded by D. Souza.

D. Souza           Aye

S.K. Robinson   Aye

J. Carroll           Aye

All in favor. Approved 3/0/2.

J. Morrin thanked the CDA and left the meeting.

R. Watchilla requested discussing the \$12,000 for emergency repairs at Memorial field at the next CDA meeting as well and inviting the Town Manager to attend.

S.K. Robinson requested the CDA table the approval of minutes from the May 16<sup>th</sup>, 2022 meeting as well as the review of the finances until the next meeting.

### **CDBG (Community Development Block Grant) UPDATES (Ted Harvey)**

T. Harvey informed the CDA they are moving forward with the Façade Improvement Program. The Housing Rehab program is continuing from FY2019, there are 3 outstanding projects expected to be completed by the end of the calendar year. Contracts are going out for social service programs. The construction project on Bank Street is expected to be completed at the end of the month. He also stated, with FY2020, a 3 - 6 month extension may be necessary to close out the grant.

T. Harvey informed the CDA the next round of grant funding applications will be due in March, so they will be looking into it later in the summer / fall for next projects. Although it is not official yet, the State may be combining FY2022 and FY2023 into one larger, two-year grant. This would mean the Town will be eligible for more money.

### **NEW BUSINESS**

#### **Future Projects List**

R. Watchilla presented the CDA with the list of project ideas adopted by the CDA last year and asked if they would like to review and discuss it.

D. Souza stated she sent the list to a resident who requested more information on future projects. She and R. Watchilla added his idea to repave the Pleasant Street Dog Park parking lot to the list, however, the resident has not responded yet.

R. Watchilla stated the Town applied for funding last fall, through the T-Mobile grant, but it was denied. The parking lot needs slight re-grading, re-paving, and storm drain work. One storm drain in particular is frequently overloaded due to runoff.

#### **Vacant Properties List**

S.K. Robinson asked R. Watchilla what the overall function and vision of this database. R. Watchilla stated it could encourage potential businesses and residents to look at properties in Ware. R. Watchilla added a Vacant Property Bylaw was recently passed at Annual Town Meeting, which would require vacant properties in Town be registered with the Building Department once a year to ensure the properties are maintained.

J. Carroll suggested the property owners, who aren't able to afford repairs, come before the CDA if they need grants for repairing their vacant property.

S.K. Robinson suggested the CDA reach out to the Housing Authority, as a resource. He added he has already identified 30 vacant structures in Ware.

R. Watchilla asked S.K. Robinson for a copy of the list he is working on, so he can share it with the Building Department to get the project moving along.

## ADJOURN

**Motion** made by S.K. Robinson to adjourn meeting at 7:25 pm made by. Seconded by J. Carroll.

D. Souza        Aye  
S.K. Robinson   Aye  
J. Carroll        Aye

All in favor. Approved 3/0/2.

## NEXT COMMUNITY DEVELOPMENT AUTHORITY MEETING DATE

The next Community Development Authority meeting will be held Monday, July 11<sup>th</sup>, 2022, at 6:30 pm.

Minutes from June 6<sup>th</sup>, 2022  
Respectfully submitted by,

Laura White  
Administrative Assistant  
Planning & Community Development

**Minutes Approved on:** \_\_\_\_\_

Souza \_\_\_\_\_

Carroll \_\_\_\_\_

Bruso \_\_\_\_\_

Robinson \_\_\_\_\_

Gresty \_\_\_\_\_



## Cash Account (1054) "Grants Funds"

General Use / UCC's paid from this account/ Salary Portion Paid through this account IF GRANT IS NOT FUNDED / Misc Expenses

General Use / Statements Come from Town/Erica

Date	Warrant #	Check Name / From Whom	Deposit	Spent	Balance	Notes
7/31/2021		INTEREST	\$ 5.19		\$ 40,685.81	Balance July
8/12/2021		PVPC	\$ 2,221.59		\$ 42,907.40	FY 19 Reimbursement w/e 5/8/21 - 5/29/21
8/31/2021		INTEREST	\$ 5.36		\$ 42,912.76	Balance August
9/9/2021		PVPC	\$ 2,384.99		\$ 45,297.75	
9/30/2021		INTEREST	\$ 5.51		\$ 45,303.26	Balance September
10/29/2021		PVPC	\$ 2,677.02		\$ 47,980.28	FY 19 Reimbursement w/e 7/2/21 - 8/28/21
10/31/2021		INTEREST	\$ 5.80		\$ 47,986.08	Balance October
11/30/2021		INTEREST	\$ 5.92		\$ 47,992.00	Balance November
12/14/2021		Reimbursement to GF 6-2021		\$ 7,280.42	\$ 40,711.58	
12/31/2021		INTEREST	\$ 5.57		\$ 40,717.15	Balance December
1/14/2022		PVPC	\$ 3,504.78		\$ 44,221.93	FY 19 Reimbursement w/e 9/14/21 - 10/20/21 check #3318
1/27/2022		PVPC	\$ 2,984.78		\$ 47,206.71	FY 19 Reimbursement w/e 11/6/21 - 11/27/21 check #3320
1/31/2022		Interest	\$ 5.51		\$ 47,212.22	Balance January 2022
2/28/2022		Interest	\$ 5.43		\$ 47,217.65	Balance February
3/14/2022		PVPC	\$ 4,057.60		\$ 51,275.25	
3/31/2022		Interest	\$ 6.32		\$ 51,281.57	Balance March
4/14/2022		FTHB Loan		\$ 2,500.00		Randy Gratton - 15 Monroe Street
4/19/2022		Transfer from PI Account	\$ 17,024.25		\$ 68,305.82	
4/30/2022		Interest	\$ 7.16		\$ 68,312.98	Balance April
5/11/2022		PVPC	\$ 6,070.06		\$ 74,383.04	FY20 Reimbursement Jan to Feb 2022
5/23/2022		PVPC	\$ 3,326.32		\$ 77,709.36	FY20 Reimbursement March 2022 (w/e 3/5/22 - 3/26/22)
5/24/2022		Reimbursement to GF 5-2022		\$ 28,007.33	\$ 49,702.03	Payroll Reconciliation, 2 BHN Invoices, and 15 Monroe St FTHB Payment
5/31/2022		Interest	\$ 8.43		\$ 49,710.46	Balance May
6/6/2022		Transfer from HR Recapture	\$ 20,780.50		\$ 70,490.96	FY22 Transfer from HR Recapture Account
6/15/2022		Transfer to General Fund		\$ 3,326.34	\$ 67,164.62	
6/27/2022		FTHB Loan		\$ 2,500.00		Natalie Lombardo [PENDING REIMBURSEMENT TO GF]
6/30/2022		Interest	\$ 8.05		\$ 67,172.67	Balance June
					END OF FISCAL YEAR 2022	
			<u>COMMITTED FUNDS</u>			
First Time Homebuyers			\$	5,000.00	\$ 62,172.67	
FTHB - Lombardo Application			Pending	\$ 2,500.00	\$ 59,672.67	6/27/2022
212 Belchetown Road HR				\$ 3,600.00	\$ 56,072.67	
Carnival at Memorial Field (June 2022)			Pending	\$ 4,000.00	\$ 52,072.67	
					\$ 52,072.67	AVAILABLE BALANCE

## Program Income (0501)

Operating expenses and other activity / Interest Bearing Account

If CDBG HR Loan Recaptures account is over \$35k,  
then transfer money from there into here

Statements comes from PVPC

Balanced As of:  
6/30/2022

	Transfer	Interest	Expenditure	Balance
Jul-21	\$ -	\$ -	\$ -	\$ -
Aug-21	\$ -	\$ -	\$ -	\$ -
Sep-21	\$ -	\$ -	\$ -	\$ -
Oct-21	\$ -	\$ -	\$ -	\$ -
Nov-21	\$ -	\$ -	\$ -	\$ -
Dec-21	\$ -	\$ -	\$ -	\$ -
Jan-22	\$ -	\$ -	\$ -	\$ -
Feb-22	\$ -	\$ -	\$ -	\$ 18,000.00
Mar-22	\$ -	\$ -	\$ -	\$ 17,772.74
Apr-22	\$ 17,024.25	\$ -	\$ -	\$ 750.00
May-22	\$ -	\$ -	\$ -	\$ 750.00
Jun-22	\$ -	\$ -	\$ -	\$ 750.00
			Remaining Balance	\$ 750.00

Committed

\$ 750.00 AVAILABLE BALANCE

## Housing Rehabilitation Loan Payment

Turn Checks over to Country Bank Account 1462134 / Statements from Town/Darlene  
Internal Account 3110-000-4801-000

Date	Check Name / From Whom	Check Number	Withdrawn	Deposit	Interest	Balance	Payment Number / Month
06/30/21	Interest for June 2021				\$ 0.99	\$ 11,490.23	Statement Balance - June
07/21/21	Chantel Bleau		\$	202.63		\$ 11,692.86	Payment number 21
07/22/21	Donna Dipilato		\$	64.00		\$ 11,756.86	Payment number 32
07/29/21	James Lechowicz		\$	96.71		\$ 11,853.57	Payment number 83
07/31/21	Interest for July 2021				\$ 1.47	\$ 11,855.04	Statement Balance - July
08/18/21	James Lechowicz		\$	96.71		\$ 11,951.75	Payment number 84
08/24/21	Donna Dipilato		\$	64.00		\$ 12,015.75	Payment number 33
08/31/21	Interest for August 2021				\$ 1.51	\$ 12,017.26	Statement Balance - August
09/09/21	Chantel Bleau		\$	202.63		\$ 12,219.89	Payment number 22
09/23/21	Donna DiPilato		\$	64.00		\$ 12,283.89	Payment number 34
09/30/21	James Lechowicz		\$	96.71		\$ 12,380.60	Payment number 85
09/30/21	Interest for September 2021				\$ 1.51	\$ 12,382.11	Statement Balance - September
10/12/21	Chantel Bleau		\$	202.63		\$ 12,584.74	Payment number 23
10/26/21	Donna Dipilato		\$	64.00		\$ 12,648.74	Payment number 35
10/27/21	PVPC		\$	1,606.50		\$ 14,255.24	Payroll reimbursement
10/29/21	James Lechowicz		\$	96.71		\$ 14,351.95	Payment number 86
10/31/21	Interest for October 2021				\$ 1.63	\$ 14,353.58	Statement Balance - October
11/18/21	Chantel Bleau		\$	202.63		\$ 14,556.21	Payment number 24
11/29/21	Donna Dipilato		\$	64.00		\$ 14,620.21	Payment number 36
11/30/21	James Lechowicz		\$	96.71		\$ 14,716.92	Payment number 87
11/30/21	Interest for November 2021				\$ 1.78	\$ 14,718.70	Statement Balance - November
12/09/21	Chantel Bleau		\$	202.63		\$ 14,921.33	Payment number 25
12/16/21	Donna Dipilato		\$	64.00		\$ 14,985.33	Payment number 37
12/31/21	Interest for December 2021				\$ 1.90	\$ 14,987.23	Statement Balance - December
01/06/22	James Lechowicz		\$	96.71		\$ 15,083.94	Payment number 88
01/07/22	Chantel Bleau		\$	202.63		\$ 15,286.57	Payment number 26
01/18/22	Law Offices of Jesse T. Morrison		\$	971.25		\$ 16,257.82	HR Loan Payoff FY07
01/21/22	Donna Dipilato		\$	64.00		\$ 16,321.82	Payment number 38
01/31/22	Interest for January 2022				\$ 2.00	\$ 16,323.82	Statement Balance - January 2022
02/03/22	James Lechowicz		\$	96.71		\$ 16,420.53	Payment number 89
02/10/22	Chantel Bleau		\$	202.63		\$ 16,623.16	Payment number 27
02/17/22	Donna Dipilato		\$	64.00		\$ 16,687.16	Payment number 39
02/28/22	Interest for February 2022				\$ 1.90	\$ 16,689.06	Statement Balance - February
03/03/22	James Lechowicz		\$	96.71		\$ 16,785.77	Payment number 90
03/03/22	PVPC		\$	331.50		\$ 17,117.27	Payoff for 2 Surry Lane, Brookfield HR Client (Lois Little)
03/14/22	Patrick M. Flynn, Attorney at Law		\$	3,297.00		\$ 20,414.27	Payoff for 11-13 Castle Street, Ware FY06
03/17/22	Donna Dipilato		\$	64.00		\$ 20,478.27	Payment number 40
03/23/22	Chantel Bleau		\$	202.63		\$ 20,680.90	Payment number 28
03/31/22	James Lechowicz		\$	96.71		\$ 20,777.61	Payment number 91
03/31/22	Interest for March 2022				\$ 2.44	\$ 20,780.05	Statement Balance - March
04/13/22	Chantel Bleau		\$	202.63		\$ 20,982.68	Payment number 29
04/26/22	Donna Dipilato		\$	64.00		\$ 21,046.68	Payment number 41
04/28/22	James G. Gerrish, Attorney at Law		\$	265.50		\$ 21,312.18	Payoff for 778 Bemis Road, Warren FY07
04/30/22	Interest for April 2022				\$ 2.58	\$ 21,314.76	Statement Balance - April
05/02/22	James Lechowicz		\$	96.71		\$ 21,411.47	Payment number 92
05/03/22	Chantel Bleau		\$	202.63		\$ 21,614.10	Payment number 30
05/09/22	George & Davis, P.C.		\$	4,174.80		\$ 25,788.90	Payoff for 772 Brimfield Road, Warren FY13
05/25/22	Donna Dipilato		\$	64.00		\$ 25,852.90	Payment number 42
05/31/22	Interest for May 2022				\$ 3.15	\$ 25,856.05	Statement Balance - May
06/01/22	James Lechowicz		\$	96.71		\$ 25,952.76	Payment number 93
06/06/22	Transfer to Cash Account		\$ 20,780.05			\$ 5,172.71	FY22 Transfer of Funds
06/06/22	Chantel Bleau		\$	202.63		\$ 5,375.34	Payment number 31
06/28/22	James Lechowicz		\$	96.71		\$ 5,472.05	Payment number 94
06/30/22	Donna Dipilato		\$	64.00		\$ 5,536.05	Payment number 43
06/30/22	Interest for June 2022				\$ 1.08	\$ 5,537.13	Statement Balance - June
END OF FISCAL YEAR 2022							