

WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD

Meeting Minutes – November 9th, 2020 Waupaca County Courthouse – Room LL42

Chair Zaug called the meeting to order at 3:31 pm and gave the open meeting statement.

Roll Call: Chair Fred Zaug, Vice Chair Joe McClone, Supervisors Joyce Boyer, Janet Lehrer, and Sue Golding, and citizen members Jeff Dyer and Nancy Koeppen were present while citizen member Ken Van Dyke and Maryann Snider attended remotely. Others present: Staff Members Taylor Sorenson and Tom Claussen. John Francis attended remotely.

Review and Approve Agenda: Motion by Lehrer, seconded by Koeppen to approve the agenda. Motion carried without a negative vote.

Approve Minutes of Previous Meeting: Motion by Van Dyke, seconded by Boyer to approve the October 12th, 2020 minutes with one correction in the PTF Supervisor Update. Motion carried without a negative vote.

Public Comment/Correspondence: Zaug opened the meeting for public comment/correspondence, there was none.

Contingency Fund Request – Loader Tires: Claussen stated that the Finance Committee approved the contingency fund request for the loader tires and that the next step was to have the Board approve. Lehrer asked Claussen to summarize the need for the new tires. Claussen stated that one of the foam-filled tires had disintegrated and that we needed four new tires to replace it. The plan is to go with all solid rubber tires instead of the foam filled, they are more expensive but better quality. The foam-filled tires were supposed to last seven years and they only lasted two. Claussen would like to order the new tires as soon as possible.

Motion by Lehrer, seconded by Van Dyke to approve the Contingency Fund Request for loader tires. Motion carried without a negative vote.

2020 Budget – Progress Report: Sorenson put the Budget to Actual on the screen for everyone to see. She went over the tipping fee revenue, where we are exceeding budgeted revenues, and Solid Waste contracted services, where we are also exceeding budgeted expenses. She also went over recycling revenue and explained that we should meet our targeted budget for revenue there. Finally, she pointed out the contracted services line for the recycling budget where we should not exceed what we had budgeted for the year. Francis mentioned that the PTF staff is doing a good job keeping expenses down and that should hopefully help our overall budget impact for the year.

2021 Budget – Update on Process, Discussion: Sorenson reported that there has been no changes to what has been approved so far, everything is still in for our capital expenses budget.

Meetings/Conferences Attended: There was none to report.

2021 Wisconsin Integrated Resource Management Conference – Discussion and Future Action: Sorenson stated that the conference will be virtual taking place February 22-25. There will still be annual meetings from Associated Recyclers of Wisconsin (AROW), the Wisconsin Counties Solid Waste Managers Association (WCSWMA) etc., as well as keynote presentations and track sessions. All of the meetings will be recorded and released to attendees once the conference is over. To attend the conference the cost is \$195 per person as long as we register by February 2nd. Zaug stated that he will plan on attending the WCSWMA board meeting only. Van Dyke said he would be interested in receiving more information for the conference.

PTF Supervisor Update: Claussen reported that the Household Hazardous Waste program had ended for the year and that it was a well-used program. The Tire Round Up ended on October 14. During the round up, the PTF took in 8 tires with rims and 72 tires without rims, for a total of 23.5 tons, another well-used program. Zaug discussed some of the uses for tires after they are recycled including rubber mulch used at playgrounds. Boyer asked if there had been any recent complaints about the PTF hours and Claussen stated that there had been a few more users coming after the 2:45 pm scale in time.

Recycling Coordinators Report:

- a. **Education Outreach:** Sorenson reported that America Recycles Day is this coming Sunday, November 15th. She has been advertising it on Facebook and plans on putting a display in the lobby of the Courthouse this week.
- b. **Program Updates:** Sorenson stated that she has begun working on the Household Hazardous Waste grant report as well as the Drug Take Back grant report. Herself along with Kristy Harris plan on working to start publicizing the PTF's new hours that start in January 2021 in the next week or two. Sorenson also mentioned that the holiday light recycling bin has been put in the Courthouse lobby and it will remain out until mid to late January and that the PTF will be offering free real Christmas tree disposal December 28th-January 16th.

Director Report: Francis had nothing to add that was not covered already.

Upcoming Meetings: It was decided that there would be no December meeting unless there is an urgent need for one. The next regularly scheduled meeting will be January 11th 2021 at 3:30 pm at the Courthouse.

Adjourn: Motion by McClone, seconded by Koeppen to adjourn. Motion carried without a negative vote.

The meeting adjourned at 3:57 pm

Submitted by,

John D Francis
Solid Waste Director