

**MINUTES**  
**COURT SECURITY AND FACILITIES COMMITTEE**  
**July 25, 2019**

**PRESENT: Judge Huber, Deborah Berndt, Sheriff Tim Wilz, Carl Artz, Fred Zaug, Lori Schmidt, Dick Koeppen, Terrie Tews, Ron Hansen, Eric Hendrickson, Kate Drury, Judge Clussman, David Been**

- 1.) Call to order.
- 2.) SCR Chapter 68 distributed to attending members.
- 3.) Description of purpose of committee discussed
  - a. Review security incidents
  - b. Public Property Committee discussed the Br. 3 incident.
  - c. Committee is to meet at least quarterly and is to include someone from the executive committee.
  - d. It was suggested that Chuck Price from DHS, Jesse Cuff from Veteran's Services, and Duane Federwitz, the Finance Chairman be added to this committee.
- 4.) The following committees were organized:
  - a. Rules and Policies Committee consisting of Mandy Welch, Diane Meulemans and Ron Hansen.
  - b. Terrie Tews, Tim Wilz, Carl Artz and Deborah Berndt will be a committee that will contact other county clerk of courts regarding courtroom security in their counties and ask about annual costs. Input will be obtained from other county law enforcement agencies as to security problems.
  - c. An incident reporting committee will consist of one individual for each floor; the lower level will be assigned to Ron Hansen, the first floor will be assigned to Jill Lodewegen, the second floor will be assigned to Chuck Price, and the third floor will be assigned to Deborah Berndt.
  - d. A separate entrance committee will be organized.

Any member of any committee can designate a substitute representative.

- 5.) The next meeting of the Security and Facilities Committee will be at noon on October 24, 2019.