

**WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD**  
**Meeting Minutes – November 12<sup>th</sup>, 2018**  
**Waupaca County Courthouse – Room 1068**

Chair Zaug called the meeting to order at 3:30 pm and gave the open meeting statement.

**Roll Call:** Chair Fred Zaug, Vice-Chair Joe McClone, Supervisors Joyce Boyer, Janet Lehrer, and Peter Bosquez; Citizen Members Jeff Dyer, Nancy Koeppen, and Ken Van Dyke. Others present: Staff Members Taylor Leach and John Francis. Citizen Member Maryann Snider was unable to attend.

**Review and Approve Agenda:** Motion by Koeppen, seconded by Lehrer to approve the agenda. Motion carried without a negative vote.

**Approve Minutes of Previous Meeting:** Motion by Lehrer, seconded by Koeppen to approve the October 8<sup>th</sup>, 2018 minutes. Motion carried without a negative vote.

**Public Comment / Correspondence:** Zaug opened the meeting for public comment, there was none.

**PTF Pricing Changes for 2019:** Leach handed out a pricing sheet with the changes highlighted. Leach and Francis explained why some of the price changes were needed and why the new prices were selected. There was some discussion on the various changes.

Motion by Van Dyke, seconded by Lehrer to approve the price changes as listed on the attached handout. Motion carried without a negative vote.

**Contracted Position Conversion Update:** Francis reported that he talked to Human Resources and we will be able to convert the existing contracted employee to the new County Position without advertising and opening the job to others. This will take effect January 1<sup>st</sup>, 2019. Francis asked if there was interest in doing a sort of interview with the employee, and if so, who would be interested in attending. There was discussion and it was decided that the employee should come to the next Solid Waste Meeting to introduce himself and answer any questions people may have. Francis stated that he will arrange that.

**PTF Supervisor Update:** Francis reported for PTF Supervisor Claussen that regular air quality testing will be done by the Waupaca County Haz-Mat Team at their monthly trainings. The November test did not detect any dangerous chemicals. He stated that the timing is good for the testing as the facility is closed up for several hours prior to the test and any dangerous chemicals would be concentrated vs. when the facility is open and there is air-flow through the doors. Claussen also stated in his written report that it was quite busy at the PTF lately. For the months of December, January, and February, the PTF will only be open on the 3<sup>rd</sup> Saturday of the month. He expects those days to be very busy.

**Meetings/Conferences Attended:** Leach reported that she attended the Resource Recycling convention in St. Louis after receiving a grant from the Recycling Partnership. Here she was able to network with other recycling professionals from all over the country. She also gained valuable insight on how to better engage residents and the future of the paper market. Also, the upcoming 2019 WIRMC conference is scheduled for February 27<sup>th</sup> – March 1<sup>st</sup> in Stevens Point. It will be discussed at a future meeting to see who can attend.

**Recycling Coordinators Report:**

- a. **Education Outreach:** Leach reported that she did a presentation for the Clintonville Rotary club and that it is America Recycles Day on Thursday. She has set up a display in the lobby of the Courthouse and has been doing a social media campaign since November 1<sup>st</sup> that will last until America Recycles Day on November 15<sup>th</sup> partnered with Recycle Right WI, a nonprofit organization.
- b. **Program Updates:** Leach reported that the price of mixed paper has gone up from \$0/ton to \$5/ton. She has also been working on two grant reports, Household Hazardous Waste and Medication Take Back. She will present the amounts of waste diverted at the next meeting.

**Director Report:** Francis reported that Claussen is working on setting up another safety day at the PTF to knock out much of the required annual safety training requirements. This worked well last year. He also reported that the Finance Department is coming out with some software soon to help manage capital projects. There is a new timecard program coming out in mid-November to replace the awful version the County uses now.

**Upcoming Meetings:** The next meeting was scheduled for December 10<sup>th</sup> at 3:30 pm at the Courthouse.

**Adjourn:** Motion by Lehrer, seconded by Koeppen to adjourn. Motion carried without a negative vote.

The meeting adjourned at 4:05 pm

Submitted by,

John D Francis  
Parks and Solid Waste Director

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