

WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD
Meeting Minutes – December 10th, 2018
Waupaca County Courthouse – Room 1068

Chair Zaug called the meeting to order at 3:30 pm and gave the open meeting statement.

Roll Call: Chair Fred Zaug, Vice-Chair Joe McClone, Supervisors Joyce Boyer, Janet Lehrer, and Peter Bosquez; Citizen Members Jeff Dyer, Maryann Snider, and Ken Van Dyke. Others present: Staff Members Taylor Leach, Tom Claussen, Frank Wollenberg Sr., and John Francis. Citizen Member Nancy Koeppen was unable to attend.

Review and Approve Agenda: Motion by Boyer, seconded by McClone to amend the agenda move the Recycling Coordinator Report to after the Equipment Operator introduction due to a scheduling conflict. Motion carried without a negative vote.

Motion by Boyer, seconded by Bosquez to approve the agenda as amended. Motion carried without a negative vote.

Approve Minutes of Previous Meeting: Motion by McClone, seconded by Lehrer to approve the November 12th, 2018 minutes. Motion carried without a negative vote.

Public Comment / Correspondence: Zaug opened the meeting for public comment, there was none.

Equipment Operator Introduction: Claussen introduced Frank Wollenberg Sr., who will be filling the new County position at the PTF starting in January of 2019. Wollenberg has been filling that role as a DEN employee for close to 10 years now. He gave a brief talk about his past work experience and thanked the Board for the opportunity. The Board welcomed him.

Recycling Coordinators Report:

- a. **Education Outreach:** Leach reported that the WIRMC conference is coming up February 27th – March 1st and will be in Stevens Point this year. She handed out a packet with information on the different sessions and highlighted the cost to attend along with what we have budgeted for 2019. It will be decided next meeting who will attend. She also created a Holiday waste reduction guide that is published on our website, on Facebook, and that was sent out County wide.
- b. **Program Updates:** Leach reported that the 2019 PTF brochure is in. She finished the 2018 Unwanted Prescription Drug Clean Sweep and 2018 Household Hazardous Waste grant reports and submitted them both to DATCP. She reported on the medication and hazardous wastes that were diverted from the waste stream as well as the grant dollars that the County was awarded for the 2019 program year. She also reported that the County will start offering Holiday light recycling with bins being located in the courthouse lobby as well as at the PTF.

Contracted Employee Cost of Living Increase for 2019: Francis gave the background on how the DEN employees get compensation increases. Claussen passed out a handout listing what employees were impacted, how much they currently make, and what the impact would be for various levels of increases. Francis and Claussen recommended the 2% increase to match what the County employees are to receive for 2019. There was much discussion on the topic.

Motion by Bosquez, seconded by Lehrer to approve a 2% wage increase for the DEN employees for 2019 and that the wages should be researched for the 2020 budget process. Motion carried without a negative vote.

Waupaca Foundry Landfill Monitoring Committee Participation: Francis reported on the background on why the County was involved in the agreement between the Foundry and the Town of Waupaca and why it was important now. He reported that Supervisor Penney was the last person the Solid Waste Board appointed to the Monitoring Committee. The Town was requesting that the County appoint someone new to the Committee, but it is the view of the County Clerk, the Corporation Counsel, and the Solid Waste Director that there is no need for the County to be involved with that project anymore. Francis stated that there will be a resolution at the January meeting that will stop the County involvement with that Committee. There was some discussion on the topic.

2019 Paving Capital Project – Scope and Plan: Claussen described what the project involved and answered some questions about it. He and Francis explained that they will pursue having the Highway Department do the work unless

directed by the Board to put it out to bids. Francis explained that the Highway Department has been the least costly on all the other jobs we have had when we go out for quotes on recent work. There was some discussion and the staff was directed to contact Highway soon about getting on the 2019 work schedule.

PTF Supervisor Update: Claussen reported that the new system appears to be working well. The hauler was having some driver issues but that is being resolved. He reported that they are quite busy yet and they are expecting several house demolitions to be brought in this week.

Meetings/Conferences Attended: None were discussed.

Director Report: Francis handed out the budget to actual report and discussed how things were progressing in relation to the budget. There was discussion about various aspects of the budget and how often the Board would like to be updated with these financial reports.

Upcoming Meetings: The next meeting was scheduled for January 14th at 3:30 pm at the Courthouse.

Adjourn: Motion by Lehrer, seconded by Boyer to adjourn. Motion carried without a negative vote.

The meeting adjourned at 4:30 pm

Submitted by,

John D Francis
Parks and Solid Waste Director