

WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD
Meeting Minutes – 08 August 2022
Waupaca County PTF – E4981 Swan Road Manawa

Chair Zaug called the meeting to order at 3:30 pm and gave the open meeting statement.

Roll Call: Chair Fred Zaug, Vice-Chair Joe McClone, Supervisors Sue Golding, Scott Purchatzke, and John Miller, Citizen Member Jeff Dyer were present while Citizen Member Ken Van Dyke and Nancy Koeppen attended remotely, staff members Taylor Sorenson, Joe Barden while John Francis attended remotely. Citizen Member Maryann Snider was unable to attend.

Review and Approve Agenda: Motion by Van Dyke, seconded by Miller to approve the agenda. Motion carried without a negative vote.

Approve Minutes of Previous Meeting: Motion by Golding, seconded by Miller to approve the 11 July 2022 minutes. Motion carried without a negative vote.

Public Comment/Correspondence: Zaug opened the meeting for public comment/correspondence, there was none.

Proposed 2023 Solid Waste and Recycling budget- discuss and approve: Sorenson handed out copies of the budget worksheet and went over the changes to the Solid Waste side of the budget. There was discussion on the increases to the Contracted Service and Personnel Service lines. There was discussion about how the changes would affect the County as a whole and what it would mean for the Solid Waste Department moving forward.

Next, Sorenson walked through the changes to the Recycling side of the budget. The revenues of materials marketed are staying the same, for the most part, with just a small decrease. The markets are starting to slowly decline from the high that they have been at for the past two years. She mentioned that the Recycling side of Personnel Services decreased significantly after some position percentages were changed. Due to this, the assessment to municipalities in our program for 2023 will be much lower than previous years. There was some discussion on past years assessments.

Motion by McClone, seconded by Van Dyke to approve the proposed budget as presented and pass it on to the Finance Committee for review. Motion passed without a negative vote.

PTF tipping floor expansion/upgrade capital project change – discuss and approve: Sorenson reported that the expansion of the tipping floor project, which was scheduled for 2024, has been moved up to 2023. The Finance Department wants to try to use ARPA funding for this project. Due to building materials price constantly changing we are unable to get a solid estimate, however, we are currently estimating costs at \$500,000. Finance suggested we put it out to bid in early 2023 and see where it comes in, if too high they will have time to reallocate funds to another project. Barden clarified that this project would be expanding the tipping floor to the East of the building. This would include some sort of ramp that the skidsteer would then be able to load the semi in the instance that our loader was to go down.

Motion by Miller, seconded by Purchatzke to approve the change to Solid Waste and Recycling 5 year capital plan. Motion passed without a negative vote.

Board member and staff report(s): conference, seminar, convention, and/or webinar reports: Zaug opened the floor to any reports, there were none.

Recycling Coordinator's Report:

- a. Education Outreach:** Sorenson stated that she presented at three Children's Gardens in July and that we have a tour at the PTF this Friday with Tomorrow's Children. She also mentioned that the Fair is coming up at the end of the month. She reminded all of the volunteers of their sign-up time and that she would mail the passes once they were available.
- b. Program Updates:** Sorenson updated that according to the Town of Waupaca's minutes from their July meeting, they are currently not going to leave the agreement with the Waupaca Regional Recycling & Composting Center. She also reported that she submitted the E-Cycle report for the program year that runs June-July and that the County had recycled 105,813 lbs. of eligible electronics. She stated that the RIC meeting is set up for Thursday, September 15th at Manawa City Hall. There was some discussion on who would go to represent the County.

PTF Supervisor Update: Barden reported that he has been in contact with Energy Control & Design in the Appleton area. They are sending someone to evaluate the PTF to give a quote. He also stated that the loader has been ordered and that our contractor for the office remodel stopped and dropped off samples. TLB Wood started chipping the brush pile that day. Finally, he reported that there was a small issue with the loader. It has been resolved, but due to it being down for a few days we are playing catch up.

Director Report: Francis stated that he broke his arm yesterday and that is why he had to attend via Zoom and that the department has been working on the budget.

Upcoming Meetings: The next regularly scheduled meeting will be 12 September 2022 at 3:30 pm at the Waupaca County Courthouse – room 1068.

Adjourn: Motion by Mc Clone to adjourn.

The meeting adjourned at 3:54 pm

Submitted by,

John D Francis
Solid Waste Director