

**WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD**  
**Meeting Minutes – June 11<sup>th</sup>, 2018**  
**Waupaca County Courthouse – Room 1068**

Chair Zaug called the meeting to order at 3:30 p.m. and gave the open meeting statement.

**Roll Call:** Chair Fred Zaug, Vice-Chair Joe McClone, Supervisors Peter Bosquez, Janet Lehrer, and Joyce Boyer; Citizen Members Jeff Dyer, Nancy Koeppen and Ken Van Dyke. Others present: Staff Members Taylor Leach, Tom Claussen, and John Francis. Also present: Corp. Council Diane Meulemans. Citizen member Maryann Snider was excused.

**Review and Approve Agenda:** Motion by Boyer, seconded by Koeppen to approve the agenda. Motion carried without a negative vote.

**Approve Minutes of Previous Meeting:** Motion by Van Dyke, seconded by McClone to approve the May 14<sup>th</sup>, 2018 minutes. Motion carried without a negative vote.

**Public Comment / Correspondence:** Zaug opened the meeting for public comment, there was none.

**Discussion on PTF Contracted Employees:** Francis and Claussen talked about the Equipment Operator and Scale Operator contracted positions, how they are paid currently and where the positions would fit in if they were to become County positions. They talked about reasons why this would be good for the department including stability and security for the employee, difficulty in recruiting if the position would be vacated, etc. The main negative would be cost. Numbers were discussed. McClone stated that we should define the mission of the Department, what our long term goals are and how many employees are needed to meet those goals. This can then be brought to the HR Committee as a request for new positions. Boyer asked if the people currently doing the contracted positions would automatically get the County position if it were created. Francis explained that in the past when the contracted to County switch has happened, the person in that position was required to apply for the new position. There was much discussion and Francis was directed to pursue the issue with HR and see if it worked for the 2019 budget cycle.

**PTF Open Top Conversion Project:** Francis reported that the project is moving along. The contract has not been returned by the hauler yet but they are working toward being ready for the hauling to start. Claussen reported that the loader is in progress, the bucket is being built in Wausau and is 5-6 weeks from being complete. Highway Department is planning to do the concrete in the beginning of July.

**PTF Supervisor Update:** Claussen reported that he went on site visits with Leach and inspected dumpsters. There will need to be some 8 yard dumpsters purchased in 2019. This will be added to the capital improvement plan.

**Meetings/Conferences Attended:** Leach reported that she attended the E-Cycle WI Stakeholder Meeting. At the meeting the program was overviewed along with the 2017 DNR policy recommendations and most recent legislative proposal. She also heard from stakeholder panels of collectors, recyclers, and manufactures. She also engaged in small group discussions on challenges and opportunities for the E-Cycle program while at the meeting.

**Recycling Coordinators Report:**

- a. **Education Outreach:** Leach reported that she attended the WDUX Breakfast Show where she informed listeners about the County's HHW program. Leach also sent out a press release on sharps containers being improperly disposed of which was published. Compost Bins have been set up at a few different area libraries along with information, in hopes of selling more. New unacceptable plastic decals have been purchased and were placed on the plastic 8yd dumpsters at all of the sites.
- b. **Program Updates:** Leach reported that a damaged, defective, or recalled lithium ion battery kit was purchased. The kit was \$75, therefore the PTF will be charging \$5 per damaged battery to help cover the cost of the kit. WRMCC has a new site attendant for the summer and is also looking for a new buyer for their woodchips. Iola is searching for a new buyer for their newspaper.

**Director Report:** Francis reported that the paperless effort is to take effect in July – no more mailed agenda and packets to County Board members. Citizen members can still request paper copies as they were not issued iPads by the County. He also gave an overview of the upcoming budget process and dates.

**Upcoming Meetings:** The next meeting was scheduled for July 9<sup>th</sup> at 3:30pm at the Courthouse.

**Adjourn:** Motion by Koeppen, seconded by McClone to adjourn. Motion carried without a negative vote.

The meeting adjourned at 4:05 p.m.

Submitted by,

John D Francis  
Parks and Solid Waste Director

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