

**WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD**  
**Meeting Minutes – August 13<sup>th</sup>, 2018**  
**Waupaca County Courthouse – Room 1068**

Chair Zaug called the meeting to order at 3:30 pm and gave the open meeting statement.

**Roll Call:** Chair Fred Zaug, Vice-Chair Joe McClone, Supervisors Peter Bosquez, Janet Lehrer, and Joyce Boyer; Citizen Members Jeff Dyer, Maryann Snider, Nancy Koeppen and Ken Van Dyke. Others present: Staff Members Taylor Leach, Tom Claussen, and John Francis.

**Review and Approve Agenda:** Motion by McClone, seconded by Koeppen to approve the agenda. Motion carried without a negative vote.

**Approve Minutes of Previous Meeting:** Motion by Boyer, seconded by Lehrer to approve the July 9<sup>th</sup>, 2018 minutes with one addition. Motion carried without a negative vote.

**Public Comment / Correspondence:** Zaug opened the meeting for public comment, there was none.

**2018 Budget Update:** Francis reported that the six-month 2018 budget update was included as a column on the 2019 budget worksheet. He explained that there was nothing that really jumped out at him as an issue and welcomed any questions as he progressed through explaining the 2019 budget.

**2019 Budget – Preliminary Budget Review and Approval Including Capital Requests:** Francis reported on the process and walked through all the areas of change in the budget from 2018 numbers. Leach reported on the Recycling budget explaining what had changed and why. There was discussion on various issues including rates, how positions are divided between the budgets, and alternative uses for recycled materials being tried overseas.

Motion by Lehrer, seconded by Boyer to approve the preliminary Solid Waste and Recycling budgets and send them on to Finance Committee. Motion passed without a negative vote.

**PTF Open Top Conversion Project:** Claussen reported on the progress of the project. The loader was delivered that day to the PTF and the staff was given an orientation on proper use and maintenance of the machine including where not to put your fingers. The walking-floor trailer was supposed to be on site Monday but not had not arrived yet. Claussen reported that they were going to be using some of the old boxes first so that the operator has time to get familiar with the new machine before loading the new expensive trailers.

**Discuss meeting day/time to see if a change is needed:** Francis asked the Board if there was any need to change the meeting scheduling – there was some discussion but it was agreed that the meetings should remain on the same schedule.

**PTF Supervisor Update:** Claussen stated that it had been covered with the project update.

**Meetings/Conferences Attended:** None to report

**Recycling Coordinators Report:**

- a. **Education Outreach:** Leach reported that the fair is next week and she has been busy prepping for that. She also passed around a Fair booth sign-up sheet for anyone interested in working.
- b. **Program Updates:** Leach reported that the HHW prices are due to increase by \$0.10/lb for 2019 and that the Recycling Implementation Council (RIC) meeting was set for September 20, 2018 at the Union Town Hall. She also explained to the board what RIC is and its purpose.

**Director Report:** Francis reported that the new position request for converting one of our contracted employee's to a County employee has been received by the Human Resources subcommittee and will be reviewed at their August 27, 2018 meeting.

**Upcoming Meetings:** The next meeting was scheduled for September 10<sup>th</sup> at 3:30 pm at the Courthouse.

**Adjourn:** Motion by Lehrer, seconded by Koeppen to adjourn. Motion carried without a negative vote.

The meeting adjourned at 4:26 pm

Submitted by,

John D Francis  
Parks and Solid Waste Director

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