WCDHHS Board Meeting Minutes
November 3, 2021
Waupaca County Courthouse
Room LL42
Waupaca, WI 54981

Board Members Present: Jerry Murphy, Dennis Wengelski, David Johnson, Jan Lehrer, Sue Golding, Jody Muck, Dr. Steven Goedderz, Pat Craig
Board Members Absent: Judi Olson
Staff Present: Ted Phernetton, Liz Wagner, Melissa Anderson, Erica Becker
Public Present: None

The meeting of the Health and Human Services Board was called to order at 5:00 pm by Chairperson Jerry Murphy.

Motion by Craig, second by Muck, to approve agenda. Motion carried without negative vote.

Motion by Golding, second by Wengelski, to approve the minutes of the October 6, 2021 meeting. Motion carried without negative vote.

Public comment: none

Program Presentation: Sharing of State Driven Changes Coming (YASI and Family First)- Ted provided information on changes that will be coming and how we will need to implement these changes. Ted went over YASI, which is an assessment tool for Juvenile Justice. YASI looks at 10 different domains within a person’s life. This assessment tool is completed and then recommendation for next steps would be offered after. YASI looks at the chance of reoffending and case management. This will be required by all counties in Wisconsin within the next couple of years. Additional policies will also be looked at to work alongside of these implementations. Discussion ensued. Ted next went over the Family First documents provided. It was shared that this program needs to be implemented in all States per Federal Government. Wisconsin is in this transition currently. It was stated that there is potential for this program to create issues with community partners. Primary goal of Family First is to limit the number of foster home placements, it is a strength-based program, looking deep into the family, to keep families together. It was also stated that it is in hopes that the State fulfill obligation of training, funding, etc. to help sustain this program. Ted mentioned that he will provide updates on this program to this body monthly. He mentioned that the State is looking at developing additional residential care facilities for children so that counties would not have to send children to out of state facilities. Discussion ensued.
1. General Board Business
   a. Aging Plan 2022-2024 request for Approval- Melissa gave overview of this Aging Plan for 2022-2024. She mentioned the main focuses are: Awareness and education on Aging Programs, racial equity, choice, awareness to transportation and nutrition program, social isolation, and dementia care and supports. Lehrer made motion to accept the 2022-2024 Aging Plan as presented to this board, second by Golding. Motion passed without negative vote.
   b. Advisory Committee Reports/Updates
      i. Transportation Coordination Committee-Appointment Recommendation- Melissa gave brief overview of each individual
         1. Bill Flemal-
         2. Lori Schneider 
         3. Dave Morack- Craig made motion to appoint Bill Flemal, Lori Schneider, and Dave Morack to the Transportation Coordination Committee, second by Muck. Motion passed without negative vote.
      ii. Committee on Aging- Appointment Recommendation- Melissa gave brief overview of individual 
         1. John Charleston- Lehrer made motion to appoint John Charleston to the Committee on Aging, second by Craig, motion passed without negative vote.

2. Finance-
   a. Income Statement Overview- Erica provided overview of the income statement and information on capturing revenues that were missed.
   b. Payment Register/Approve Bills- Motion made by Craig to approve payment register/approve bills, second by Muck. Motion passed without negative vote.

3. Personnel
   a. Employee Updates/Resignations/Retirements/Recruitments- Ted provided brief overview of document showing employee updates. Discussion ensued about Erin Eller resignation. Lehrer made motion to accept the letter of resignation from Erin Eller, second by Johnson, motion passed without negative vote.

4. Director’s Report
   a. General Updates- Ted mentioned nothing to report on what was in management report.
   b. Telework/Remote Work Update- Ted shared number of folks participating, either intermittently or full time in telework. Question was raised as to how many open offices are currently in DHHS. Ted stated we are still working on finalizing this number as we need to work on combining and adjusting employee schedules to
shared office spaces vs vacant office spaces. There were 7 office spaces open within the Economic Support area, Fiscal moved into 4 of those.

5. Supervisor Report(s): Conference, Seminar, Convention, and/or Webinar Report(s)- Lehrer mentioned that next week Friday, she will be participating in the State HHS conference on Mental Health. Muck mentioned that her and her husband attended a virtual conference for adoptive and foster families with presenter Bryan Post; she stated he is highly informative.

6. Adjourn: Chairperson Murphy entertained a motion for adjournment, Lehrer made this motion; meeting adjourned at 6:30 pm. Next regularly scheduled meeting will be December 1, 2021.

Submitted by,

Liz Wagner
Administrative Services Coordinator