

WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD

Meeting Minutes – September 10th, 2018

Waupaca County Processing and Transfer Facility (PTF)

Chair Zaug called the meeting to order at 3:30 pm and gave the open meeting statement.

Roll Call: Chair Fred Zaug, Vice-Chair Joe McClone, Supervisors Peter Bosquez, Janet Lehrer, and Joyce Boyer; Citizen Members Jeff Dyer and Ken Van Dyke. Others present: Staff Members Taylor Sorenson, Tom Claussen, and John Francis. Citizen Members Maryann Snider and Nancy Koeppen were unable to attend.

Review and Approve Agenda: Motion by Boyer, seconded by Van Dyke to approve the agenda with a change to move the tour to the end of the meeting. Motion carried without a negative vote.

Approve Minutes of Previous Meeting: Motion by McClone, seconded by Van Dyke to approve the August 13th, 2018 minutes. Motion carried without a negative vote.

Public Comment / Correspondence: Zaug opened the meeting for public comment, there was none.

2019 Budget Update: Francis reported that there has been no issues with the preliminary budget yet. He also reported that the position request was approved by the Human Resources Sub-Committee contingent upon Finance Committee approval. The Finance meeting is scheduled for Wednesday, September 12th.

PTF Supervisor Update: Claussen reported that the open-top conversion project was going well. The equipment operator is getting quite good with the telehandler and loading the trailers better. The cost per ton to haul is at least matching what we had before and usually doing better. The new buckets are now complete and should be delivered this week sometime. He reported that the garage doors that the open-top trailers are parked in will be raised another 18” to give more room for loads to clear if they have stuff sticking out of the trailer a bit. He also reported that the new location for the scrap metal is helping with the traffic flow to the tipping floor as metals can be taken care of without waiting in line, making customers happy.

Meetings/Conferences Attended: Sorenson reported that she and Claussen attended a MRF (Materials Recovery Facility) meeting in Madison recently. There was discussion and reports on issues that are affecting the industry throughout the State and country. They both felt it was well worth going. She reported that the DNR is going to attempt to hold similar meeting in the future. It was also stated that there will be an RIC (Recycling Implementation Council) meeting on September 20th at the Union Town Hall.

Recycling Coordinators Report:

- a. **Education Outreach:** Sorenson reported that the Fair booth changes went over well. The recycled crayons, DIY (Do It Yourself) reuse instructions, and worm bin were all very popular. Van Dyke and Bosquez commented that the booth looked very good.
- b. **Program Updates:** Sorenson reported that the HHW (Household Hazardous Waste), Unwanted Prescription Medication, and State grant applications are in progress or submitted. Waupaca County will be partnering with Waushara County for the HHW grant again for 2019. The appliance roundup begins October 1st and runs through the 13th. Sorenson will be going on WDUX’s breakfast show to advertise for that as well as remind the public that the HHW program ends at the end of October. McClone suggested Sorenson talk to Mr. Koeppen about being on his radio show as well. Sorenson also reported that she received a grant to go to the Resource Recycling Conference in St. Louis and she will be attending that in October.

Director Report: Francis stated that his report was covered in the budget update.

PTF Open-Top Conversion Project Update and Tour: Clausen gave a tour of the facility to the Board, highlighting the changes made for the open-top trailer setup.

Upcoming Meetings: The next meeting was scheduled for October 8th at 3:30 pm at the Courthouse.

Adjourn: Motion by Lehrer, seconded by Van Dyke to adjourn. Motion carried without a negative vote.

The meeting adjourned at 4:25 pm

Submitted by,

John D Francis
Parks and Solid Waste Director