

Waupaca County Committee on Aging
Tuesday, March 1, 2022
10:00 am
Waupaca County Courthouse LL42
811 Harding Street, Waupaca WI 54981

This meeting and all other meetings of this committee are open to the public. Proper notice has been given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place and agenda of this meeting.

Members Present: Mary Kay Poehlman, County Board Supervisor; Dennis Wengelski, County Board Supervisor and Citizen Members: Bob Appleby; Ray Claussen;

Public Present: None

Others Present: Melissa Anderson, ADRU Manager; Pat Huber, ADRC Clerk; Janna Taylor, Transportation Coordinator; Darlene Kramer, Regional ADRC Coordinator;

Absent: Judi Olson, Citizen Member;

- I. **Call to Order and Opening Meeting Statement:** Chairperson Dennis Wengelski called the meeting to order at 10:15 am and read the Opening Meeting Statement. This meeting was broadcast live on Waupaca County YouTube Channel and available on Zoom.
- II. **Roll Call:** A quorum was established.
- III. **Agenda Approval:** *A motion was made by Ray Claussen and seconded by Bob Appleby to approve the agenda. Motion carried.*
- IV. **Minutes of Previous Meeting January 25, 2022:** *A motion was made by Mary Kay Poehlman and seconded by Bob Appleby to approve the minutes with the following correction: **Judi Olson nominated Dennis Wengelski for Chairperson and MaryKay Poehlman seconded the nomination. Motion carried.***
- V. **Aging and Disability Resource Unit Program Updates:**
 - a) **Transportation:** Janna Taylor, Transportation Coordinator, provided information on transportation statistics, rider demographics, rides provided and volunteer activity. Janna provided an overview of the volunteer training that will be scheduled this spring. Copies of the updated transportation brochure was shared with committee members. Melissa shared information on two committees she recently has been asked to join, first committee through CHAT to discuss ARPA funding, second committee is through Family Health LaClinica looking at Health Equity concerns first focus area is transportation.
 - b) **Adult Protective Services:** Melissa Anderson reported new cases for January was an increase from December 2021. New cases in January totaled 36.
 - c) **ADRC:** Melissa Anderson reported that 733 calls came into the unit in January, top three call topics included long term care, assisted living, income maintenance. Melissa shared updates that are required within The Clinical Manager, reporting system.
 - d) **Nutrition:** Megan Hintz reported that our LTE staff person in Weyauwega had resigned, duties are reassigned to determine staffing need. Megan shared information on the new database which the nutrition program will begin using called Schedules Plus. Megan reported on the federal grant she has been working on to benefit Bistro 60, as well as the opportunity through the community foundation with the City of Waupaca. Megan reported planning is underway for an in-person Volunteer Appreciation Event that will be held in April during National Volunteer Month.
 - e) **Supportive Services:** Megan Hintz reported that we were able to use all of our funds for 2021 to help support caregivers in Waupaca County who are otherwise not reached with other funding programs.

- VI. Nutrition Program – Request for Bid:** Megan Hintz reported that bids are due today. As of yesterday, Megan stated that Erica Becker, Fiscal Administrator had not received any bids. Should no bids be received, Megan will suggest that the request for bid be reposted.
- VII. Regional Aging & Disability Resource Center Update:** Darlene Kramer, Regional ADRC Coordinator reported that we had \$25,000-26,000 in unspent funds last year. This money will be used to upgrade our database, The Clinical Manager. Dar reported that our Monthly Satisfaction Survey results continue to be in the high 90's, with a 28% return rate on surveys. She highlighted many of the complimentary comments received on Waupaca surveys. Dar reported that though the part-time Dementia Care Specialist has been posted by Valley Packaging they have not received any qualified candidates. Dar reported on the data that had been pulled from TCM on our encounters, with detailed reports of each county. Dar also made an appeal for members on the Regional ADRC Committee, which meets every other month.
- VIII. Committee Member Reports of Meetings Attended and General Correspondence:** None.
- IX. Adjournment:** *A motion was made by Mary Kay Poehlman and seconded by Bob Appleby to adjourn at 11:06 am. Motion Carried.*

Next Meeting: Tuesday, March 29, 2022 @ 10:00 am – Waupaca County Courthouse.

Respectfully Submitted,

Pat Huber, ADRC Clerk