

**WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD**  
**Meeting Minutes – January 14<sup>th</sup>, 2019**  
**Waupaca County Courthouse – Room 1068**

Chair Zaug called the meeting to order at 3:30 pm and gave the open meeting statement.

**Roll Call:** Chair Fred Zaug, Vice-Chair Joe McClone, Supervisors Joyce Boyer, Janet Lehrer, and Peter Bosquez; Citizen Members Jeff Dyer, Nancy Koeppen, and Ken Van Dyke. Others present: Staff Members Taylor Sorenson, Tom Claussen, and John Francis. Citizen Member Maryann Snider was unable to attend.

**Review and Approve Agenda:** Motion by Boyer, seconded by Koeppen to approve the agenda. Motion carried without a negative vote.

**Approve Minutes of Previous Meeting:** Motion by Lehrer, seconded by Boyer to approve the December 14<sup>th</sup>, 2018 minutes. Motion carried without a negative vote.

**Public Comment / Correspondence:** Zaug opened the meeting for public comment, there was none.

**Resolution No. 37 – Waupaca Foundry Monitoring Committee Participation:** Francis explained the background on how the County became involved with the Monitoring Committee. He stated that he talked with Corporation Counsel and the County Clerk and all agree that the County is no longer serving a purpose on the Committee and so should be removed from it. He also talked with the Town of Waupaca Chair and another member of the Monitoring Committee prior to the meeting to inform them of the reason the County was leaning toward getting out of the Committee. There was some discussion on the issue.

Motion was made by Boyer, seconded by Koeppen to recommend to the County Board the approval of resolution No. 37 that would end the County participation in the Landfill Monitoring Committee. Motion passed without a negative vote.

**PTF Supervisor Update:** Claussen reported that business has slowed down some at the PTF recently giving them time to review the Standard Operating Guide for the Hazwaste program. He also explained the Value Based Pricing Program at the PTF which basically gives a price reduction to very high volume users of the PTF in the form of a rebate check at the end of the season. Faulks Brothers are the only ones that met the threshold for 2018. The intent is to reward our biggest customers for the steady business.

**Meetings/Conferences Attended:** None were discussed.

**Recycling Coordinators Report:**

- a. **Education Outreach:** Sorenson reported that she met with the DNR to discuss updates to the “Burning News” newsletter that is sent out each year.
- b. **Program Updates:** Sorenson reported that she has been training up at the PTF to learn the operations of the scale-house so she could fill in if needed in the future. She discussed the holiday light recycling program she started this season and that it is going very well and will continue. The assessment letters went out to the recycling program participants and are due back March 1<sup>st</sup>. She is working on the state grant report. She stated that Embarrass is looking at going with curbside pickup and is considering opting out of the County program. She and Francis are going to attend their next meeting to discuss all that would entail. The February WIRM Conference was discussed and it was decided who was going to attend.

**Director Report:** Francis talked about the paperless policy being rolled back some by the Finance Committee at their last meeting and that Supervisors should find out what their options are and what their preference would be in the future in that regard. He then handed out the Budget to Actual report through the end of December and walked through some of the numbers with the group to explain how the year came out vs. what was budgeted. He stated that there will be more expenses and revenues posted to 2018 yet so the numbers are not final.

**Upcoming Meetings:** There was discussion on if a meeting was needed for February. Motion was made by Lehrer, seconded by McClone not to have a February meeting unless needed. Motion passed without a negative vote.

The next meeting was scheduled for March 11<sup>th</sup>, 2019 at 3:30 pm at the Courthouse.

**Adjourn:** Motion by Koeppen, seconded by McClone to adjourn. Motion carried without a negative vote.

The meeting adjourned at 4:01 pm

Submitted by,

John D Francis  
Parks and Solid Waste Director