

**WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD**

**Meeting Minutes – April 9<sup>th</sup>, 2018**

**Waupaca County Courthouse – Room 1068**

Chair Sorensen called the meeting to order at 3:30 p.m. and gave the open meeting statement.

**Roll Call:** Chair Gene Sorensen; Vice-Chair Fred Zaug; Supervisors Joyce Boyer, Carl Kietzmann, Joe McClone; Citizen Members Jeff Dyer, Maryann Snider, Nancy Koeppen and Ken Van Dyke. Others present: Staff Members Taylor Leach, Tom Claussen, and John Francis.

**Review and Approve Agenda:** Motion by Boyer, seconded by Koeppen to approve the agenda. Motion carried without a negative vote.

**Approve Minutes of Previous Meeting:** Motion by Van Dyke, seconded by Boyer to approve the March 12<sup>th</sup>, 2018 minutes with one correction. Motion carried without a negative vote.

**Public Comment / Correspondence:** Sorensen opened the meeting for public comment. McClone thanked Sorensen and Kietzmann for their service on the Solid Waste Board and the County Board. He also thanked Boyer for providing treats at the meeting. Van Dyke thanked Sorensen for running a tight ship as the Chair of the Solid Waste Board.

**New Loader Bid Opening Results:**

**PTF Loader Bid Opening Results 4/4/18**

<b>Company</b>	<b>Make &amp; Model</b>	<b>New unit Cost</b>	<b>Trade Value</b>	<b>Tire Purchase</b>	<b>Cost - Trade</b>
Service Motor Company	Manitou MLT840-137	\$114,250.00	\$32,000.00	\$1,000.00	\$82,250.00
Swiderski Equipment	Bobcat V723 Versahandler	\$94,500.00	\$47,000.00	\$2,000.00	\$45,500.00
Swiderski Equipment	New Holland LM7.42 Classic	\$125,900.00	\$47,000.00	\$2,000.00	\$76,900.00
Fairchild Equipment	JCB 541-70AG+	\$139,980.22	\$40,000.00	n/a	\$99,980.22
Fabick	Cat TH408D	\$110,000.00	\$35,000.00	n/a	\$75,000.00

Francis handed out and explained the bid opening results sheet. Sorensen granted the request of Trevor Quillico, representing Fabick Cat that bid on the loader, to speak about the results. He stated that the low bid machine did not meet the specifications that the County put out and that it would not be fair to award it to them. He stated he could have bid a smaller, less expensive machine if he didn't meet or exceed the specification.

Motion was made by McClone, seconded by Van Dyke to award the bid to the low-bid Bobcat loader. Discussion followed. Boyer stated that the Board should be comparing apples to apples and that the loader should be re-bid with a change in specifications. There was discussion about the machine and what areas it did not meet the specifications in. It was also discussed if the machine would meet the needs of the County. The timeline for delivery was discussed as well to see if there was time to re-bid the loader. A roll call vote was taken with McClone, Van Dyke, and Zaug voting yes and Dyer, Koeppen, Snider, Kietzmann, Boyer, and Sorensen voting no. Motion failed.

Solid Waste staff was instructed to revise the specifications and put the loader back out to bid with bids due at the next meeting.

**PTF Supervisor Update:** Claussen reported that they are going to be getting rid of several old compactor boxes that do not fit the new compactor. This will free up some space and there will be scrap steel value paid for them. He also reported that the new door is working in the transfer area and that it has been very busy at the PTF.

**Meetings/Conferences Attended:** Zaug discussed some of the information he picked up at the WIRMC conference he attended. He talked about the dangers of throwing batteries in the trash. There was some discussion about what to do with the different type of batteries.

**Recycling Coordinators Report:**

- a. **Education Outreach:** Leach reported that she has created a new medical disposal brochure that includes sharps information and is working on a “What Do I Do With?” page on the County Website that will have items that are commonly asked about or disposed of incorrectly. She also reported that she will be setting up the plastic display at the Waupaca Public Library on Thursday that will be up with their recycled art display for Earth Day.
- b. **Program Updates:** Leach reported that she will be attending an RU Workshop hosted by the DNR and that because she is attending the recycling program will not be subject to a one-on-one RU evaluation for a period of at least three years. She also reported that she will be attending the Hazardous Waste Training workshop put on by Veolia in Green Bay. Leach also mentioned that the radio ads discussing the compost bin sales and the hazardous waste cleanup program are now playing on WDUX.

**Director Report:** Francis reported on the push from the County to do away with paper agendas and mailings and there was discussion on how that could happen with this Board. The County is looking into adding another projector to the back of the County Board room to make viewing maps and other handouts easier without having to do so much printing.

**Upcoming Meetings:** The next meeting was scheduled for May 14<sup>th</sup> at 3:30pm at the Courthouse.

**Closed Session:** Motion was made by Van Dyke, seconded by McClone to go into closed session pursuant to WI State Statutes 19.85(1)(c) for the purpose of consideration of annual department head performance evaluation. Motion carried with a roll call vote without a negative vote.

Motion was made by Zaug, seconded by Koeppen to return to open session. Motion carried with a roll call vote without a negative vote.

**Adjourn:** Motion by Koeppen, seconded by Boyer to adjourn. Motion carried without a negative vote.

The meeting adjourned at 4:45 p.m.

Submitted by,

John D Francis  
Parks and Solid Waste Director