

**WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD**  
**Meeting Minutes – September 14<sup>th</sup>, 2020**  
**Waupaca County Courthouse – Room LL42**

Chair Zaug called the meeting to order at 3:30 pm and gave the open meeting statement.

**Roll Call:** Chair Fred Zaug, Vice Chair Joe McClone, Supervisors Joyce Boyer, Janet Lehrer, and Sue Golding, and citizen members Jeff Dyer and Maryann Snider were present while citizen members Ken Van Dyke and Nancy Koeppen attended remotely. Others present: Staff Members Taylor Sorenson, Tom Claussen, and John Francis.

**Review and Approve Agenda:** Motion by Lehrer, seconded by Van Dyke to approve the agenda. Motion carried without a negative vote.

**Approve Minutes of Previous Meeting:** Motion by Boyer, seconded by Lehrer to approve the August 17<sup>th</sup>, 2020 minutes. Motion carried without a negative vote.

**Public Comment/Correspondence:** Zaug opened the meeting for public comment, there was none.

**2020 Recycling Implementation Council Meeting (7pm – 17 September 2020):** Sorenson stated that the RIC meeting was coming up this week and talked a little about who would be attending and what is needed for a quorum. This year people were asked to RSVP prior to the meeting so that we have enough areas represented and we don't end up calling people to try and get a quorum. Five of the eight needed have already responded. There was discussion about how much the assessment would be. Sorenson stated that she will report back at the next Solid Waste meeting on what the RIC decides to do regarding using fund balance to offset the assessment.

**Policy discussion regarding closing the scale 15 minutes prior to closing the PTF:** Francis gave the background information on this issue and passed it on to Claussen to propose a solution. Claussen looked at other County's Saturday schedules, which included Portage County hours of 7:30 to 10:30, Adams County 8 to noon, Waushara County 10 to 4, but they are only open Saturdays and Wednesdays, and Outagamie County 7 to noon. He proposed that employees work until 3:15 during the week, then make up for it by closing an hour earlier on Saturdays. This would eliminate the scale closing 15 minutes prior to 3 during the week. So the hours would be 7-3, Monday through Friday and 7-11 on Saturdays.

There was discussion and the consensus was that Claussen could change to the new hours if he felt it was the best solution. Francis stated that the hours change would take place starting January 1<sup>st</sup> of 2021.

**Meetings/Conferences Attended:** There was none to report.

**PTF Supervisor Update:** Claussen reported that the Highway Department will be pouring the concrete slab for the metal dumpsters soon. It was delayed due to weather last week and will be rescheduled. He talked about the masks that were obtained from SWANA for the staff at the PTF.

**Recycling Coordinators Report:**

- a. **Education Outreach:** Sorenson reported that the Tire Round-Up is taking Place October 1<sup>st</sup>-14<sup>th</sup> and she is going on the new radio station, 92.7 The Lakes morning show to promote that as well as the end of the HHW program at the end of October. Sorenson informed the board that she had written her second citation for illegal burning this summer.

- b. Program Updates:** Sorenson gave some market updates, including the increase in pricing for aluminum cans, the leveling out of the paper markets, and the decrease in pricing for plastic. The re-scheduled Appliance Round-Up will finish September 15<sup>th</sup>. Sorenson mentioned the upcoming meetings for The Town of Farmington this Wednesday the 16<sup>th</sup> to discuss the possibility of going curbside as well as the WRRCC meeting on Monday the 21<sup>st</sup>.

**Director Report:** Francis reported that the Capital Improvement Plan is going well with the building addition and scale kiosk still in the plan for 2021.

**Upcoming Meetings:** The next meeting was scheduled for October 12<sup>th</sup>, 2020 at 3:30 pm at the Courthouse.

**Adjourn:** Motion by McClone, seconded by Boyer to adjourn. Motion carried without a negative vote.

The meeting adjourned at 3:57 pm

Submitted by,

John D Francis  
Solid Waste Director