

**WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD**  
**Meeting Minutes – August 17<sup>th</sup>, 2020**  
**Waupaca County Courthouse – Room LL42**

Vice Chair McClone called the meeting to order at 3:30 pm and gave the open meeting statement.

**Roll Call:** Vice Chair Joe McClone, Supervisors Joyce Boyer, Janet Lehrer, and Sue Golding, and citizen member Jeff Dyer were present while Ken Van Dyke, Maryann Snider and Chair Fred Zaug attended remotely. Others present: Staff Members Taylor Sorenson, Tom Claussen, and John Francis. Citizen member Nancy Koeppen was unable to attend.

**Review and Approve Agenda:** Motion by Lehrer, seconded by Golding to approve the agenda. Motion carried without a negative vote.

**Approve Minutes of Previous Meeting:** Motion by Boyer, seconded by Lehrer to approve the July 13<sup>th</sup>, 2020 minutes. Motion carried without a negative vote.

**Public Comment/Correspondence:** McClone opened the meeting for public comment. Ken Van Dyke spoke to the Board about his run for the State Senate, thanking everyone for their support and talked about what can still be done to promote the cause of Solid Waste and Recycling.

**Contingency fund transfer request:** Francis gave the background on request for \$7,200 in contingency funding to grind up the large brush pile, most of which came from the large storm in July of 2019. There was discussion about why it was not done last year (too costly) and Francis stated that the funding was already approved by Finance contingent upon Solid Waste Board approval.

Motion by Lehrer, seconded by Dyer to approve the transfer of \$7,200 from the County's contingency fund to pay the bill for the brush grinding. Motion passed without a negative vote.

**2021 Solid Waste and Recycling preliminary budget review and approval:** Francis handed out copies of the proposed budgets and went through the changes made to the Solid Waste budget. There was discussion on how and why changes were made as well as what way things were trending. Sorenson went over the proposed Recycling budget, highlighting changes and talked about industry trends. There was some discussion on the budgets.

Motion by Dyer, seconded by Lehrer to approve the 2021 proposed Solid Waste and Recycling budgets as presented. Motion passed without a negative vote.

**Policy discussion regarding closing the scale 15 minutes prior to closing the PTF:** Francis explained the current policy at the PTF regarding closing the scale 15 minutes prior to closing time and why it was put into place. Claussen talked about what has to happen before staff can leave for the day and there was discussion about limiting the amount of over-time by staff at the facility. There was discussion about different options and if the gates should be shut at 2:45 or if the operating hours could be adjusted. Consensus was that the over-time needed to be limited but staff should discuss different options that would eliminate some of the confusion about the closing time for the public. This topic will be addressed at the next meeting to get board approval for any solutions that staff comes up with.

**Meetings/Conferences Attended:** There were none to report.

**PTF Supervisor Update:** Claussen reported that the Highway Department will be pouring the concrete slab for the metal dumpsters soon. He has been working with a contact from Alter Metals out of Green Bay to get a better price for our aluminum bales, the only difference is that we will get a check in the mail vs getting one when the bales are dropped off. The scale indicator will be replaced soon, this was part of the scale system that was retained when the new scale was installed.

**Recycling Coordinators Report:**

- a. **Education Outreach:** Sorenson reported that she did a virtual recycling presentation with UW Extension for public libraries in our area.
- b. **Program Updates:** Sorenson stated that she has been working on the budget and the annual recycling grant application. She is meeting with the Town of Farmington and garbage haulers on September 16<sup>th</sup> to discuss the possibility of them going curbside for garbage and recycling service. The WRRCC meeting is taking place on September 21<sup>st</sup> and they plan to discuss what some member municipalities going curbside would mean for the recycling center.

**Director Report:** Francis talked about Covid-19 impacts to the County and how positive cases are being dealt with. There was some discussion on this topic.

**Upcoming Meetings:** The next meeting was scheduled for September 14<sup>th</sup>, 2020 at 3:30 pm at the Courthouse.

**Adjourn:** Motion by Lehrer, seconded by Golding to adjourn. Motion carried without a negative vote.

The meeting adjourned at 4:32 pm

Submitted by,

John D Francis  
Solid Waste Director