

**WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD**  
**Meeting Minutes – February 10<sup>th</sup>, 2020**  
**Waupaca County Courthouse – Room 1068**

Chair Zaug called the meeting to order at 3:30 pm and gave the open meeting statement.

**Roll Call:** Chair Fred Zaug, Supervisors Peter Bosquez, Joyce Boyer, and Janet Lehrer; Citizen Members Jeff Dyer, Nancy Koeppen, Maryann Snider, and Ken Van Dyke. Others present: Staff Members Taylor Sorenson, and Tom Claussen. Vice-Chair Joe McClone was unable to attend.

**Review and Approve Agenda:** Motion by Koeppen, seconded by Boyer to approve the agenda. Motion carried without a negative vote.

**Approve Minutes of Previous Meeting:** Motion by Boyer, seconded by Van Dyke to approve the January 13<sup>th</sup>, 2020 minutes. Motion carried without a negative vote.

**Public Comment / Correspondence:** Zaug opened the meeting for public comment/correspondence, there was none.

**Home Show- Schedule/Sign up:** Sorenson reported that the Home Show will be taking place March 6<sup>th</sup>-8<sup>th</sup> this year. She asked for volunteers to help staff the booth and went over what was involved with being a volunteer. A signup sheet was passed around. Sorenson stated that she will email a reminder to all volunteers the week of the Home Show.

**Hazardous Waste Program and Future Plans:** Claussen handed out a paper that showed an area where a possible hazardous waste addition could be made. The proposed area would be approximately 20 x 30, which would be a significant improvement to the small bench area that is currently in use. Claussen stated that we will be looking to include this into our 2021 capital projects. There was discussion on why the extra space is needed and the costs. Claussen has sent out for a few estimates but hasn't heard back yet, he will report back to the board when he does. Sorenson mentioned that the extra space could be used to add a product exchange area, which would benefit the program.

**PTF Supervisor Update:** Claussen reported that this year's capital improvement project is upgrading the PTF roof by adding a membrane. Requests for proposals were sent out last week and will be opened on March 4<sup>th</sup>. Claussen stated that all the computers at the PTF have been upgraded to Windows 10. He also mentioned that a prospective buyer of our compactor backed out and believes that we will have to put the compactor on the Wisconsin surplus auction site.

**Meetings/Conferences Attended:** There were none to report.

**Recycling Coordinators Report:**

- a. **Education Outreach:** Sorenson handed out curbside flyers that are being mailed out to municipalities whose contracts aren't expiring this year or next. She also stated that the WIRM conference is at the end of this month with herself, Francis, Van Dyke, and Zaug attending. She said that there was room for at least one other person to attend with Wednesday, 2/12/2020, being the last day to sign up.
- b. **Program Updates:** Sorenson stated that she has been working with the DNR's Forestry department at Hartman Creek for the Burning News. The Burning News did not get fully funded this year so

instead they have decided to go a different route, using radio advertisements with WDUX. Sorenson thinks that this will be some good advertising for compost bins and the PTF as well as prevention of illegal burning. She also let the board now that she is still working steadily on the recycling annual report.

**Director Report:** Francis was unable to attend the meeting.

**Upcoming Meetings:** The next meeting was scheduled for 9 March 2020 at 3:30 pm at the Courthouse.

**Adjourn:** Motion by Koeppen, seconded by Lehrer to adjourn. Motion carried without a negative vote.

The meeting adjourned at 4:01 pm

Submitted by,

Taylor Sorenson  
Recycling Coordinator

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