

WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD
Meeting Minutes – March 12th, 2018
Waupaca County Courthouse – Room 1068

Chair Sorensen called the meeting to order at 3:30 p.m. and gave the open meeting statement.

Roll Call: Chair Gene Sorensen; Supervisors Joyce Boyer, Carl Kietzmann and Joe McClone; Citizen Members Maryann Snider, Nancy Koeppen and Ken Van Dyke. Others present: Staff Members Debbie Krogwold, Taylor Leach, Tom Claussen, and John Francis. Vice-Chair Fred Zaug and Citizen Member Jeff Dyer were absent.

Review and Approve Agenda: Motion by Boyer, seconded by Koeppen to approve the agenda. Motion carried without a negative vote.

Approve Minutes of Previous Meeting: Motion by Van Dyke, seconded by McClone to approve the February 12th, 2018 minutes with one spelling error correction. Motion carried without a negative vote.

Public Comment / Correspondence: Sorensen opened the meeting for public comment. There was none.

Recycling Coordinator Position Update: Francis introduced Taylor Leach as the new Recycling Coordinator and she gave the Board a short explanation of her background and goals for the future.

2017 Recycling Assessment: Krogwold explained the reason there is a recycling assessment and how it is administered. She reported that the letter goes out in October with the rates so that the participants can budget for the payment. The payments are due in March and have all been received.

PTF Open-Top Conversion Project Update: Claussen reported that the new garage door is installed, the concrete patching is done, and the steel pile has been moved outside. He also reported that the RFB for the new loader is out and there should be bids to approve at the next meeting. The RFP for the hauling contract is almost complete and will go out soon. There were some questions about various aspects of the conversion. The target date to have everything up and running is July 30th – when the current hauling contract expires.

PTF Supervisor Update: Claussen reported that the PTF is back on its regular schedule – open every Saturday. The scale is working well and has been certified again for 2018. A State inspector visited recently and found no big problems with anything. They have added a mailbox at the PTF to both receive mail and give customers an easier target for their GPS's.

Meetings/Conferences Attended: Van Dyke reported that he was at the Waupaca Home Show – there was a lot of good information at the booth. He said there was good feedback on having the PTF open every 3rd Saturday during the winter months, people are happy to have an option. He had one visitor to the booth that said they were having trouble finding the clear 35 gallon plastic bags required for the pay by the bag programs. It was discussed that we should list places that carry the bags in our information so the public can find the bags easier.

Snider reported that there were a number of complaints during her shift at the home show including an issue about where the medication drop boxes were located (they wanted them at the pharmacies) and a few other issues. She commented that the booth was wonderful and had tons of information.

Recycling Coordinators Report:

- a. **Education Outreach:** Leach reported that she attended an education session at the WIRMC conference on how to engage more people on social media and had been putting a lot more

information on our Facebook page. Leach attended the Home Show and crated a vermicomposting bin with Krogwold to use for school education.

- b. Program Updates:** Leach passed out updated 2018 program flyer. She stated that the state grant report for 2017 is almost finished and will be turned in before Krogwold retires. Leach also sent out press releases and WDUX ads.
- c.** The Board thanked Krogwold for her service as it was her last meeting after 26 years as the Recycling Coordinator.

Director Report: Francis discussed various issues and opportunities for the future of the Department.

Upcoming Meetings: The next meeting was scheduled for April 9th at 3:30pm at the Courthouse.

Adjourn: Motion by Koeppen, seconded by Boyer to adjourn. Motion carried without a negative vote.

The meeting adjourned at 4:00 p.m.

Submitted by,

John D Francis
Parks and Solid Waste Director