

WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD
Meeting Minutes – May 14th, 2018
Waupaca County Courthouse – Room 1068

Director Francis called the meeting to order at 3:30 p.m. and gave the open meeting statement.

Roll Call: Supervisors Fred Zaug, Peter Bosquez, Janet Lehrer, and Joe McClone; Citizen Members Jeff Dyer, Maryann Snider, Nancy Koeppen and Ken Van Dyke. Others present: Staff Members Taylor Leach, Tom Claussen, and John Francis. Also present: Jeff and Lynn Graichen. Supervisor Joyce Boyer was excused.

Review and Approve Agenda: Motion by McClone, seconded by Koeppen to approve the agenda. Motion carried without a negative vote.

Approve Minutes of Previous Meeting: Motion by Van Dyke, seconded by Koeppen to approve the April 9th, 2018 minutes with one correction. Motion carried without a negative vote.

Public Comment / Correspondence: Francis opened the meeting for public comment, there was none.

Chair and Vice Chair Elections: Francis called for nominations for the Chair position. Motion by McClone, seconded by Koeppen to nominate Zaug for Chair. Motion passed without a negative vote. Motion by Van Dyke, seconded by Koeppen to close nominations and cast a unanimous ballot to elect Zaug to the Chair position. Motion passed without a negative vote.

Zaug called for nomination for the Vice-Chair position. Motion was made by Bosquez, seconded by Van Dyke to nominate McClone for Vice-Chair. Motion passed without a negative vote. Motion by Koeppen, seconded by Van Dyke to close nominations and cast a unanimous ballot to elect McClone to the Vice-Chair position. Motion passed without a negative vote.

New Loader Bid Opening Results:

Company	Make & Model	New unit Cost	Trade Value	Tire Purchase	Cost - Trade
Swiderski Equip.	Bobcat V723 Versahandler	\$94,500.00	\$45,700.00	\$2,000.00	\$46,800.00

Francis and Claussen gave a brief background on the reason behind the open-top conversion project and what is involved with it. They handed out and explained the bid opening results sheet. Francis stated that the request for bids was sent out again after changing a few of the specifications and only one bid was received. He explained that the price had changed from last month due to the trade in value going down slightly. Francis recommended that the Board award the bid to Swiderski Equipment.

Motion was made by Van Dyke, seconded by Koeppen to award the loader bid to Swiderski Equipment for a final cost after trade of \$46,800.00. Motion passed without a negative vote.

PTF Hauling Contract Proposal Opening Results:

Company	Price Per Pull
Landfill Reduction	\$464
Graichen Disposal	\$355
Faulks Bros Construction	\$500
Christensen Disposal	\$590

Francis reported on the results of the proposal opening stating that he and Claussen had reviewed the proposals and saw no reason the lowest cost proposal should not be awarded the contract. Chair Zaug invited Jeff and Lynn Graichen to speak to the board about their proposal. They stated that they are a local business and appreciate the opportunity to continue serving the PTF's hauling needs.

Motion by McClone, seconded by Snider to award the hauling contract to Graichen for a cost of \$355.00 per pull. Motion passed without a negative vote.

PTF Supervisor Update: Claussen reported on the progress of the conversion project, stating that the concrete for the scrap steel area should be poured by the Highway Department before Memorial Day. There was discussion on the staffing levels at the PTF and Claussen reported that they are holding their ground for now, but it has been very busy. He also mentioned that one of the old compactor boxes has been hauled off for scrap value - \$775, and that there are 6 more to go.

Meetings/Conferences Attended: Zaug stated that he has replaced former Supervisor Gene Sorensen on the WCSWMA executive board. They have meetings in May and November. He discussed some of the topics they covered and suggested that people should check out the schedule for WasteCon 2018 in Nashville.

Leach reported that she and Claussen attended a Hazardous Waste training at UW Green Bay. She also attended an RU (Responsible Unit) workshop in Stevens Point where they discussed grants and regulations related to recycling.

Lehrer reported on some interesting practices that are happening in Sweden regarding plastic reuse and conversion to energy.

Recycling Coordinators Report:

- a. **Education Outreach:** Leach reported that she did three presentations on recycling in the past month. She spoke to Longfellow 2nd graders at the PTF, presented at Clintonville High School to their junior class, and the Waupaca 8th graders visited her at the courthouse where they played a recycling sort game. In addition Leach stated that she finished website page, "What Do I Do With?" and that Linda Drews in IT will be keeping track of the number of visits the page gets.
- b. **Program Updates:** Leach reported that Med Take Back Day was on April 28th, and that our six permanent drop boxes collected 712.90 pounds of medication since the beginning of November 2017. Leach mentioned that today was the last day of the tire round up, but that household hazardous waste collection and the compost bin sale are still going on. Leach also reported that she will be on WDUX's Breakfast show on Thursday, May 17th to discuss those programs. Finally, Leach informed the board that instead of sending our glass shipments to Strategic Materials, as we have been doing, that we are going to be trying out Faulks Brothers. She stated that Faulks Brothers will be paying less per ton, but will not be charging us shipping, and therefore we will be earning a greater profit.

Director Report: Francis reported that Leach has been working with Zoning Department on some trash enforcement issues. There was some discussion about this among the Board. He also reported that the Department Head group has been exploring ways the County as a whole could offer the public the option to use credit/debit cards for purchasing products and services through the various departments. It was this process that led to an ATM being installed in the lobby of the Courthouse again.

Upcoming Meetings: The next meeting was scheduled for June 11th at 3:30pm at the Courthouse.

Adjourn: Motion by McClone, seconded by Bosquez to adjourn. Motion carried without a negative vote.

The meeting adjourned at 4:40 p.m.

Submitted by,

John D Francis
Parks and Solid Waste Director

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