



Bylaws Review Committee Organizational Meeting Minutes

**Thursday, December 6, 2018 @ 3:00 p.m.
Selectmen's Conference Room, 126 Main Street**

Present: Francis W. Cote, Town Clerk Nancy J. Talbot, Executive Assistant Mary L. Midura, Town Manager Stuart Beckley, Ware River News Reporter Sloane Perron

Mr. Cote questioned if this committee was to operate under Town Charter Article 9-9 By-Law Study Review or under Town Charter Article 8-16 By-Law Review. He noted that, under Article 8-16, the charge would be to review in 2020. He noted the many hours of work previously done in 2007. Mr. Cote questioned the membership of this committee.

Ms. Midura noted that the Board of Selectmen approved the formation of this committee on February 7, 2017. Mr. Cote was appointed on August 8, 2017 by the Board of Selectmen. Ms. Midura noted that she is present as Executive Assistant, but was not appointed by the Board of Selectmen. Mrs. Talbot is present as Town Clerk, but was not appointed by the Board of Selectmen. Mr. Beckley suggested that other citizens may wish to be appointed to this committee.

Mr. Beckley stated that this committee is charged to clean and organize the bylaws to place in a binder and to place online on the Town website. Ms. Midura noted that any citizen should have the ability to look online at the Town website and find any bylaw of the Town; for example, a bylaw about shoveling the sidewalk.

Mrs. Talbot noted the 2005 Codification Portfolio, and provided minutes of meetings held in 2007 and estimated costs to move forward with General Code. Mrs. Talbot noted that the cooperation of departments regarding bylaws that affect them was very important; Mr. Beckley noted that we could request the attendance of department heads at future meetings of this committee, if needed.

The next meeting of this committee will be held on Thursday, January 3, 2019 at 4:00 p.m.

The meeting was adjourned at 3:30 p.m.

APPROVED MARCH 5, 2019