

**WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD**  
**Meeting Minutes – 12 June 2023**  
**Waupaca County Courthouse – Room 1068**

Vice-Chair McClone called the meeting to order at 3:30 pm and gave the open meeting statement.

**Roll Call:** Vice-Chair Joe McClone, Supervisors Sue Golding, Scott Purchatzke and John Miller, Citizen Members Lois Bressette, Jeff Dyer and Maryann Snider were present while Chair Fred Zaug and Citizen Member Ken Van Dyke attended remotely. Staff members Allison Birr, Joe Barden and John Francis were also present.

**Review and Approve Agenda:** Motion by Van Dyke, seconded by Zaug to approve the agenda. Motion carried without a negative vote.

**Approve Minutes of Previous Meeting:** Motion by Bressette, seconded by Miller to approve the 8 May 2023 minutes. Motion carried without a negative vote.

**Public Comment/Correspondence:** McClone opened the meeting for public comment/correspondence, there was none. He also invited the new Recycling Coordinator – Allison Birr to introduce herself. The Board members then each introduced themselves and welcomed her to the Waupaca County Solid Waste Department.

**Forklift purchase discussion:** Francis said that he and Barden had been looking into the issues that were brought up about the forklift purchase at the last meeting. The issues are listed below:

- Long delivery wait: Barden contacted several dealers and there are significant wait times 58, 52, 36 weeks. This was something the dealers could not change.
- Trade-in value: The listed trade-in value for our existing forklift would likely change as the trade would happen when the new forklift was delivered. It was not expected to go down much, but it likely would go down as we are still putting hours on it.
- Electric Forklifts: Staff was asked to look into this option. There are electric forklifts out there that would likely do the work we need to do, but we obtained a couple quotes and they would cost significantly more (\$15,000-20,000). Francis stated that at first they appeared to be very comparable with the diesel ones, but they did not include the battery or charging station – that is where the extra cost was coming from. There was some discussion about how electrics will likely be more cost effective in the near future and would become a better option at that point.
- Budget: Francis stated that the cost of forklifts had gone up significantly since we budgeted for a replacement. We have \$40,000 in capital to purchase a new one, the machine we were considering purchasing was just over \$42,000 – we could make up that difference in maintenance funds if we needed to.
- Another Option: Francis and Barden stated that they discussed the condition of the 2009 forklift we have and felt that maybe the best option at this point would be to keep it and push its replacement out 5 years on the Capital list. Compared to many of the used forklifts on the market, ours is relatively low-hours and in quite good condition. The only issues are cosmetic and could be fixed easily. The forklift was scheduled to be replaced based on its age. It only has about 2,700 hours on it. We could re-evaluate the situation in 5 years and maybe the electric forklifts will be more cost effective then. There was discussion about what would happen if the forklift were to need repair – Francis stated that there are several that the County owns that we may be able to borrow in an emergency.

Motion by Van Dyke, seconded by Zaug to not purchase a new forklift at this time and to re-evaluate the situation in 5 years. Motion passed without a negative vote.

**Solid waste hauling contract: Update on process:** Francis stated that they are getting close to having a contract that can be signed by both parties. Corporation Counsel did a major overhaul on the contract provided by GFL. Francis talked about the compensation section, stating that it was mostly eliminated and simplified so we could know what we are paying for the service. We are currently waiting on the County's insurance to approve having GFL listed as an additionally insured. Hoping to hear something back this week. There was discussion about the process and what the chances are of getting it done before the current contract runs out. Francis stated that he is very optimistic that it should be done before the deadline. He also stated that once the hauling contract is in place, the next task will be to put the recycling hauling contract out for bids and see what comes of that. There was some discussion on that – the recycling hauling contract expires at the end of the year.

**Capital projects update:** Barden gave updates on the active projects:

- Back-up generator: Bauer Electric has ordered the generator and will install it once it arrives.
- Haz-Waste addition: Concrete apron should be started by the Highway Department soon, they are just lining up a few concrete jobs so equipment rentals can be used more efficiently.

**Board member and staff report(s): conference, seminar, convention, and/or webinar reports:** McClone opened the floor to any reports, there was none.

**Recycling Coordinator's Report:**

- Education Outreach:** Birr gave a composting presentation at the Children's Community Garden on June 9<sup>th</sup>. She has another event coming up on the 22<sup>nd</sup> at Pfeifer Park with the Master Gardeners.
- Program Updates:** Birr reported she was getting settled in her new role and figuring stuff out. She will bring the fair booth sign-up sheet to the next couple meetings to fill that in.

**PTF Supervisor Update:** Barden reported that the credit card system is up and running well. Customers appreciate having the option. It has been very busy, but things are running smoothly.

**Director Report:** Francis stated that things are going well and there is not too much else to report.

**Upcoming Meetings:** The next regularly scheduled meeting will be 10 July 2023 at 3:30 pm.

**Adjourn:** Motion by Miller to adjourn.

The meeting adjourned at 4:08 pm

Submitted by,

John D Francis  
Solid Waste Director